

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**NOTICE**

**WORK SESSION**

**Date:** Monday, January 13, 2020

**Time:** 7:00PM

**Location:** Authority Administration Building, 30 Wyckoff Avenue @ Authority Drive,  
Waldwick, New Jersey

January 10, 2020

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## WORK SESSION AGENDA SUBJECTS FOR DISCUSSION January 13, 2020

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:  
  
Commissioners: Dennis Bonagura  
Thomas Duch  
Stephen Lolocono  
Frank Kelaher  
Bart Mongelli  
Marianne Ortega  
Marion Plumley  
Michael Kasparian
4. Chairman's Remarks
5. COMMITTEES:
  - A. Finance Committee: Stephen Lo Iacono, Chair
    1. Public Hearing – 2020 Service Charges (Resolution 01-2020)
    2. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 02-2020)
    3. Monthly Financial Statement ending December 31, 2019
  - B. Personnel Committee: Frank Kelaher, Chair
    1. Regular Employment – Michael McKenzie as O&M Helper (Resolution 03-2020)
    2. Regular Employment – Howard DeWitt as O&M Helper (Resolution 04-2020)
  - C. Insurance Committee: Marion Plumley, Chair
  - D. Operating Committee: Thomas Duch, Chair
    1. Operating Committee Report
  - E. Strategic Plan Subcommittee: Michael Kasparian, Chair
  - F. Buildings & Grounds Committee: Frank Kelaher, Chair

- G. Safety & Security Committee: Frank Kelaher, Chair
  
- H. General Counsel: Douglas Bern, Esq.
  - 1. Monthly Counsel Report
  
- I. Consulting Engineer: T&M Associates
  - 1. Monthly Engineer Report
  
- J. Executive Director: James Rotundo
  - 1. Authorization for Northwest Bergen County Utilities Authority's membership to the National Association of Clean Water Agencies (Resolution 12-2020)
  - 2. Designation of Public Agency Compliance Officer (Resolution 08-2020)
  - 3. Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Connection Fee Payment Agreement with Franklin Manor Properties, LLC for property located at Block 1518, Lot 10 & Block 1919.01, Lot 1, Borough of Franklin Lakes (Resolution 09-2020)
  - 4. Approval of Proposed Sanitary Sewer Extension – Block 1518, Lot 10 & Block 1919.01, Lot 1, Borough of Franklin Lakes (Resolution 10-2020)
  
- K. Authority Engineer: Howard Hurwitz
  - 1. Approval of Change Order No. 9 – Contract No. 268 – incinerator Emissions Upgrade Project (Resolution 11-2020)
  - 2. Committed Flow Report
  
- L. Superintendent: Robert Genetelli
  - 1. Authorization to enter into a Shared Services Agreement with the Borough of Waldwick ( Resolution 05-2020)
  - 2. Authorization to enter into a Shared Services Agreement with the Borough of Allendale (Resolution 06-2020)
  - 3. Resolution Authorizing Renewal of Agreement with Wind River Environmental, LLC (Resolution 07-2020)
  - 4. Update – Safety and IPP Programs
  - 5. NJPDES Permit Conformance Report
  - 6. Sludge Metal Analysis