

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**December 12, 2017
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

December 8, 2017

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA
SUBJECTS FOR DISCUSSION
December 12, 2017

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura	Stephen Lo Iacono
Brian Chewcaskie	Michael Kasparian
John Danubio	Frank Kelaher
Christopher DePhillips	Marion Plumley
Kenneth Gabbert	
Howard Hurwitz	Robert Genetelli
Todd Sherer	Joseph Garcia, Esq.
Alison Gordon	Nicholas Rotonda, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Public Hearing – 2018 Authority Budget (Resolution 76-2017)
 2. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 77-2017)
 3. Monthly Financial Statement
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Resolution Adopting Personnel Policies and Procedures (Resolution 78-2017)
 2. Regular Employment – John Navea (Resolution 79-2017)
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – Brian Chewcaskie, Chair
 1. Operating Committee Report
 - E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair
 - F. BUILDINGS & GROUNDS – Frank Kelaher, Chair

- G. SAFETY AND SECURITY - Frank Kelaher, Chair

- H. COUNSEL – Joseph Garcia, Esq.
 - 1. Monthly Counsel Report

- I. ENGINEER – T&M Associates: Nicholas Rotonda
 - 1. Monthly Engineer Report
 - 2. Ho-Ho-Kus Trunk Sewer East Emergency Bypass

- J. EXECUTIVE DIRECTOR – Howard Hurwitz
 - 1. Resolution of the Northwest Bergen County Utilities Authority Approving the Consulting Engineer Project Report and Certificates of the Consulting Engineer and Accountant in Connection with Various Sewer Improvements, including Improvements to the Collection System Gravity Mains (Resolution 80-2017)
 - 2. Approval of Change Order No. 2 – Contract No. 279 – Trunk Sewer West Lining (Resolution 81-2017)
 - 3. Resolution to Engage the Services of T&M Associates to Provide the Engineering Professional Services Required for the Wastewater Pump Station Improvements Project at the Darlington Pump Station, the Goffle Road Pump Station, the Ho-Ho-Kus Pump Station and the Midland Park Pump Station (Resolution 82-2017)
 - 4. Resolution to engage the services of T&M Associates to provide the Engineering Professional Services required for the 2016 Wastewater Treatment Plant Improvements Project at the Authority’s Wastewater Treatment Plant (Resolution 83-2017)
 - 5. Retention of Engineer for Ash Handling Improvements pursuant to NJSA 19:44A-20.4 (Resolution 84-2017)
 - 6. Authorization to Enter into an Agreement with the County of Bergen, Department of Health Services (Resolution 85-2017)
 - 7. Committed Flow Report
 - 8. Correspondence

- K. SUPERINTENDENT – Robert Genetelli
 - 1. Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Emergency Spending for Trunk Sewer East Emergency Bypass (Resolution 86-2017)
 - 2. Resolution Authorizing Executive Director to Enter into a Professional Services Contract with Valley Medical Group Regarding the Coordination and Conduct of Alcohol and Drug Testing Services (Resolution 87-2017)
 - 3. NJPDES Permit Conformance Report
 - 4. Update – Safety and IPP Programs
 - 5. Sludge Metal Analysis