

## **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**PLEASE TAKE NOTICE**, the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and Regular Meeting scheduled for Tuesday, July 19, 2022 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. The meeting will also be available for access and participation via Zoom by going to Zoom.us and entering the meeting ID of 845 7622 7022 and followed by the passcode 608757 at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. Formal action will be taken. The agendas will be placed on the Authority website, [nbcua.com](http://nbcua.com), at least 48 hours prior to the meeting.

Alison Gordon, Secretary  
Northwest Bergen County  
Utilities Authority

July 15, 2022

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

WORK SESSION AGENDA  
SUBJECTS FOR DISCUSSION  
July 19, 2022

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners:     Dennis Bonagura  
                          Matthew Jordan  
                          Stephen LoIacono  
                          Frank Kelaher  
                          Marianne Ortega  
                          Marion Plumley  
                          Michael Kasparian

4. Chairman's Remarks
5. COMMITTEES:

A.     Finance Committee: Stephen Lo Iacono, Chair

1.     Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 75-2022)
2.     Authorization for Payment of Bills for August 2022 (Resolution 76-2022)
3.     Authorization of Signors for TD Bank Accounts (Resolution 81-2022)
4.     Authorization to Enter into a Shared Services Agreement with the Bergen County Utilities Authority for Qualified Purchasing Agent Services (Resolution 82-2022)
5.     Monthly Financial Statement ending June 30, 2022

B.     Personnel Committee: Frank Kelaher, Chair

1.     Creation and Approval of New Position – Community & Government Relations Manager (Resolution 77-2022)
2.     Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Trade Stipend Payments to Certain Employees of the Authority's Non-Supervisory Employees Group (Resolution 78-2022)
3.     New Hire – Michael Scheinfeld as Community & Government Relations Manager (Resolution 84-2022)
4.     Approval for an Unpaid Leave of Absence – Scott Nye (Motion 22-02)

C.     Insurance Committee: Marion Plumley, Chair

- D. Operating Committee: Frank Kelaher, Chair
  - 1. Operating Committee Report
- E. Strategic Plan Subcommittee: Michael Kasparian, Chair
- F. Buildings & Grounds Committee: Frank Kelaher, Chair
  - 1. Resolution Approving Change Order No. 4 for the Interior Alterations to the Service Building Contract (Resolution 83-2022)
  - 2. Authorization to Increase the Not-to-Exceed Cost to T&M Associates for Engineering Services related to the Interior Alterations to the Service Building (Resolution 80-2022)
- G. Safety & Security Committee: Frank Kelaher, Chair
- H. General Counsel: Douglas Bern, Esq.
  - 1. Monthly Counsel Report
- I. Consulting Engineer: T&M Associates
  - 1. Monthly Engineer Report
- J. Executive Director: Robert Laux, Esq.
- K. Authority Engineer: Howard Hurwitz
  - 1. Committed Flow Report
- L. Superintendent: Robert Genetelli
  - 1. Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with Urban Renewal, LLC for the Choctau Trail and East Allendale Road, Saddle River, New Jersey Sewer Connection (Resolution 79-2022)
  - 2. Update – Safety and IPP Programs
  - 3. NJPDES Permit Conformance Report
  - 4. Sludge Metal Analysis