

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**NOTICE**

**WORK SESSION**

**Date:** Tuesday, November 20, 2018

**Time:** 7:00PM

**Location:** Authority Administration Building, 30 Wyckoff Avenue @ Authority Drive,  
Waldwick, New Jersey

November 16, 2018

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

AGENDA  
WORK SESSION  
November 20, 2018

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: Dennis Bonagura  
Brian Chewcaskie  
Thomas Duch  
Stephen LoIacono  
Frank Kelaher  
Bart Mongelli  
Marianne Ortega  
Marion Plumley  
Michael Kasparian

4. Chairman's Remarks
5. Committee Reports:
  - a. Finance Committee: Stephen Lo Iacono, Chair
    1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 111-2018)
    2. Monthly Financial Statement ending October 31, 2018
  - b. Personnel Committee: Frank Kelaher, Chair
  - c. Insurance Committee: Marion Plumley, Chair
  - d. Operating Committee: Brian Chewcaskie, Chair
    1. Operating Committee Report
  - e. Strategic Plan Subcommittee: Michael Kasparian, Chair
  - f. Building & Grounds Committee: Frank Kelaher, Chair

- g. Safety & Security Committee: Frank Kelaher, Chair
- h. General Counsel: Douglas Bern, Esq.
  - 1. Monthly Counsel Report
  - 2. Oakland
- i. Consulting Engineer: T&M Associates
  - 1. Monthly Engineer Report
  - 2. Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project
- j. Executive Director: James Rotundo
  - 1. Authorization to increase the budget of T&M Associates for the engineering related to the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project (Resolution 113-2018)
  - 2. Resolution to engage the services of T&M Associates to provide the engineering professional services required for the Interceptor System Rehabilitation Project related to Planning and Design (Resolution 114-2018)
  - 3. Authorization to Award the Knolls Section Sanitary Sewer System Project (Resolution 115-2018)
  - 4. Authorization to retain Boswell Engineering to provide Engineering Services related to Construction Administration for the Knolls Section Sanitary Sewer System Project (Resolution 116-2018)
  - 5. Authorization to enter into Shared Services Agreements to provide Sanitary Sewer Cleaning and CCTV Inspection Services to other Local Units (Resolution 117-2018)
  - 6. Correspondence
- k. Authority Engineer: Howard Hurwitz
  - 1. Monthly Committed Flow Report
- l. Superintendent: Robert Genetelli
  - 1. Award of Contract – Polymer (Resolution 118-2018)
  - 2. NJPDES Permit Conformance Report
  - 3. Update – Safety and IPP Programs
  - 4. Sludge Metal Analysis

Revised November 20, 2018