



**MINUTES
REGULAR MEETING
July 21, 2020**

1. The Meeting was called to order at 7:25pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via telephone conference call on Zoom: Bonagura, Duch, Jordan, Kelaher, Mongelli, Ortega, Plumley and Chairman Kasparian. Commissioner LoIacono was absent.

Also present on the conference call were Board Secretary Alison Gordon, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda. Executive Director James Rotundo, Assistant Executive Director John Danubio and Treasurer Todd Sherer were absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – June 16, 2020: Commissioner Kelaher motioned to accept the minutes, Commissioner Duch seconded the motion. The motion carried. Commissioner Mongelli abstained.
 - b. Special Meeting – June 16, 2020: Commissioner Kelaher motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried. Commissioner Mongelli abstained.
6. Public Comments: There was no public present.
7. Consideration for approval list of Resolutions dated July 21, 2020.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 65-2020 through 69-2020 and 71-2020. Commissioner Duch offered the Consent Agenda and Commissioner Mongelli seconded. All present Commissioners voted yes.

Resolution No. 65-2020 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for June 2020 and Health and Dental Benefits for July 2020 as follows: Payroll Account: \$372,476.81; Tax Deposit Acct: \$156,236.82; Health Benefits Contribution-Employer: \$108,759.07; Health Benefits Contribution Employee: \$4,624.30; Dental Benefits: \$4,149.64; PERS and Contributory Insurance: \$30,958.68; Operating Account: \$236,570.96; General Improvement Account: \$717,765.83.

Resolution No. 66-2020 – Authorization for Payment of Bills for August 2020: The Authority Commissioners will not be holding regular meetings in the month of August 2020. The Authority's bills are approved for payment at the monthly meetings and this resolution authorizes the Executive Director and Administrative Assistant to prepare the August bill list for circulation to the Commissioners by August 7, 2020 for review.

If there are any objections or bills that require discussion those will be held and the remainder of the bills will be paid on August 14, 2020.

Resolution No. 67-2020 – New Hire – Theodoros Perides as O&M Helper: There presently exists a need for an O&M Helper. It has been recommended by the Executive Director and Superintendent to hire Theodoros Perides. This Resolution employs Mr. Perides as an O&M Helper effective July 8, 2020 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 68-2020 – New Hire – Jason Paneque as O&M Helper: There presently exists a need for an O&M Helper. It has been recommended by the Executive Director and Superintendent to hire Jason Paneque. This Resolution employs Mr. Paneque as an O&M Helper effective July 13, 2020 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 69-2020 – Title Change – Melissa Oratio as Bookkeeper: There presently exists a need for a bookkeeper as the position has been vacant since June 29, 2020 due to the retirement of Marilyn Varsolona. Melissa Oratio has been employed by the Authority since January 6, 2014 as Office Secretary and has performed the role in an exemplary manner and the Commissioners consider her competent and qualified to perform the duties of the Bookkeeper of the Authority. This Resolution transfers Ms. Oratio to the position of Bookkeeper effective June 29, 2020 at an annual salary of \$62,000.

Resolution 71-2020 – Award of Contract No. 288 – Aeration Tank Magnetic Flow Meter Replacement: On July 9, 2020 the Authority received 5 bids for Contract No. 288. The bid of Irons Hill Construction, Inc. in the amount of \$18,467 per tank has been reviewed by the Authority's General Counsel and has been found to be in legal conformance with the advertised specifications and bid requirements and the Local Contracts Law. The bid of Iron Hill has also been reviewed by the Authority's technical Advisor and the bid has been found to be in conformance in all technical aspects with the advertised specifications and bid requirements and has recommended the bid be accepted. This Resolution accepts the bid of Iron Hill Construction in the amount of \$18,467.00 per tank for a total cost of \$55,401.

- b. Resolution No. 70-2020 – Resolution Authorizing a Sanitary Sewer Connection with the Borough of Oakland. Commissioner Mongelli offered the Resolution, Commissioner Duch seconded it. All present Commissioners voted yes.

Resolution No. 70-2020 – Resolution Authorizing a Sanitary Sewer Connection with the Borough of Oakland: The Borough of Oakland has applied to the Authority to accept sewage flow from three (3) existing treatment plants in the Borough to an existing manhole on Franklin Avenue, which will flow to the Authority's existing Franklin Lakes Pump Station and thereafter to the Authority's Sanitary Sewer System. The application has been reviewed by the Authority's technical advisor and he has determined it complies with the Authority's rules and regulations and that there exists adequate conveyance capacity to transmit wastewater emanating from such locations

to the Authority's collection system to the NBCUA Treatment Plant. This resolution authorizes the Executive Director and/or his designee to execute the Application subject to the following: 1. Satisfactory written commitment submitted to the Authority reflecting payment by the Borough to the Authority in the amount of \$802,417.56 as and for the connection fee to the Authority (based on current flow criteria); computed as follows: 47,700 gallons per day (gpd) or 281 additional EDU's. 2. The recommendations as set forth in the engineering review by Sam Brewer dated July 16, 2020. 3. This approval is good for two (2) years from the date of issuance.

Oakland's Borough Attorney, Brian Chewcaskie, submitted to the Authority a letter as acknowledgement that the Borough is responsible to submit payment of the connection fee of \$802,417.56 to the Authority as a condition of the TWA. There was discussion if this letter was sufficient enough for Superintendent Genetelli to sign the TWA on behalf of the Authority. It was agreed that the Authority needs a stronger commitment from the Borough's Council such as an agreement or resolution concerning the payment of the connection fee. Authority's General Counsel, Mr. Bern, will contact Mr. Chewcaskie to discuss this matter immediately.

8. Report of Treasurer (Report provided by Howard Hurwitz): There is approximately \$8 million in short term investments earning interest ranging from .55%. A monthly financial statement ending June 30, 2020 was distributed to the Board.
9. Old Business: No old business.
10. New Business: No new business.
11. Public Comments: No public present.
12. Adjournment: The meeting adjourned at 7:37pm.


ALISON GORDON, SECRETARY