

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**JANUARY 7, 2014
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

Jan. 2, 2014

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION JANUARY 7, 2014

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Brian Chewcaskie	Michael Kasparian
John DaPuzzo	Frank Kelaher
Christopher DePhillips	Marion Plumley
Kenneth Gabbert	Elizabeth Salazer
Alison Gordon	Robert Genetelli
Howard Hurwitz	Jeffrey Zenn, Esq.
Todd Sherer	
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. 2014 Service Charges.
 2. Public Hearing to set Septage, Sludge and Greywater Fees.
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Appointment of Board Secretary – Alison Gordon
 2. Appointment of Administrative Assistant – Alison Gordon
 3. Completion of 90 day Probationary period for Nuno Nunes and Jason Gascon, Maintenance Mechanics
 4. New Hire - O&M Helper, Michael Rucki
 5. New Hire - Office Secretary, Melissa Oratio
 6. Title Change for Joseph Oravetz to Plant Operator
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – Michael Kasparian, Chair
 1. Plant Operations.
 2. Franklin Lakes Sewer Project.
 3. Oakland.

4. Plant Construction Projects.
 5. Incinerator Emissions Upgrades
 6. Wastewater Discharge Permit
 7. Plant Sludge Cake Receiving Facility
 8. Personnel.
 9. Miscellaneous
 - a. Retention of Labor Counsel
- E. BUILDINGS & GROUNDS – Frank Kelaher, Chair
- F. COUNSEL – Jeffrey Zenn, Esq.
- G. ENGINEERS – T&M Associates: Keith Henderson
1. Franklin Lakes Sewer Project.
 2. Plant Sludge Cake Receiving Facility.
- H. EXECUTIVE DIRECTOR – Howard Hurwitz
1. Update – Committed Flow Report
 2. Designation of Public Agency Compliance Officer for 2014.
 3. Schedule of Meetings for 2014 (to be discussed at the Feb. 4, 2014 Work Session and approved at the Feb. 4, 2014 Reorganization Meeting).
 4. Correspondence.
- I. SUPERINTENDENT – Robert Genetelli
1. Update – Safety and IPP Programs.
 2. NJPDES Permit Conformance Report.
 3. Sludge Metal Analysis.

January 2, 2014