

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday, May 15, 2018 immediately following the Work Session and Public Hearing at 7:00pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken.

May 11, 2018

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

May 15, 2018

1. Meeting called to Order.
2. Chairman's statement in accordance with C. 231, PL 1975.
3. Roll Call.
4. Salute to the Flag.
5. Chairman's Remarks.
6. Approval of Minutes – Regular Meeting – April 17, 2018
Special Meeting – April 17, 2018
7. Public Comments (any subject).
8. Consideration for approval list of Resolutions attached dated May 15, 2018.
9. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
 - g. Safety and Security Committee
10. Report of Treasurer.
11. Report of Counsel.
12. Report of Engineer.
13. Report of Executive Director
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 5 through 16).
18. Adjournment.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

LIST OF RESOLUTIONS REGULAR MEETING May 15, 2018

RESOLUTIONS

- 54-2018 Approval of Vouchers, Payroll and Tax Deposits
- 55-2018 Authorization to Adjust Connection Fee for 2018
- 56-2018 New Hire – Operations Supervisor – Nicholas Fabbriatore
- 57-2018 Approval of Creation of New Position, Assistant Collection System Supervisor and Hire of Edwin Walker
- 58-2018 Salary Adjustments for Non-Collective Bargaining Unit Employees for 2018
- 59-2018 Authorization to enter into a Shared Services Agreement with the Township of Wyckoff
- 60-2018 Resolution designating an Authorized Representative for NJEIFP Project, S340700-NEW
- 61-2018 Authorization to Award Contract No. 272 – Wastewater Pump Station Improvements
- 62-2018 Authorization to Award Contract No. 273 – Wastewater Treatment Plant Improvements
- 63-2018 Authorization for Continued Retention of CP Professional Services for Ash Handling Improvements

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2018

Date: May 15, 2018

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of April 2018 and Health Benefits and Dental Benefits transfers for May 2018; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated May 15, 2018 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$240,688.82

ACCOUNT: Tax Deposit Account
Total: \$104,585.24

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$93,439.38

ACCOUNT: Health Benefits Contribution Employee
Total: \$22,284.01

ACCOUNT: Dental Benefits
Total Transfer: \$4,113.41

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2018

Date: May 15, 2018

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$32,730.29

ACCOUNT: Defined Contribution Retirement Program – Employer

Total Transfer: \$12.50

ACCOUNT: Defined Contribution Retirement Program – Employee

Total Transfer: \$26.00

ACCOUNT: Operating Account

Total: \$411,885.85

ACCOUNT: General Improvement Account

Total: \$268,174.33

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelaher	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 55-2018

Date: May 15, 2018

AUTHORIZATION TO ADJUST CONNECTION FEE

WHEREAS, after a public hearing on December 6, 2006, as set forth in the Resolution adopted on said date, the Northwest Bergen County Utilities Authority (the “Authority”) determined that it would be in the best interest of the public and the local government units it serves to institute a connection fee program in the manner prescribed by N.J.S.A. 40:14B-23, and to adopt the necessary amendments to the Authority’s Rules, Regulations and Standards required to implement the connection fee program; and

WHEREAS, at the hearing on May 16, 2017, the Authority determined that the cost of the connection fee for the year 2017 would be \$5,208 per service unit as calculated in the 2017 Sewer Connection Fee Rate Study prepared by Ferraioli, Wielkocz, Cerullo & Cuva, PA; and

WHEREAS, the firm of Ferraioli, Wielkocz, Cerullo & Cuva, PA, the auditor for the Authority, has prepared a report entitled “2018 Sewer Connection Fee Rate Study Update” for the Authority, with the assistance of the Authority staff, on the proper amount for a connection fee payable by an individual or party making a new connection to the System for the year 2018, in accordance with the formula set forth in N.J.S.A. 40:14B-22, for the privilege of making the connection (“2018 Sewer Connection Fee Rate Study Update”); and

WHEREAS, on May 15, 2018, in accordance with the requirements of N.J.S.A. 40:14B-22, the Authority conducted a public hearing on the proposed adjustment of the connection fee prescribed by N.J.S.A. 40:14B-23; and

WHEREAS, the Authority, having considered, at the public hearing held on May 15, 2018: (i) 2018 Sewer Connection Fee Rate Study Update; and (ii) the statements of those attending the public hearing; and has determined that it would be in the best interest of the Authority to adopt an adjustment to the connection fee charge implemented for the year 2018; and

WHEREAS, the Authority has determined that the cost of the connection fee will be \$5,763 per service unit as calculated in the 2018 Sewer Connection Fee Rate Study Update.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Authority hereby establishes an adjustment to the connection fee of \$5,763 per service unit as calculated in the 2018 Sewer Connection Fee Rate Study Update, effective as of the date of this Resolution, May 15, 2018, until amended.
2. The Executive Director is hereby authorized to take any and all steps necessary for the implementation of the adjustment of the connection fee.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 55-2018

Date: May 15, 2018

AUTHORIZATION TO ADJUST CONNECTION FEE

3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public hearing meeting held on May 15, 2018.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelaheer	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2018

Date: May 15, 2018

NEW HIRE – OPERATIONS SUPERVISOR – NICHOLAS J. FABBRICATORE

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has determined that there presently exists a need for an Operations Supervisor; and

WHEREAS, N.J.S.A. 40:14B-1 provides, *inter alia*, that the Authority may “appoint and employ, such other agents and employees as it may require and determine their duties and compensation”; and

WHEREAS, the position of Operations Supervisor has been vacant since on or about January 3, 2018; and

WHEREAS, the Northwest Bergen County Utilities Authority has allocated funds in the annual budget for the salary of the Operations Supervisor position; and

WHEREAS, the position of Operations Supervisor shall report to the Superintendent of the Authority; and

WHEREAS, Mr. Nicholas J. Fabbriatore has applied for the position of Operations Supervisor; and

WHEREAS, the Authority has determined that Mr. Fabbriatore is competent, qualified and experienced to perform this job and therefore desires to offer the position of Operations Supervisor to Mr. Nicholas Fabbriatore; and

WHEREAS, the Authority has determined on the basis of the foregoing to hire Mr. Fabbriatore as the Operations Supervisor effective May 14, 2018 at an annual salary of ninety thousand dollars (\$90,000); and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2018

Date: May 15, 2018

NEW HIRE – OPERATIONS SUPERVISOR – NICHOLAS J. FABBRICATORE

1. Mr. Nicholas J. Fabbriatore shall be and is hereby hired by the Authority as the Operations Supervisor effective May 14, 2018 to perform all those services, duties and responsibilities set forth in the Job Description – “Operations Supervisor.”
2. Mr. Nicholas J. Fabbriatore shall be an employee at will and will be compensated at an annual salary of Ninety Thousand Dollars (\$90,000).
3. As a condition of employment, Mr. Fabbriatore is required to obtain a valid Sanitary Grade 4 New Jersey Department of Environmental Protection Operating License within 2.5 years of his initial employment date with the Authority. Failure to obtain such license may result in forfeiture of employment.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelaheer	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Job Description: *Operations Supervisor, Management Level*

Summary

The Operations Supervisor will provide leadership and supervision in the activities of the Wastewater Treatment Department. The Operations Supervisor will oversee and manage all personnel associated with operations of any and all wastewater treatment plant owned or contracted operated by the Authority. The Operations Supervisor will be responsible for all administrative functions of the department including, but not limited to, the assignment, supervision and review of all work, payroll, requisitioning equipment, parts and outside vendors, obtaining quotes for supplies and equipment and any other duties necessary for the proper and efficient operation of the department.

Duties and Responsibilities

Overall responsibilities include direct control of Wastewater Department in accordance with all Authority regulations, standards, and procedures. The position will report directly to the Superintendent.

Qualifications:

- High school diploma or GED supplemented by vocational/technical training in wastewater and water treatment plant operations and collection systems.
- Five (5) years supervisory experience involving wastewater treatment plant operations and equipment maintenance or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Must possess and maintain a valid driver's license with acceptable driving record in the State of New Jersey.
- Must possess or prove experience in purchasing and budgeting procedures.
- Must possess New Jersey State Sanitary System License Level 3 (S3) or higher.

Knowledge:

- Principles and practices of wastewater treatment plant operations.
- Principles and practices of sludge incineration.
- Operating principles of valves, pumps and motors.
- Principles and methods of bacteriological and chemical wastewater analyses.
- Effects and problems of industrial waste in wastewater treatment processes.
- Safety principles and practices.
- Applicable Federal, State and local laws, codes and regulations.
- Principles of supervision, training and performance evaluation.
- Functions and organization of municipal government.
- Budgeting procedures and techniques

Ability To:

- Direct the operations of wastewater treatment plant facilities.
- Diagnose operating problems and direct effective correction procedures.
- Supervise, train and evaluate assigned staff.
- Prepare required reports and maintain complete record keeping procedures.
- Establish and maintain effective sample procedures of plant operations and effluent.
- Ensure the proper chemical testing procedures performed by operations staff.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Use a personal computer including word processing and spreadsheet applications.
- Work in a wastewater treatment environment; exposure to noise, dust, grease, smoke, fumes, gases, and potentially hazardous chemicals; work in or with wastewater.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2018

Date: May 15, 2018

APPROVAL OF CREATION OF NEW POSITION, ASSISTANT COLLECTION SYSTEM SUPERVISOR AND HIRE OF EDWIN WALKER

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has determined that there presently exists the need to create a new position entitled “Assistant Collection System Supervisor”; and

WHEREAS, N.J.S.A. 40:14B-1 provides, *inter alia*, that the Authority may “appoint and employ, such other agents and employees as it may require and determine their duties and compensation”; and

WHEREAS, the Assistant Collection System Supervisor shall be responsible for assisting the Collection System Supervisor in the performance of the day to day activities of the collection system, contract operations and TV/Sewer Jetting responsibilities; and

WHEREAS, the Assistant Collection System Supervisor will help oversee and manage all personnel associated with operations of the Collection System; and

WHEREAS, the Assistant Collection System Supervisor will assist in all administrative functions of the department including, but not limited to, the assignment, supervision and review of all work, payroll, requisitioning equipment and parts, obtaining quotes for supplies and equipment and any other duty necessary for the proper and efficient operation of the department; and

WHEREAS, the Assistant Collection System Supervisor shall report to the Collection System Supervisor; and

WHEREAS, Mr. Edwin Walker has applied for the position of the Assistant Collection System Supervisor; and

WHEREAS, the Authority has determined that Mr. Walker is competent, qualified and experienced to perform this job and therefore desires to offer the position of the Assistant Collection System Supervisor to Mr. Edwin Walker; and

WHEREAS, the Authority has determined on the basis of the foregoing to hire Mr. Walker as the Assistant Collection System Supervisor effective May 29, 2018 at an annual salary of seventy four thousand dollars (\$74,000); and

WHEREAS, there are sufficient funds available in the Authority budget for this new position.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2018

Date: May 15, 2018

APPROVAL OF CREATION OF NEW POSITION, ASSISTANT COLLECTION SYSTEM SUPERVISOR AND HIRE OF EDWIN WALKER

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. Mr. Edwin Walker shall be and is hereby hired by the Authority as the Assistant Collection System Supervisor effective May 29, 2018 to perform all those services, duties and responsibilities set forth in the Job Description – “Assistant Collection System Supervisor.”
2. Mr. Walker shall be an employee at will and will be compensated at an annual salary of Seventy-Four Thousand Dollars (\$74,000).
3. As a condition of employment, Mr. Edwin Walker is required to obtain a valid Collection System Grade 4 New Jersey Department of Environmental Protection Operating License within 2.5 years of his initial employment date with the Authority. Failure to obtain such license may result in forfeiture of employment.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelahr	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Job Description: ***Assistant Collection System Supervisor, Management Level***

Summary

The Assistant Collection System Supervisor will assist the Collection System Supervisor in the performance of day to day activities of the collection system, contract operations and TV/Sewer Jetting responsibilities. The Assistant Collection System Supervisor will help oversee and manage all personnel associated with operations of the Collection System. The Assistant Collection System Supervisor will assist in all administrative functions of the department including, but not limited to, the assignment, supervision and review of all work, payroll, requisitioning equipment and parts, obtaining quotes for supplies and equipment and any other duty necessary for the proper and efficient operation of the department.

Duties and Responsibilities

Assist in all overall responsibilities including, but not limited to, direct day to day supervision of the Collection System department and operation and maintenance of all pump stations, sewer lines, TV inspection equipment, sewer jetting and vacuuming, metering pits in accordance with all Authority regulations, standards, and procedures. The position will report directly to the Collection System Supervisor.

Qualifications:

- High school diploma or GED supplemented by vocational/technical training in wastewater and water treatment plant operations and collection systems.
- Two (2) years supervisory experience involving collection system operations and equipment maintenance or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Must possess and maintain a valid driver's license with acceptable driving record in the State of New Jersey.
- Must possess or prove experience in purchasing and budgeting procedures.
- New Jersey State Collection System License Level C2 or higher.

Knowledge:

- Principles and practices of collection system and wastewater treatment plant operations.
- Operating principles of valves, pumps and motors.
- Principles and methods of maintaining sanitary sewer lines including force mains and gravity sewers.
- Effects and problems of industrial waste in wastewater treatment processes.
- Safety principles and practices.
- Applicable Federal, State and local laws, codes and regulations.
- Principles of supervision, training and performance evaluation.

- Functions and organization of municipal government.
- Budgeting procedures and techniques

Ability To:

- Direct the operations of collection system, including the operation of pump stations, force mains, gravity sewers, sewer jetties, TV inspection equipment.
- Diagnose operating problems and direct effective correction procedures.
- Supervise, train and evaluate assigned staff.
- Prepare required reports and maintain complete record keeping procedures.
- Establish and maintain effective sample procedures of raw wastewater, if necessary.
- Ensure the proper chemical testing procedures performed by operations staff.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Use a personal computer including word processing and spreadsheet applications.
- Work in a wastewater treatment environment; exposure to noise, dust, grease, smoke, fumes, gases, and potentially hazardous chemicals; work in or with wastewater.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 58-2018

Date: May 15, 2018

**SALARY ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING UNIT
EMPLOYEES FOR 2018**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A.40:14B-1 et seq., and

WHEREAS, pursuant to N.J.S.A.40:14B-18, the Authority may appoint and employ managerial personnel, professional employees, secretaries and other personnel as it may determine are necessary for its efficient operations and may determine their duties and compensation; and

WHEREAS, the Executive Director prepared salary recommendations for the non-collective bargaining unit employees; and

WHEREAS, it has recommended that a salary increase be granted for 2018 to the non-collective bargaining unit employees, which salary and resulting salary levels are set forth in the 2018 Salary Schedule attached hereto as Exhibit A; and

WHEREAS, it has further recommended that the aforesaid salary increases for the non-collective bargaining unit employees be retro-active to January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The salary increases set forth in Exhibit A attached hereto be and hereby are granted for the year 2018 to the non-collective bargaining unit employees.
2. The said salary increases, be retro-active to January 1, 2018.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 58-2018

Date: May 15, 2018

**SALARY ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING UNIT
EMPLOYEES FOR 2018**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on May 15, 2018.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelaher	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 60-2018

Date: May 15, 2018

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
NJEIFP LOAN NO. S340700-NEW**

WHEREAS, the Northwest Bergen County Utilities Authority intends to file a loan application with the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for the Authority's Interceptor System Rehabilitation Project:

The proposed project includes assessment of the Authority's existing interceptor system based on the criticality of each system component. The existing interceptor mains and manholes are being internally investigated and/or televised to identify potential defect areas and evaluate their feasibility for rehabilitation or repair based on the quantity of flow through the defect, accessibility to the defect and expected life span. Based on the system evaluation, interceptor mains and manholes selected will be rehabilitated or repaired either using chemical grouting, internal coating systems, Cured-In-Place Pipe (CIPP) lining, sliplining, spiral wound pipe and/or replaced using trenchless or conventional methods.

NOW, THEREFORE BE IT RESOLVED, that Howard Hurwitz, Executive Director, be authorized to act as the Authorized Representative to represent the Authority in all matters relating to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank. The Authorized Representative may be contacted at:

Northwest Bergen County Utilities Authority
30 Wyckoff Avenue at Authority Drive
Waldwick, NJ 07463-0255
(201) 447-2660

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 60-2018

Date: May 15, 2018

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
NJEIFP LOAN NO. S340700-NEW**

I do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by Northwest Bergen County Utilities Authority at a meeting duly held on the following date: Tuesday, May 15, 2018.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelaher	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2018

Date: May 15, 2018

AUTHORIZATION TO AWARD CONTRACT NO. 272 – WASTEWATER PUMP STATION IMPROVEMENTS

WHEREAS, upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract No. 272 – Wastewater Pump Station Improvements; and

WHEREAS, the bid proposals were received by the Authority on May 8, 2018; and

WHEREAS, one (1) bid was received from Spectraserv, Inc. in the amount of \$4,912,850; and

WHEREAS, the Authority’s Consulting Engineer and General Counsel have reviewed the bid proposal and determined that Spectraserv, Inc. has submitted all of the required documents and are found to be the lowest responsible bidder; and

WHEREAS, it has been recommended by the Authority’s Engineer and General Counsel that Contract No. 272 be awarded to Spectraserv, Inc. subject to approval from the New Jersey Environmental Protection.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority the following:

1. Contract No. 272 – Wastewater Pump Station Improvements be awarded to Spectraserv, Inc. holding offices at 75 Jacobus Avenue, Kearny, New Jersey 07032 in the amount of \$4,912,850.
2. The award of Contract No. 272 to Spectraserv, Inc. is contingent upon and subject to the receipt of closing and funding of a project loan from the New Jersey Infrastructure Bank, which loan is the source of funds for the Wastewater Pump Station Improvements.
3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2018

Date: May 15, 2018

AUTHORIZATION TO AWARD CONTRACT NO. 272 – WASTEWATER PUMP STATION IMPROVEMENTS

4. The Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on May 15, 2018.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelaheer	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2018

Date: May 15, 2018

**AUTHORIZATION TO AWARD CONTRACT NO. 273 – 2016 WASTEWATER
TREATMENT PLANT IMPROVEMENTS**

WHEREAS, upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract No. 273 – 2016 Wastewater Treatment Plant Improvements; and

WHEREAS, the bid proposals were received by the Authority on May 1, 2018; and

WHEREAS, the bids received were as follows:

Rapid Pump and Meter Service Co. Inc.	\$3,232,450.00
Spectraserv, Inc.	\$3,245,000.00
Iron Hills Construction, Inc.	\$3,494,576.00
Northeast Remsco Construction, Inc.	\$5,900,000.00

WHEREAS, the Authority's Consulting Engineer and General Counsel have reviewed the bid proposals and determined that Rapid Pump and Meter Service Co., Inc. has submitted all of the required documents and are found to be the lowest responsible bidder; and

WHEREAS, it has been recommended by the Authority's Engineer and General Counsel that Contract No. 273 be awarded to Rapid Pump and Meter Service Co., Inc. subject to approval from the New Jersey Department of Environmental Protection.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority the following:

1. Contract No. 273 – 2016 Wastewater Treatment Plant Improvements be awarded to Rapid Pump and Meter Co., Inc. located at 285 Straight Street, PO Box AY, Paterson, New Jersey in the amount of \$3,232,450.00
2. The award of Contract No. 273 to Rapid Pump and Meter Service, Co., Inc. is contingent upon and subject to the receipt of closing and funding of a project loan from the New Jersey Infrastructure Bank, which loan is the source of funds for the 2016 Wastewater Treatment Plant Improvements.
3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and be it
4. The Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2018

Date: May 15, 2018

**AUTHORIZATION TO AWARD CONTRACT NO. 273 – 2016 WASTEWATER
TREATMENT PLANT IMPROVEMENTS**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on May 15, 2018.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelahr	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2018

Date: May 15, 2018

AUTHORIZATION FOR CONTINUED RETENTION OF CP PROFESSIONAL SERVICES FOR ASH HANDLING IMPROVEMENTS

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) previously retained the firm of CP Professional Services as engineer for ash handling improvements by Resolution 84-2017; and

WHEREAS, CP Professional Services previously provided the Authority with a proposal and has since completed Phase 1 of said proposal which was to identify dewatering alternatives and has provided the Authority with a report on same; and

WHEREAS, CP Professional Services provided the Authority with an updated proposal to perform work related to Phase 2 – Pilot Study of Selected Alternative at a cost not to exceed \$24,800; and

WHEREAS, the firm of CP Professional Services was determined to be highly qualified and eminently capable of providing Consulting Engineering Services to the Authority by Resolution No. 16-2018; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for CP Professional Services to perform Phase 2 of the proposal.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority:

1. The Authority hereby authorizes CP Professional Services to perform the services described as Phase 2 in the attached proposal as a not to exceed cost of \$24,800.
2. The Certifying Finance Officer’s Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
3. If CP Professional Services anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.
4. Notice of this award shall be advertised in accordance with applicable law.
5. This Resolution shall take effect immediately upon adoption.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2018

Date: May 15, 2018

AUTHORIZATION FOR CONTINUED RETENTION OF CP PROFESSIONAL SERVICES FOR ASH HANDLING IMPROVEMENTS

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on May 15, 2018.

CHAIRMAN

SECRETARY

	Bonagura	Chewcaskie	Danubio	Gabbert	Kelاهر	Lo Iacono	Plumley	Kasparian
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								