

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Northwest Bergen County Utilities Authority

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, July 17, 2024 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

July 8, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING July 17, 2024

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – June 19, 2024
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated July 17, 2024
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

July 8, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

**July 17, 2024
CONSENT AGENDA**

RESOLUTIONS

- 56-2024 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 57-2024 Authorization of Payment of August 2024 Bills
- 58-2024 Approval of Stipend and License Incentives for Supervisors 2024
- 59-2024 Authorization of Contract Award to T&M for Phase 2 of Manhole Inspections
- 60-2024 Authorization of Agreement with Intervention Strategies International, Inc.
- 61-2024 Authorization for the Sale of SRECS
- 62-2024 Approval of Personnel Actions
- 63-2024 Authorization of Emergency Spending

July 8, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2024

Date: July 17, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of June 2024 and Health Benefits and Dental Benefits transfers for July 2024; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated July 17, 2024 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$200,104.93

ACCOUNT: Tax Deposit Account
Total: \$84,604.03

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$142,024.80

ACCOUNT: Health Benefits Contribution Employee
Total: \$3,818.61

ACCOUNT: Dental Benefits
Total Transfer: \$3,468.94

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2024

Date: July 17, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$27,045.55

ACCOUNT: Operating Account
Total: \$466,030.89

ACCOUNT: General Improvement Account
Total: \$234,271.04

ACCOUNT: Sewer Trust Account
Total: \$126,887.40

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

RESOLVED, The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b)

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2024

Date: July 17, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2024

Date: July 17, 2024

AUTHORIZATION FOR PAYMENT OF BILLS FOR AUGUST 2024

WHEREAS, it has been determined by the Commissioners of the Northwest Bergen County Utilities Authority (the “Authority”) that no meetings of the Commissioners will be held during the month of August, 2024; and

WHEREAS, the Authority’s bills are approved for payment at its monthly meeting and the Authority has a need to provide for the consistent and regular payment of its bills for the month of August; and

WHEREAS, the Commissioners wish to provide a mechanism for the payment of August bills as set forth below.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Executive Director and Assistant Executive Director are directed to prepare the bill list (including but not necessarily limited to payroll, tax deposits, health benefits contributions, dental benefits, PERS and Contributory Insurance, operating account and general improvement account) in the ordinary course for payment and circulate such list to each Commissioner by August 8, 2024; and
2. Unless any Commissioner has an objection to a specific payment or requires further discussion on payment of a bill(s), then such bill(s) shall be excluded from payment and the Commissioners authorize payment of the remainder bills on or after August 12, 2024.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2024

Date: July 17, 2024

AUTHORIZATION FOR PAYMENT OF BILLS FOR AUGUST 2024

3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b)

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 58-2024

Date: July 19, 2024

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES

WHEREAS, the Authority encourages all employees to obtain licenses and pursue trades that benefit the Authority; and

WHEREAS, several supervisory employees possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority; and

WHEREAS, the Authority's Superintendent has recommended license incentive and trade incentive payments for all of the supervisory employees that possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Authority's Board of Commissioners, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby authorized to pay Robert Genetelli a license incentive of \$6,000 for holding a S4/C4 license.
3. The Authority is hereby authorized to pay Nicholas Fabbicatore a license incentive of \$6,000 for holding a S4/C4 license & Backflow Preventer.
4. The Authority is hereby authorized to pay Brian Frank a trade incentive of \$1,500 for his certifications in Electronic Systems Technician and Electronic Technician from Lincoln Technological Institute.
5. The Authority is hereby authorized to pay Jason Gascon a trade incentive of \$1,000 for his Master Certification in Automotive Technology from Lincoln Technological Institute.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 58-2024

Date: July 19, 2024

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES

- 6. The Authority is hereby authorized to pay Leonard Van Der Stad a trade incentive of \$1,500 for holding a C2 license.
- 7. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelahr	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 59-2024

Date: July 17, 2024

**RESOLUTION TO ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE
ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE
INTERCEPTOR MANHOLE INSPECTION (PHASE 2) OF THE INTERCEPTOR
SYSTEM REHABILITATION PROJECT (S340700-21)**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: S340700-21_____

VENDOR: T&M Associates_____

AMOUNT: \$373,360_____

ACCOUNT NO.: 06-215-00-000-000999_____

Date: July 17, 2024

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 60-2024

Date: July 17, 2024

RESOLUTION AUTHORIZING AND AGREEMENT WITH INTERVENTION STRATEGIES INTERNATIONAL, INC.

WHEREAS, the Northwest Bergen County Utilities Authority (the Authority) has an Employee Assistance Program (EAP) as required through its Policies and Procedures.

WHEREAS, the Authority approved resolution 43-2024, joining the County of Bergen's EAP program, which contracts Intervention Strategies International, Inc. (Intervention Strategies) to administer and provide services.

WHEREAS, the agreement with the County of Bergen only provides for three sessions free of charge to employees.

WHEREAS, the Authority is interested in providing additional sessions free of charge to employees.

WHEREAS, the Authority has received a quote from Intervention Strategies to provide the additional sessions to employees.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Executive Director of the Authority is authorized to execute an Agreement with Intervention Strategies.
2. The Executive Director and/or his designee is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the Agreement.
3. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 60-2024

Date: July 17, 2024

RESOLUTION AUTHORIZING AND AGREEMENT WITH INTERVENTION STRATEGIES INTERNATIONAL, INC.

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Second ed									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2024

Date: July 17, 2024

AUTHORIZATION FOR THE SALE OF SRECS

WHEREAS, The Northwest Bergen County Utilities Authority (the Authority) installed solar panels about 15 years ago.

WHEREAS, since the installation of the solar panels, the Authority has been a part of a 15 year SREC program.

WHEREAS, SREC allows the Authority to sell at public auction, solar credits accumulated through the production of solar energy.

WHEREAS, the Authority Engineer recommends entering into a contract with Marex for the sale of the Authority's solar credits at a rate of \$208.00 per credit.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. Ratifies the sale of SRECs to MAREX at a rate of \$208.00 Per credit.
2. Assistant Executive Director is authorized to execute the Agreement.
3. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2024

Date: July 17, 2024

AUTHORIZATION FOR THE SALE OF SRECS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2024

Date: July 17, 2024

APPROVE PERSONNEL ACTIONS

WHEREAS, there presently exists a need for a Collections System Supervisor; and

WHEREAS, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority that Leonard Van Der Stad be promoted to the position of Collections System Supervisor effective July 22, 2024.

WHEREAS, the Executive Director and Superintendent recommend the promotion be conditioned on Mr. Van Der Stad receiving a C3 license within two years of the promotion's effective date.

WHEREAS, the recommended salary is \$103,000 per year; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority,

1. That Leonard Van Der Stad be promoted to the position of Assistant Collections System Supervisor effective July 22, 2024 under that condition that Mr. Van Der Stad receive his C3 license within two years of this date.
2. The salary shall be \$103,000 per year.

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2024

Date: July 17, 2024

APPROVE PERSONNEL ACTIONS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

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DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2024

Date: July 17, 2024

RESOLUTION AUTHORIZING EMERGENCY SPENDING

WHEREAS, on April 17, 2024, the Northwest Bergen County Utilities Authority ("Authority") Awarded a contract (no. 1158) with Carbon Activated Corp. for the replacement of carbon in the Authority's carbon mercury absorber; and

WHEREAS, after additional testing of the carbon, it was determined that the spent carbon was hazardous waste and thus unexpectedly increased the cost beyond the allowable amount under the contract; and

WHEREAS, the hazardous waste is being stored in 55 gallon drums on the Authority's property, which is classified as a 100 year flood plain next to the Ho-Ho-Kus Brook; and

WHEREAS, the Authority's Superintendent has thus concluded that an emergency condition exists and recommended that transportation be secured to remove the hazardous waste offsite and be properly disposed.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Authority is hereby authorized to immediately award an emergency contract, pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1, to manage the hazardous waste by means of transportation and disposal.
2. The Authority's Superintendent and Executive Director determined in light of the emergency circumstance to utilize the services of Clean Harbors effective as of July 2024.
3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 63-2024

Date: July 17, 2024

RESOLUTION AUTHORIZING EMERGENCY SPENDING

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 17, 2024