

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **NOTICE**

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday, October 16, 2018 immediately following the Work Session and Special Meeting at 7:00pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

Formal action will be taken.

October 12, 2018

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **AGENDA REGULAR MEETING October 16, 2018**

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Salute to the Flag
4. Roll Call
5. Chairman's Remarks
6. Approval of Minutes – Regular Meeting – September 12, 2018
7. Public Comments (any subject)
8. Consideration for approval list of Resolutions attached dated October 16, 2018.
9. Report of Committees:
  - a. Finance Committee
  - b. Personnel Committee
  - c. Insurance Committee
  - d. Operating Committee
  - e. Strategic Plan Subcommittee
  - f. Buildings and Grounds Committee
  - g. Safety and Security Committee
10. Report of Treasurer
11. Report of General Counsel
12. Report of Consulting Engineer
13. Report of Executive Director
14. Report of Authority Engineer
15. Report of Superintendent
16. Old Business
17. New Business
18. Public Comments (on subjects 5 through 17)
19. Adjournment

Oct. 12, 2018

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **RESOLUTIONS October 16, 2018**

### **CONSENT AGENDA**

- 101-2018 Approval of Vouchers, Payroll and Tax Deposits
- 102-2018 Amendment to the 2018 Capital Budget
- 103-2018 Adoption of Bank Resolutions for Santander Bank
- 104-2018 Adoption of Bank Resolutions for SB One Bank
- 105-2018 Appointment of Trustee with respect to the Trust Indenture between the Northwest Bergen County Utilities Authority and The Bank of New York Mellon dated as of November 1, 2010, as amended and supplemented.
- 106-2018 Promotion of Edwin Walker to Collection System Supervisor
- 107-2018 New Hire – Vincent Grosso as O&M Helper
- 108-2018 New Hire – Elijah Bueno as O&M Helper
- 109-2018 New Hire – Shane Kelsey as O&M Helper
- 110-2018 Appointment of Human Resources Officer, John DeRienzo

### **MOTIONS**

- 18-02 2018 AEA Conference Attendance

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 101-2018**

**Date: October 16, 2018**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of September 2018 and Health Benefits and Dental Benefits transfers for October 2018; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED,**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated October 16, 2018 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$213,045.63

ACCOUNT: Tax Deposit Account  
Total: \$92,409.33

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$113,949.77

ACCOUNT: Health Benefits Contribution Employee  
Total: \$4,573.47

ACCOUNT: Dental Benefits  
Total Transfer: \$4,196.64

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 101-2018**

**Date: October 16, 2018**

---

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$32,984.19

ACCOUNT: Operating Account

Total: \$346,491.20

ACCOUNT: General Improvement Account

Total: \$41,155.56

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SECRETARY

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CHAIRMAN

**RECORDED VOTE:**

	Bonagura	Chewcaskie	Duch	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 102-2018**

**Date: October 16, 2018**

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**AMENDMENT TO THE 2018 AUTHORITY CAPITAL BUDGET**

**WHEREAS**, the Northwest Bergen County Utilities Authority’s 2018 Capital Budget was adopted on the 12<sup>th</sup> day of December 2017; and

**WHEREAS**, N.J.A.C. 5:31-2.8 provides that all amendments to the Authority’s Capital Budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

**WHEREAS**, the Authority’s Administration has reviewed the status of its 2018 capital projects and determined that an amendment is required to reduce and reallocate the overall 2018 Capital Budget to projects of greater priority to the Authority and Authority’s sewer system; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Northwest Bergen County Utilities Authority the following amendments be made to the Capital Budget of the Northwest Bergen County Utilities Authority for its year ending December 31, 2018:

	<u>FROM</u>	<u>TO</u>
<u>FUNDING SOURCE:</u>		
Renewal & Replacement Reserve	\$ 250,000	\$1,205,000
Debt Authorization	8,245,000	\$3,550,000
Capital Grants	<u>0</u>	<u>150,000</u>
Total Funding Source	<u>\$8,495,000</u>	<u>\$4,905,000</u>
<u>ANNUAL BUDGET APPROPRIATION:</u>		
SSI Emission Upgrades	\$ 0	\$ 40,000
Mid PK Goffle Rd PS Improvements	0	260,000
Aeration Sys. Blower Replacement	600,000	1,200,000
Wastewater PS Improvements	2,500,000	800,000
Wastewater Treatment Plant Imp.	2,500,000	800,000
Security Improvements	0	150,000
Incinerator Repairs	50,000	50,000
Collection Syst. Gravity Main Repairs	2,000,000	300,000
Replacement Sewer Jet Truck	490,000	0
HoHoKus East Int. Bypass and Repair	0	335,000
Outpost Sewer Insp. Camera	115,000	0
Fiber Optic PS (HHKPS & MPPS)	55,000	55,000
Upgrade Incinerator CEM Software	85,000	85,000
Goffle Road PS PLC Replacement	100,000	0
Sewer Ext. Knolls Section San. Sew. Sys.	0	400,000
HoHoKus Trunk Sewer East Int. Rehab.	<u>0</u>	<u>430,000</u>
Total Annual Budget Appropriation	<u>\$8,495,000</u>	<u>\$4,905,000</u>

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 102-2018**

**Date: October 16, 2018**

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**AMENDMENT TO THE 2018 AUTHORITY CAPITAL BUDGET**

**BE IT FURTHER RESOLVED** that two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services for certification of the Authority budget so amended.

IT IS HEREBY CERTIFIED that this is a true copy of a resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on October 16, 2018.

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SECRETARY

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CHAIRMAN

**RECORDED VOTE:**

	Bonagura	Chewcaskie	Duch	Kelahr	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 103-2018**

**Date: October 16, 2018**

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**ADOPTION OF BANK RESOLUTIONS FOR SANTANDER BANK**

**WHEREAS**, the Northwest Bergen County Utilities Authority (hereinafter referred to as the “Authority” or “Depositor”) wishes to continue its banking relationship with Santander Bank (hereinafter referred to as the “Bank”); and

**WHEREAS**, the Bank requires certain resolutions be passed by the Authority to conduct routine business with the Bank.

**NOW THEREFOR BE IT RESOLVED** by the Northwest Bergen County Utilities Authority, that the following Bank Resolutions be adopted:

**RESOLVED**: That Santander Bank, N.A. (the “Bank”) be, and hereby is, designated a depository of funds of the Depositor subject to the terms and conditions of the Business Deposit Account Agreement, with authority to accept at any time for the credit of the Depositor deposits in checking, savings, money market savings, term or any other account, by whomsoever made in whatever manner endorsed; and

**RESOLVED**: That the Bank shall not be liable in connection with the collection of such items that are handled by the Bank without negligence and the Bank shall not be liable for the acts of its agents, subagents or for any other casualty; and

**RESOLVED**: That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon, these Resolutions; and

**RESOLVED**: That the Bank be, and hereby is, authorized and directed to certify, pay or otherwise honor all checks, drafts, notes, bills of exchanges, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable when such instruments and orders are properly made, signed, or endorsed by the signature, the actual or purported facsimile signature or the oral direction of any of the authorized signers below; provided, however, that any check, draft, note, bill of exchange,



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 103-2018**

**Date: October 16, 2018**

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**ADOPTION OF BANK RESOLUTIONS FOR SANTANDER BANK**

acceptance, undertaking or other instrument for the payment, transfer or withdrawal must bear the actual or purported facsimile signature of any of the authorized signers below; and

**RESOLVED:** That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to endorse, negotiate and collect any and all checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments and to open and close and update information on any account of the Depositor at the Bank; and

**RESOLVED:** That any of the authorized signers below acting alone be, and hereby is, authorized on behalf of the Depositor to instruct, orally or by such other means as the Bank may make available to Depositor, the Bank to initiate the transfer of funds by wire, telex, automated clearinghouse, book entry, computer or such other means, and to execute agreements with the Bank for the transfer of funds from any of Depositor's accounts and to delegate from time to time to other persons the authority to initiate the transfer of funds from any such account; and

**RESOLVED:** That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to enter into a written lease for the purpose of renting, maintaining and accessing a safe deposit box and any authorized signer is authorized to terminate the lease; and

**RESOLVED:** That the Bank may rely on any signature, endorsement or order and any facsimile signature or oral instruction reasonably believed by the Bank to be made by an authorized signer, and the Bank may act on any direction of an authorized signer without inquiry and without regard to the application of the proceeds thereof, provided that the Bank acts in good faith; and

**RESOLVED:** That the Bank may rely on this document and on any certificate by an authorized representative of the Depositor as to the names and signatures of the authorized signers of the Depositor until the Bank has actually received written notice of a change and has had a reasonable period of time to act on such notice; and

**RESOLVED:** That the Depositor agrees to notify the Bank promptly and in writing of any change in (a) these Resolutions, (b) the identity of persons authorized to sign, endorse or otherwise authorize payments, transfers or withdrawals, (c) ownership of the Depositor or the Depositor's legal structure or status, including the Depositor's dissolution or bankruptcy; and

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 103-2018**

**Date: October 16, 2018**

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**ADOPTION OF BANK RESOLUTIONS FOR SANTANDER BANK**

**RESOLVED:** That any of the following named persons, or persons from time to time holding the following offices of the Depositor be, and hereby are, designated as the authorized signers to act on behalf of the Depositor in accordance with the above resolutions:

1. James Rotundo, Executive Director
2. Alison Gordon, Board Secretary

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on October 16, 2018.

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CHAIRMAN

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SECRETARY

**RECORDED VOTE:**

	Bonagura	Chewcaskie	Duch	Kelahr	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 104-2018**

**Date: October 16, 2018**

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**ADOPTION OF BANK RESOLUTIONS FOR SB ONE BANK**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) wishes to continue its banking relationship with SB One Bank, formerly known as Sussex Bank, (hereinafter referred to as the “Financial Institution”); and

**WHEREAS**, the Financial Institution requires certain resolutions be passed by the Authority to conduct routine business with the Financial Institution.

**NOW, THEREFORE BE IT RESOLVED**, the Authority authorizes the Alison Gordon, Board Secretary and James Rotundo, Executive Director to have the following authority of any accounts held at SB One Bank:

1. Open any deposit or share account(s) in the name of the Authority;
2. Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the Financial Institution; and

**FURTHER RESOLVED:** The Financial Institution is designated as a depository for the funds of the Authority and to provide other financial accommodations indicated in this resolution.

**FURTHER RESOLVED:** This Resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Commissioners of the Authority and certified to the Financial Institution as governing the operation of this Authority’s account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.

**FURTHER RESOLVED:** The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Authority. Any Agent, so long as they act in a representative capacity as an Agent of the Authority, is authorized to make any and all other

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 104-2018**

**Date: October 16, 2018**

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**ADOPTION OF BANK RESOLUTIONS FOR SB ONE BANK**

contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

**FURTHER RESOLVED:** All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Authority with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

**FURTHER RESOLVED:** The Authority agrees to the terms and conditions of any account agreement, properly opened by an Agent of the Authority. The Authority authorizes the Financial Institution, at any time, to charge the Authority for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.

**FURTHER RESOLVED:** The Authority acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Authority to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.

**FURTHER RESOLVED:** The Authority acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Authority with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Authority authorizes each Agent to have custody of the Authority's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 105-2018**

**Date: October 16, 2018**

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**APPOINTMENT OF TRUSTEE WITH RESPECT TO THE TRUST INDENTURE BETWEEN THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AND THE BANK OF NEW YORK MELLON DATED AS OF NOVEMBER 1, 2010, AS AMENDED AND SUPPLEMENTED**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a body politic and corporate of the State of New Jersey, presently existing under the Municipal and County Utilities Law, constituting Chapter 183 of the Laws of 1957 of New Jersey (*N.J.S.A. 40:14B-1, et seq.*), as amended and supplemented to provide sewage collection and disposal services and water sanitation services to residents of the district served by the Authority; and

WHEREAS, the Authority entered into a Trust Indenture, dated as of November 1, 2010, as amended and supplemented, most recently by the Fifth Supplemental Trust Indenture, dated as of November 1, 2018, between the Authority and The Bank of New York Mellon, as trustee (collectively, the “Trust Indenture”), which Trust Indenture provides for the issuance from time to time by the Authority of its revenue bonds to finance the costs of improvements and expansions to the System (as defined in the Trust Indenture); and

WHEREAS, the Authority has issued certain series of its revenue bonds pursuant to the Trust Indenture which are Outstanding (as defined in the Trust Indenture); and

WHEREAS, on September 21, 2018, the Authority solicited and received proposals for trustee services from Manufacturers and Traders Trust Company, U.S. Bank National Association and The Bank of New York Mellon; and

WHEREAS, the Authority desires hereby to authorize the appointment of a trustee pursuant to and in connection with the Trust Indenture.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, as follows:

SECTION 1. The Authority hereby appoints Manufacturers and Traders Trust Company as successor trustee to The Bank of New York Mellon pursuant to and in accordance with the Trust Indenture, for each series of revenue bonds currently Outstanding thereunder and to be issued thereunder, unless the current trustee, The Bank of New York Mellon, reduces their annual fee to a maximum of \$1,250 per series, and delegates to the Executive Director the authority to negotiate a lesser fee per series. If such reduction occurs, then The Bank of New York Mellon shall continue as trustee and shall be appointed on the 2018 bonds to be issued to the New Jersey Infrastructure Bank and the State of New Jersey.

SECTION 2. The Chairman, Vice-Chairman, Secretary, Treasurer, Executive Director and all other proper officers of the Authority are hereby authorized and directed to execute and deliver such documents or instruments and to take such action as may be necessary or appropriate

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 105-2018**

**Date: October 16, 2018**

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**APPOINTMENT OF TRUSTEE WITH RESPECT TO THE TRUST INDENTURE BETWEEN THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AND THE BANK OF NEW YORK MELLON DATED AS OF NOVEMBER 1, 2010, AS AMENDED AND SUPPLEMENTED**

in order to effectuate the appointment of Manufacturers and Traders Trust Company as successor trustee under the Trust Indenture, and any other action to modify or amend existing supplemental trust indentures to conform to the provisions of the Trust Indenture.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on October 16, 2018.

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**CHAIRMAN**

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**SECRETARY**

**RECORDED VOTE:**

	Bonagura	Chewcaskie	Duch	Kelاهر	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 106-2018**

**Date: October 16, 2018**

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**PROMOTION OF EDWIN WALKER TO COLLECTION SYSTEM SUPERVISOR**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) has determined that there presently exists a need for a Collection System Supervisor; and

**WHEREAS**, N.J.S.A. 40:14B-1 provides, *inter alia*, that the Authority may “appoint and employ, such other agents and employees as it may require and determine their duties and compensation”; and

**WHEREAS**, the position of Collection System Supervisor has been vacant since on or about September 30, 2018 due to the retirement of Angelo DiPaola; and

**WHEREAS**, funds are allocated in the annual budget for the salary of the Collection System Supervisor position; and

**WHEREAS**, the position of Collection System Supervisor shall report to the Superintendent of the Authority; and

**WHEREAS**, Mr. Edwin Walker has served in the position of Assistant Collection System Supervisor since May 29, 2018; and

**WHEREAS**, the Authority has determined that Mr. Walker is competent, qualified and experienced to perform the job of Collection System Supervisor; and

**WHEREAS**, the Authority has determined on the basis of the foregoing to promote Mr. Walker to the position of Collection System Supervisor effective October 1, 2018 at an annual salary of eighty four thousand dollars (\$84,000); and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Mr. Edwin Walker shall be and is hereby promoted by the Authority to the position of Collection System Supervisor effective October 1, 2018 as an employee at will and will be compensated at an annual salary of Eighty-Four Thousand Dollars (\$84,000).



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 106-2018**

**Date: October 16, 2018**

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**PROMOTION OF EDWIN WALKER TO COLLECTION SYSTEM SUPERVISOR**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on October 16, 2018.

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**CHAIRMAN**

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**SECRETARY**

	Bonagura	Chewcaskie	Duch	Kelahr	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									







**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 110-2018**

**Date: October 16, 2018**

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**APPOINTMENT OF HUMAN RESOURCES OFFICER, JOHN DERIENZO**

**WHEREAS**, the Northwest Bergen County Utilities Authority requires the role of a Human Resources Officer; and

**WHEREAS**, duties of the Human Resources Officer include but are not limited to the following: 1) Participating in the negotiations of the collective bargaining agreements; 2) Interpreting collective bargaining agreements; 3) Reviewing employment relations issues and grievances and assisting in the resolution of same; and

**WHEREAS**, James Rotundo previously was fulfilling the duties of the Human Resources Officer prior to his promotion as Executive Director; and

**WHEREAS**, due to Mr. Rotundo's promotion to Executive Director, can no longer perform these duties; and

**WHEREAS**, the Authority deems John DeRienzo eminently capable to perform the above described duties of the Human Resources Officer; and

**WHEREAS**, Mr. DeRienzo shall be appropriately compensated for the performance of these additional duties.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Northwest Bergen County Utilities Authority the following:

1. John DeRienzo is hereby appointed as the Authority's Human Resources Officer effective October 22, 2018.
2. Mr. DeRienzo shall receive a salary increase of \$5,000, making his annual salary \$76,750.



