

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**NOTICE OF:**

**WORK SESSION**

**July 16, 2018**

**7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,  
Waldwick, New Jersey**

**July 12, 2018**

# NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

## WORK SESSION AGENDA SUBJECTS FOR DISCUSSION July 16, 2018

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura Brian Chewcaskie Kenneth Gabbert Stephen Lo Iacono	Howard Hurwitz Todd Sherer Alison Gordon	Michael Kasparian Frank Kelaher Marion Plumley	Robert Genetelli Douglas Bern, Esq. Nicholas Rotonda, Eng.
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4. Chairman's Remarks:
  1. Appointment of Executive Director – James Rotundo (Resolution 72-2018)
  2. Approval of Creation of New Position, Authority Engineer, and Appointment of Howard Hurwitz (Resolution 73-2018)
5. COMMITTEES:
  - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
    1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 71-2018)
    2. Authorization for Payment of Bills for August 2018 (Resolution 85-2018)
    3. Monthly Financial Statement – June 30, 2018
  - B. PERSONNEL COMMITTEE
    1. Resolution of the Governing Body of the Northwest Bergen County Utilities Authority authorizing Stipend and License Incentive Payments to Supervisory Employees (Resolution 74-2018)
    2. Resolution of the Governing Body of the Northwest Bergen County Utilities Authority ratifying and authorizing execution of the Collective Bargaining Agreement (Resolution 75-2018)
  - C. INSURANCE COMMITTEE
  - D. OPERATING COMMITTEE – Brian Chewcaskie, Chair
    1. Operating Committee Report
  - E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair
    1. Oakland Meeting

- F. BUILDINGS & GROUNDS – Frank Kelaher, Chair
- G. SAFETY AND SECURITY - Frank Kelaher, Chair
- H. COUNSEL – Douglas Bern, Esq.
1. Governing Board Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964” (Resolution 84-2018)
  2. Contract No. 268 – Incinerator Emissions Upgrade Project
  3. Monthly Counsel Report
- I. ENGINEER – T&M Associates
1. Contract No. 266 – Midland Park and Goffle Road Pump Station Improvements
  2. Contract No. 271 – Aeration Blower and Waste Pumping Project
  3. Monthly Engineer Report
- J. EXECUTIVE DIRECTOR – Howard Hurwitz
1. Approval of Sewer Extension – 424 Colony Court, Township of Wyckoff (Resolution 76-2018)
  2. Resolution to engage the services of T&M Associates to provide the engineering professional services required for the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project related to Planning, Design, Bidding, Contract Administration and Resident Inspection (Resolution 77-2018)
  3. ~~Resolution to engage the services of T&M Associates to provide the engineering professional services required for the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project related to Contract Administration (Resolution 78-2018)~~
  4. Resolution designating Authorized Representative for the Ho-Ho-Kus Trunk Sewer East Rehabilitation Project, S340700-18 (Resolution 83-2018)
  5. Committed Flow Report
  6. Correspondence
- K. SUPERINTENDENT – Robert Genetelli
1. Award Bid – Magnesium Hydroxide Slurry (Resolution 79-2018)
  2. Resolution authorizing Executive Director to enter into a Professional Services Contract with Valley Medical Group regarding the Coordination and Conduct of Alcohol and Drug Testing Services (Resolution 80-2018)
  3. Resolution authorizing the use of Sourcewell National Cooperative (Resolution 81-2018)
  4. Resolution amending the not to exceed cost of the Professional Services Agreement with Chavond Barry Engineering Corp. to provide engineering services (Resolution 82-2018)
  5. NJPDES Permit Conformance Report
  6. Update – Safety and IPP Programs
  7. Sludge Metal Analysis