

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Wednesday, June 17, 2015 immediately following the Work Session and Public Hearing at 7:00 pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

June 11, 2015

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

June 17, 2015

1. Meeting called to Order.
2. Chairman's statement in accordance with C. 231, PL 1975.
3. Roll Call.
4. Salute to the Flag.
5. Chairman's Remarks.
6. Closed Session – Litigation with a former employee
7. Approval of Minutes – Regular Meeting – May 19, 2015
Special Meeting – May 19, 2015
8. Close of Public Hearing from May 19, 2015
9. Public Comments (any subject).
10. Consideration for approval list of Resolutions attached dated June 17, 2015.
11. Reports of Committees.
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Buildings and Grounds
 - f. Intellectual Technology
12. Report of Treasurer.
13. Report of Counsel.
14. Report of Engineer.
15. Report of Executive Director.
16. Report of Superintendent.
17. Old Business.
18. New Business.
19. Public Comments (on subjects 5 through 18).
20. Adjournment.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

**LIST OF RESOLUTIONS
REGULAR MEETING
June 17, 2015**

RESOLUTIONS

- | | |
|---------|--|
| 61-2015 | Approval of Vouchers, Payroll and Tax Deposits |
| 62-2015 | Authorization to engage services of Financial Consultant |
| 63-2015 | Midland Park Pump Station Emergency Repair |
| 64-2015 | Authorization to enter into a Shared Services Agreement with the Borough of Franklin Lakes |
| 65-2015 | Approval of Step Increases for Local 11 Employees |
| 66-2015 | Approval of Employee License Incentives and Stipends for 2015 |
| 67-2015 | Approval of stipends for Robert Genetelli (QPA) and James Rotundo (Human Resources) |

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. CS-JUNE-2015

Date: June 17, 2015

**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN
COUNTY UTILITIES AUTHORITY TO ENTER CLOSED SESSION PURSUANT
TO THE OPEN PUBLIC MEETINGS ACT**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 to 10:4-21, requires that meetings of public bodies shall be open to the public at all times, except that the public body may exclude the public only from that portion of a meeting at which the public body discusses matters set forth in N.J.S.A. 10:4-12b; and

WHEREAS, the Northwest Bergen County Utilities Authority (“Authority”) Board of Commissioners intends to hold a closed meeting on the following subject matters which are authorized by N.J.S.A. 10:4-12b:

Advice of Counsel – Alvarez v. NBCUA

NOW, THEREFORE, BE IT RESOLVED by the Authority’s Board of Commissioners,
that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Management Committee shall meet in closed session on June 17, 2015, to discuss the above-referenced matters.
3. The minutes, or parts thereof, of the closed session discussion may be disclosed to the public upon the determination by the Board of Commissioners that the public interest will no longer be served by such confidentiality.
4. This Resolution shall be effective immediately.

ADOPTED: June 17, 2015

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. CS-JUNE-2015

Date: June 17, 2015

**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN
COUNTY UTILITIES AUTHORITY TO ENTER CLOSED SESSION PURSUANT
TO THE OPEN PUBLIC MEETINGS ACT**

I hereby certify that this is a true copy of a resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on June 17, 2015.

**BRIAN CHEWCASKIE
CHAIRMAN**

**ALISON GORDON
SECRETARY**

	Bonagura	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Salazer	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2015

Date: June 17, 2015

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of May 2015 and Health Benefits and Dental Benefits transfers for June 2015; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated June 17, 2015 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$190,327.18

ACCOUNT: Tax Deposit Account
Total: \$87,717.72

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$105,024.39

ACCOUNT: Health Benefits Contribution Employee
Total: \$10,664.67

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2015

Date: June 17, 2015

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: Dental Benefits
Total Transfer: \$4,048.95

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$28,070.01

ACCOUNT: Operating Account
Total: \$339,801.65

ACCOUNT: General Improvement Account
Total: \$115,560.35

ACCOUNT: 2014 WWT Project Account
Total: \$1,538.45

ACCOUNT: 2015 WWT Project Account
Total: \$326,717.83

SECRETARY

CHAIRMAN

	Bonagura	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2015

Date: June 17, 2015

AUTHORIZATION TO ENGAGE SERVICES OF FINANCIAL CONSULTANT

WHEREAS, the Northwest Bergen County Utilities Authority ("Authority") is engaged in an evaluation of potential system expansion options in order to more fully utilize the capacity of its Wastewater Treatment Facility; and

WHEREAS, the evaluations will include the preparation of financial models indicating the benefits, such as an increased tax base to a municipality and increased revenue to the Authority, as well as the cost of the utility system expansion; and

WHEREAS, the Northwest Bergen County Utilities Authority ("Authority") has the need to retain the professional services of an organization to provide Financial Consulting Services to evaluate these potential system expansion options; and

WHEREAS, Benecke Economics and its principal, Robert Benecke, is a leader in providing management and financial services to local governments in the State of New Jersey; and

WHEREAS, Benecke Economics has submitted a proposal to provide financial consulting services in connection with the Authority infrastructure plans, specifically the potential expansion of the wastewater system; and

WHEREAS, the Authority has determined that the value of these services may exceed \$17,500; and

WHEREAS, the Authority has a need to acquire the services of Benecke Economics, as a non- fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Benecke Economics, its subsidiaries, assigns or principals controlling in excess of 10% of the company has not made a contribution that is reportable, pursuant to the Election Law Enforcement Commission, pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one

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Date: June 17, 2015

AUTHORIZATION TO ENGAGE SERVICES OF FINANCIAL CONSULTANT

(1) year preceding the award of the contract, that would affect its eligibility to perform this contract, pursuant to P.L. 2004, c. 19; and

WHEREAS, Benecke Economics will not make any reportable contribution during the term of Its contract to any political party committee in the County of Bergen when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Bergen when the contract is awarded;

WHEREAS, the Municipal and County Utilities Authority set forth at N.J.S.A. 40:14B-1 et seq., authorizes and permits the Authority to enter into any and all contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority, or to carry out any power expressly given to the Authority, subject to the requirements of N.J.S.A. 40A:11-1 et seq. ("Local Public Contracts Law"); and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Authority is hereby authorized to engage the services of Benecke Economics.
2. The Authority shall be and is hereby authorized to execute an Agreement to retain the services of Benecke Economics, in final form acceptable to the Commissioners, as evidenced by the Chairman's signature thereon, on behalf of the Authority, based on the proposed rate of \$120 per hour, for a not to exceed budget price of \$20,000.
3. Contractor will not exceed this budget price without prior written authorization from the Authority.
4. The Political Contribution Disclosure Certification, Business Disclosure Entity Certification, and Business Registration Certificate of Benecke Economics., shall be placed on file in the office of the Executive Director and made available for public inspection.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2015

Date: June 17, 2015

AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF FRANKLIN LAKES

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") and the Borough of Franklin Lakes (the "Borough") would like to enter into a shared services agreement for the Authority to 1) act as the New Jersey Licensed Collected System Operator for the Borough 2) respond to any and all sewer collection emergencies 24 hours a day, 7 day a week 3) coordinate all third party repairs of the Collection System 4) when necessary, coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the Borough of Franklin Lakes Sanitary Sewer System 5) coordinate with the Borough and NJDEP Hotline Calls and correspondence regarding the sanitary Collection System.

WHEREAS, the Borough has adopted its Resolution No. 149-15 authorizing entering into a shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement attached hereto.

NOW THEREFORE, BE IT

RESOLVED, the Northwest Bergen County Utilities Authority agrees to enter into a Shared Services Agreement with the Borough of Franklin Lakes for a duration of one (1) year to act as the New Jersey Licensed Sewer Operator for the Borough in addition to other services as outlined above; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 64-2015

Date: June 17, 2015

AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF FRANKLIN LAKES

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority be and is hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Midland Park annexed hereto and made a part thereof.

SECRETARY

CHAIRMAN

	Bonagura	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									