

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020 declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, together with Executive Order 244 and Assembly Bill 5820 as signed by Governor Murphy, the Northwest Bergen County Utilities Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the Northwest Bergen County Utilities Authority Work Session and Annual Reorganization Meeting scheduled for Tuesday, February 15, 2022 at 7:00 p.m. will be held via Zoom ONLY. Formal action will be taken. The agendas will be placed on the Northwest Bergen County Utilities Authority website, nbcua.com, at least 48 hours prior to the meeting. Members of the public who wish to participate in the meeting may do so by going to Zoom.us and entering the meeting ID of 826 3035 9456 and followed by the passcode 597071 at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. A non-public dial in number will be used if executive session is required.

Alison Gordon, Secretary
Northwest Bergen County
Utilities Authority

February 11, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION February 15, 2022

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: Dennis Bonagura
Matthew Jordan
Stephen LoIacono
Frank Kelaher
Marianne Ortega
Marion Plumley
Michael Kasparian
4. Chairman's Remarks
5. COMMITTEES:
 - A. Finance Committee: Stephen Lo Iacono, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 11-2022)
 2. Designation of Depositories for 2022 (Resolution 15-2022)
 - B. Personnel Committee: Frank Kelaher, Chair
 1. Approval of Creation of New Position, Assistant Electrical Supervisor and Hire of Brian Frank (Resolution 12-2022)
 - C. Insurance Committee: Marion Plumley, Chair
 - D. Operating Committee: Frank Kelaher, Chair
 1. Operating Committee Report
 - E. Strategic Plan Subcommittee: Michael Kasparian, Chair
 - F. Buildings & Grounds Committee: Frank Kelaher, Chair

G. Safety & Security Committee: Frank Kelaher, Chair

H. Professional Services for 2022

1. Qualifications of Professionals
 - a. Legal Services (Resolution 17-2022)
 - b. Engineering Services (Resolution 18-2022)
 - c. Auditing Services (Resolution 19-2022)
 - d. Bond Counsel Services (Resolution 20-2022)
 - e. Risk Management Services (Resolution 21-2022)
 - f. Architectural Services (Resolution 22-2022)
2. Appointment of Professionals for 2022
 - a. Retention of Auditor (Resolution 23-2022)
 - b. Retention of General Counsel (Resolution 24-2022)
 - c. Retention of Labor Counsel (Resolution 25-2022)
 - d. Retention of Bond Counsel (Resolution 26-2022)
 - e. Retention of Risk Manager (Resolution 27-2022)
 - f. Retention of Consulting Engineer (Resolution 28-2022)
 - g. Retention of Consulting Engineer for Instrumentation, Automation and Computer Systems (Resolution 29-2022)
 - h. Retention of Consulting Engineer for 2023 Service Charges (Resolution 30-2022)
 - i. Retention of Consulting Engineer for General Incinerator Advice (Resolution 31-2022)
 - j. Retention of Architect (Resolution 32-2022)

I. General Counsel: Douglas Bern, Esq.

1. Monthly Counsel Report

J. Consulting Engineer: T&M Associates

1. Monthly Engineer Report

K. Executive Director: James Rotundo

1. Approval of 2022 Meeting Schedule (Resolution 13-2022)
2. Designation of Authority Newspapers for 2022 (Resolution 14-2022)
3. Authorization to Increase the Not-to-Exceed Cost of the Professional Services Agreement with T&M Associates for Engineering Services Related to the Emergency Repair of the Authority's Existing Interceptor Located on Chapel Road in the Township of Mahwah (Resolution 37-2022)
4. Authorization to Engage the Services of T&M Associates for Engineering Services related to Suez Coordination in Connection to Chapel Road, Mahwah (Resolution 36-2022)

L. Authority Engineer: Howard Hurwitz

1. Approval of Change Order No. 5 – Contract No. 272 – Wastewater Pump Station Improvements Project (Resolution 34-2022)
2. Committed Flow Report

M. Superintendent: Robert Genetelli

1. Resolution authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units pursuant to N.J.S.A.40A:11-12a (Resolution 16-2022)
2. Authorization to Renew a Shared Services Agreement with the Borough of Upper Saddle River (Resolution 33-2022)
3. Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Emergency Spending to Manage and Transport Solids Inventory Due to Offline Incinerators for Scheduled and Emergency Maintenance (Resolution 35-2022)
4. Authorization to Renew a Shared Services Agreement with the Borough of Allendale (Resolution 38-2022)
5. Update – Safety and IPP Programs
6. NJPDES Permit Conformance Report
7. Sludge Metal Analysis

Rev. February 15, 2022