



**MINUTES
REORGANIZATION MEETING
February 20, 2018**

1. The Meeting was called to order at 7:40pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Danubio, DePhillips, Gabbert, Lo Iacono, Kelaher, Plumley and Chairman Kasparian (via telephone).

Also present were Board Secretary Alison Gordon, Executive Director Howard Hurwitz, Assistant Executive Director James Rotundo, Superintendent Robert Genetelli, Authority General Counsel Joseph Garcia, Esq. and Authority Consulting Engineer Nicholas Rotonda. Treasurer Sherer was absent.

Marc Schriecks, Deputy Chief of Staff from the County of Bergen was also in attendance.

4. Salute to the Flag was led by the Vice-Chairman.
5. Election of Officers:
 - a. Report of Nominating Committee: Commissioner Chewcaskie reported that the nominating committee nominates Michael Kasparian as Chairman and Frank Kelaher as Vice-Chairman for 2018.
 - b. Election of Chairman and Vice-Chairman for ensuing year: Commissioner Chewcaskie made a motion to elect Michael Kasparian as Chairman and Frank Kelaher as Vice-Chairman, Commissioner Lo Iacono seconded the motion. All present Commissioners voted yes.
6. The Vice-Chairman Remarks: No Vice-Chairman Remarks.
7. Consideration for approval of minutes:
 - a. Regular Meeting – January 9, 2018: Commissioner Danubio motioned to accept the minutes from the January 9, 2018 Regular Meeting. Commissioner Plumley seconded the motion. The following Commissioners voted yes: Danubio, Kelaher, Lo Iacono, Plumley and Chairman Kasparian. Commissioner Bonagura, Chewcaskie, DePhillips and Gabbert abstained.
 - b. Special Meeting – January 9, 2018: Commissioner Danubio motioned to accept the minutes from the January 9, 2018 Special Meeting. Commissioner Plumley seconded

the motion. The following Commissioners voted yes: Danubio, Kelaher, Lo Iacono, Plumley and Chairman Kasparian. Commissioner Bonagura, Chewcaskie, DePhillips and Gabbert abstained.

8. Public Comments: No Public Comments.
9. Consideration for approval list of Resolutions dated February 20, 2018.
 - a. The Commissioners voted on Resolution No. 08-2018 through 27-2018 by Consent Resolution. Commissioner Chewcaskie offered the Consent Resolution and Chairman Kasparian seconded. All present Commissioners voted yes.

Resolution No. 08-2018 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for January 2018 and Health and Dental Benefits for February 2018 as follows: Payroll Account: \$330,592.75; Tax Deposit Acct: \$157,250.40; Health Benefits Contribution-Employer: \$97,868.66; Health Benefits Contribution Employee: \$19,512.87; Dental Benefits: \$4,196.64; PERS and Contributory Insurance: \$33,471.90; DCRP – Employer: \$12.50; DCRP – Employee: \$22.92; Operating Account: \$426,817.48; General Improvement Account: \$549,822.80; 2015 WWT Project Account: \$3,120.

Resolution No. 09-2018 – 2018 Schedule of Meetings: This resolution sets the meeting dates for the year 2018.

Resolution No. 10-2018 – Official Newspapers for 2018: This resolution designates the Record, Ridgewood News and Herald News as official newspapers for the Authority for 2018.

Resolution No. 11-2018 – Designation of Bank Depositories for 2018: The following banks have been designated as depositories for the Year 2018: TD Bank, Allendale, NJ; Bank of New York Mellon, Woodland Park, NJ; Bank of New Jersey, Haworth, NJ; Santander Bank, Short Hills, NJ; Sussex Bank, Franklin, NJ.

Resolution No. 12-2018 – Resolution authorizing contracts with certain approved State Contractor Vendors for Contracting Units pursuant to NJSA 40A:11-12a: This Resolution authorizes the purchasing agent to purchase certain goods and services from those approved New Jersey State Contract Vendors as indicated by attachment to the Resolution.

Resolution No. 13-2018 – Approval of Change Order No. 1 – Contract No. 280 – Trunk Sewer East Interceptor Rehabilitation: The Authority entered into this contract with J. Fletcher Creamer & Son, Inc. on September 14, 2017. There was the addition of a supplemental item for the additional costs of labor and materials needed to perform an emergency spot repair as more particularly described in Change Order No. 1. The increase in project cost as a result of this Change Order is \$44,284.84. This Resolution approves the Change Order.

Resolution No. 14-2018 – Award of Contract – VX-456 ®: Evoqua Water Technologies was the sole bidder for the furnishing and delivery of VX-456®. The bid price was \$0.994 per pound. The contract with Evoqua will be for a period of two years.

Resolution No. 15-2018 – Qualifications of individuals/firms for the provision of legal services. The Authority issued a Request for qualifications for legal services on January 12, 2018. Four (4) responses were received on January 30, 2018. The following firms/individuals were found to be qualified to provide legal services to the Authority: Eric M. Bernstein and Associates, LLC; Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA; Chasan, Lamparello, Mallon & Capuzzo; Mariniello & Mariniello, PC.

Resolution No. 16-2018 – Qualification of individuals/firms for the provision of engineering services. The Authority issued a Request for qualifications for engineering services on January 12, 2018. Ten (10) responses were received on January 30, 2018. The following ten (10) firms/individuals were found to be qualified to provide engineering services to the Authority: Boswell Engineering; Chavond Barry Engineering Corp; CME Associates; T&M Associates; Tighe & Bond; CP Professional Services; Suburban Consulting Engineers; Engineered Solutions Corporation; Neglia Engineering Associates; Maser Consulting.

Resolution No. 17-2018 – Qualification of individuals/firms for the provision of auditing services. The Authority issued a Request for qualifications for the position of Auditor on January 12, 2018. One (1) response was received on January 30, 2018. The following firm was found to be qualified to provide auditing services to the Authority: Ferraioli, Wielkocz, Cerullo & Cuva, PA.

Resolution No. 18-2018 – Qualifications of individuals/firms for the provision of bond counsel services. The Authority issued a Request for qualifications for bond counsel services on January 12, 2018. One (1) response was received on January 30, 2018. The following firm was found to be qualified to provide bond counsel services to the Authority: Gibbons, PC.

Resolution No. 19-2018 – Retention of Auditor for 2018 pursuant to NJSA 19:44A-20.4: The firm of Ferraioli, Wielkocz, Cerullo & Cuva, PA was found to be highly qualified and eminently capable of providing auditing services to the Authority. This Resolution retains Ferraioli, Wielkocz, Cerullo & Cuva, PA as Auditor for the year 2018 with a not to exceed compensation amount of \$73,000.

Resolution No. 20-2018 – Retention of General Counsel pursuant to N.J.S.A. 19:44A-20.4. Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA was found to be highly qualified and eminently capable of providing legal services. This resolution retains Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA as General Counsel for 2018, with a not to exceed compensation amount of \$70,000.

Resolution No. 21-2018 – Retention of Labor Counsel pursuant to N.J.S.A. 19:44A-20.4. Eric M. Bernstein & Associates, LLC was found to be highly qualified and eminently capable of providing labor counsel services. This resolution retains Eric M. Bernstein & Associates, LLC as Labor Counsel for 2018, with a not to exceed compensation amount of \$30,000.

Resolution No. 22-2018 – Retention of Bond Counsel pursuant to N.J.S.A. 19:44A-20.4. Gibbons, PC was found to be highly qualified and eminently capable of providing bond counsel services. This resolution retains Gibbons, PC as Bond Counsel for 2018, with a not to exceed compensation amount of \$75,000.

Resolution No. 23-2018 – Retention of Authority Engineer pursuant to N.J.S.A. 19:44A-20.4. T&M Associates was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains T&M Associates as the Authority Engineer for 2018, with a not to exceed compensation amount of \$120,000.

Resolution No. 24-2018 – Retention of Authority Engineer for General Incinerator Advice pursuant to N.J.S.A. 19:44A-20.4. Chavond Barry Engineering Corp. was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains Chavond Barry Engineering Corp. as Consulting Engineer to provide general incinerator advice in 2018, with a not to exceed compensation amount of \$70,000.

Resolution 25-2018 – Retention of Engineer for 2018 for Instrumentation, Automation and Computer Systems pursuant to NJSA 19:44A-20.4: Engineered Solutions Corporation was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains Engineered Solutions Corporation as Consulting Engineer to provide engineered services related to Instrumentation, Automation and Computer Systems in 2018, with a not to exceed compensation amount of \$60,000.

Resolution No. 26-2018 – Retention of Authority Engineer for Service Charges pursuant to N.J.S.A. 19:44A-20.4. Paul Malmrose of Tighe & Bond, Inc. was determined to be highly qualified and capable of providing consulting engineering services to the Authority. This resolution retains Paul Malmrose of Tighe & Bond as the engineer for 2019 service charges with a not to exceed compensation of \$46,200.

Resolution No. 27-2018: Resolution Authorizing Agreement with Residual Management Services, LLC, DBA Earthcare: This Resolution authorizes the Authority to enter into an agreement with Residual Management Services, LLC for the acceptance of waste from the City of Beacon, NY at a rate of six (6) cents per gallon for a period of two (2) years beginning January 1, 2018 and ending December 31, 2019.

- b. Commissioner Danubio offered Motion 18-01, Commissioner Gabbert seconded the motion. All Commissioners voted yes.

Motion 18-01 – Motion to authorize Executive Director Howard Hurwitz and Assistant Executive Director James Rotundo to attend the Association of Environmental Authorities’ Utility Management Conference in Atlantic City, New Jersey on March 13-14, 2018.

10. Report of Committees:

- a. Operating Committee –

Executive Director Hurwitz reported that he and Authority Engineer Nicholas Rotonda met with Township Officials to discuss the odor complaints in the Township. There seems to be a lack of communication when reporting the odors. Odor absorbing canisters were installed and there were no reports of odors once installed. However, reports of odors began again. It appears that the odors may be coming from the municipal collection system that passes the school.

Mahwah Odor Complaints: A smoke test was performed at Fardale Avenue in front of the George Washington School. Several issues within the school were detected by the smoke test and it is the school’s responsibility to repair those leaks. T&M Associates and Boswell Engineering were present for the smoke test and reports will be prepared on the findings.

- b. Strategic Plan Subcommittee –

Wyckoff: Wyckoff Township Committeeman Rudolf Boonstra was in attendance at the meeting to provide the Board with a status update on sewer expansion in Wyckoff. A five lot subdivision off of Wyckoff Avenue ignited discussions on the installation of a sewer line in lieu of septic systems for these new homes. The Township and the Authority have held several meetings to discuss the installation of a sewer line which would have the capacity to provide sewer service to the five lot subdivision, ten homes on Brownstone Court, five homes on Wyckoff Avenue and four homes on Martom Road. A lot of progress was made at these meetings and Committeeman Boonstra presented to the Commissioners the Township’s proposal for their contribution to the project. The contribution includes monetary contributions from the contractor of the subdivision and the Township, police traffic control costs and restoration at the park which a sewer line would run through. The Township will also do the necessary work to activate the dry sewers on Brownstone Court and perform any restoration of pavement disturbance on Brownstone. In speaking with residents on Brownstone Court, there is an interest in connecting to the sewer system with majority of homeowners on the street. Committeeman Boonstra outlined to the Board the various incentives the Township will provide to homeowners to encourage hookups as well as proposed ordinances requiring mandatory hookups in the events of change of homeownership and/or septic failures.

Committeeman Boonstra also discussed a recommendation made by Boswell Engineering to include in their Treatment Works Application a 300 foot sewer extension to encompass Sunset Boulevard and Martom Road. Boswell Engineering estimates it will cost \$50,000 for the extension of the sewer line and the Township is prepared to make that contribution for the extension. This puts the municipality in a strategic position to move up those streets in the future with sewer lines opening up the Knolls area to sewers.

The Task Force will set up meetings to formalize a plan and provide a report to the Commissioners with action items. Time is a bit critical in this matter because the developer of the 5 lot subdivision needs to know if he will be connecting the homes to a sewer line or installing septic systems. Committeeman Boonstra and the Authority anticipate at their respective March meetings, they can begin to take the necessary actions on this project.

Chairman Kasparian thanked Committeeman Boonstra for coming and believes this is a great step forward in providing sewers to communities in the Township that are still in need.

As an aside, Committeeman Boonstra informed the Board that a developer of a subdivision on Hillside Avenue is paying to install a 600 ft sewer line which will connect Saw Mill Lane to Paul Court along Hillside Avenue providing the potential for nine connections. The Township will be providing the same incentives to these homeowners to encourage sewer hookups.

Oakland: It was reported during the Work Session that Executive Director Hurwitz and Authority Engineer Nicholas Rotonda met with representatives from the Borough of Oakland to discuss sewer expansion in the Borough. The amended Wastewater Management Plan for the Borough is set to be published on March 19, 2018 for a public comment period. If the NJDEP does not receive any negative comments the amended plan will be adopted. There are a couple of different phases to the proposed Plan. First, there would be the decommissioning of the borough's package plants and building a pump station to pump into Franklin Lakes. This would be at no cost to the Authority and further there is the potential for over \$1 million in connection fees. Second, would be to install piping through the downtown business district, providing sewers on Ramapo Valley Road and providing the capability for side streets to connect as well. It is still early because the plan has not yet been published, however the Authority should continue to stay involved.

11. Report of Treasurer (report given by Executive Director Hurwitz) – Short term investments – Approximately \$8.1 million is being held at Sussex Bank at a rate ranging from 1.05% to 1.35%. Approximately 1.1 million is being held at Santander Bank at a rate of 1.00%
12. Report of Counsel – At the Work Session, Mr. Garcia advised the Board that there is no pending litigation and the transition between firms for general counsel should be smooth. The main issue is the Incinerator Project and Mr. Garcia will provide Mr. Bern with the necessary information on this ongoing issue.

The Authority was dissatisfied with the responses for RFQs for Risk Manager. It was determined to reject the proposals and re-advertise for Risk Manager. The current Risk Manager will stay on as part of the hold over provision in their contract until a successor is appointed.

The Commissioners commended Mr. Garcia and thanked him for his service to the Authority.

13. Old Business: No old business.

14. New Business: No new business.

15. Public Comments: No public Comments

16. Adjournment: Commissioner Danubio made a motion to adjourn the Reorganization meeting at 7:48pm. Commissioner Chewcaskie seconded the motion. The meeting adjourned at 7:48pm.



ALISON GORDON, SECRETARY