

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**February 16, 2016
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

February 12, 2016

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION February 16, 2016

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura	Michael Kasparian
Brian Chewcaskie	Frank Kelaher
John DaPuzzo	Marion Plumley
Christopher DePhillips	Elizabeth Salazer
Kenneth Gabbert	
Howard Hurwitz	Robert Genetelli
Todd Sherer	Joseph Garcia, Esq.
Alison Gordon	Keith Henderson, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 05-2016)
 2. Designation of Depositories for 2016 (Resolution 08-2016)
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – John DaPuzzo, Chair
 1. Operating Committee Report
 - E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair
 - F. BUILDINGS & GROUNDS – Frank Kelaher, Chair

- G. SAFETY AND SECURITY - Frank Kelaher, Chair

- H. INTELLECTUAL TECHNOLOGY – Dennis Bonagura, Chair

- I. PROFESSIONAL SERVICES FOR 2016
 - 1. Qualifications of Professionals
 - a. Legal Services (Resolution 21-2016)
 - b. Engineering Services (Resolution 22-2016)
 - c. Auditing Services (Resolution 23-2016)
 - d. Bond Counsel (Resolution 24-2016)
 - e. Risk Manager (Resolution 25-2016)
 - 2. Appointment of Professionals for 2016
 - a. Retention of Auditor (Resolution 26-2016)
 - b. Retention of Engineer (Resolution 27-2016)
 - c. Retention of Engineer for 2017 Service Charges (Resolution 28-2016)
 - d. Retention of Engineer for General Incinerator Advice (Resolution 29-2016)
 - e. Retention of General Counsel (Resolution 30-2016)
 - f. Retention of Labor Counsel (Resolution 31-2016)
 - g. Retention of Bond Counsel (Resolution 32-2016)
 - h. Retention of Risk Manager (Resolution 33-2016)

- J. COUNSEL – Joseph Garcia, Esq.
 - 1. Monthly Counsel Report
 - 2. Increase in Fee for Special Counsel – Chasan, Leyner Lamparello, PC (Resolution 16-2016)
 - 3. Incinerator Emissions Upgrade Project
 - 4. Closed Session - Pending Litigation, Privileged Attorney-Client Communication regarding Contractual Dispute (CS-FEB-2016)

- K. ENGINEER – T&M Associates: Keith Henderson
 - 1. Monthly Engineer Report
 - 2. 2016 Capital Projects
 - 3. 2017 Capital Projects

- K. EXECUTIVE DIRECTOR – Howard Hurwitz
 - 1. 2016 Meeting Schedule (Resolution 06-2016)
 - 2. Designation of Authority Newspapers for 2016 (Resolution 07-2016)
 - 3. Northwest Bergen County Utilities Authority, NJEIFP Loan No. S340700-14 (Resolution 11-2016)

4. Northwest Bergen County Utilities Authority, NJEIFP Loan No. S340700-15 (Resolution 12-2016)
5. Northwest Bergen County Utilities Authority, NJEIFP Loan No. S340700-16 (Resolution 13-2016)
6. Northwest Bergen County Utilities Authority, NJEIFP Loan No. S340700-17 (Resolution 14-2016)
7. Increase in Special Counsel Fee – Sokol Behot, LLP (Resolution 15-2016)
8. Authorization to enter into Payment Agreement with Toll NJ XII LP (Resolution 17-2016)
9. Approval of Sewer Extension – The Reserve at Franklin Lakes, 845 Ewing Avenue, Franklin Lakes, NJ (Resolution 18-2016)
10. Approval of Sewer Extension – Wyckoff Avenue, Mahwah, NJ (Resolution 19-2016)
11. Resolution Ratifying Emergency purchases related to the Darlington Station backup generator (Resolution 20-2016)
12. Attendance to AEA's March Conference in Atlantic City (Motion 16-01)
13. Committed Flow Report
14. Correspondence

L. SUPERINTENDENT – Robert Genetelli

1. Resolution authorizing contracts with certain approved State Contract Vendors for Contracting Units pursuant to NJSA.40A:11-12a (Resolution 09-2016)
2. Authorization to enter into a Shared Services Agreement with the Borough of Saddle River (Resolution 10-2016)
3. Update – Safety and IPP Programs
4. NJPDES Permit Conformance Report
5. Sludge Metal Analysis

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