

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**SUBJECTS FOR DISCUSSION**  
**MAY 3, 2011**

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call: 

William F. Dator	Frank Kelaheer
Michael Kasparian	Marion Plumley
Brian Chewcaskie	Nicholas Rotonda
Peter Dachnowicz	Jason Shafron
Madeline Thumudo	Rob Genetelli
Howard Hurwitz	Douglas Bern, Esq.
Todd Sherer	
4. Chairman's remarks.
5. COMMITTEE:
  - A. FINANCE COMMITTEE – Michael Kasparian, Chairman
    1. Certification of Annual Audit.
    2. Acceptance of Annual Audit.
  - B. PERSONNEL COMMITTEE – Jason Shafron, Chairman
    1. Completion of 90-day probationary period for Scott Nye, O&M Helper.
  - C. INSURANCE COMMITTEE – Jason Shafron, Chairman
    1. Qualification and appointment of Risk Manager for 2011.
  - D. OPERATING COMMITTEE – Brian Chewcaskie, Chairman
    1. Plant Operations.
    2. Franklin Lakes Interceptor.
    3. Northwest Bergen Mayors Meeting.
    4. Allendale Service Charges.
    5. NJPDES Permit Appeal.
    6. Incinerator Rebuild Project Status.
    7. Authority Improvement Projects

- a)Treatment System.
- b)Additional Projects.
- 8. Odor Issues.
- 9. Personnel
- 10. Miscellaneous
  - a)Annual Report
  - b)Oakland Sewer Update
  - c)Authority Audit
  - d)Wastewater Management Plan Revisions

**E. BUILDINGS & GROUNDS – Frank Kelaher, Chairman**

**F. COUNSEL - Douglas Bern, Esq.**

- 1. Franklin Lakes Project and Service Agreement.
- 2. Approval of TWA for Franklin Lakes Square Shopping Center.
- 3. Authorization to bid the Franklin Lakes business District Sewer Project.
- 4. Authorization to bid the UV Disinfection System Project.

**G. ENGINEERS – T&M Assocs. Keith Henderson**

- 1. Franklin Lakes.
  - a. Project Status
  - b. Engineering Agreement.
- 2. Annual Report.
- 3. Wastewater Management Plan.

**H. EXECUTIVE DIRECTOR – Howard Hurwitz**

- 1. Update – Committed Flow Report.
- 2. CH2M Hill Engineering Consulting Services.
- 3. Approval of TWA for Franklin Lakes Square Shopping Center.
- 4. Authority Web-site.
- 5. Correspondence.

**I. SUPERINTENDENT – Rob Genetelli**

- 1. Update – Safety and IPP Programs.
- 2. NJPDES Permit Conformance Report.
- 3. Sludge Metal Analysis

Apr. 27, 2011