



**MINUTES
REGULAR MEETING
July 25, 2017**

1. The Meeting was called to order at 7:38pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Danubio, Gabbert, Kelaher, Lo Iacono, and Chairman Kasparian. The following Commissioners were absent: DePhillips and Plumley.

Also present were Board Secretary Alison Gordon, Executive Director Howard Hurwitz, Municipal Liaison John DeRienzo, Superintendent Robert Genetelli, Authority General Counsel Joseph Garcia, Esq., and Authority Consulting Engineer Keith Henderson.

4. Salute to the Flag was led by the Chairman.
5. The Chairman Remarks: No Remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – June 20, 2017: Commissioner Kelaher motioned to approve the minutes from the June 20, 2017 Regular Meeting and was seconded by Commissioner Gabbert. The motion carried. Commissioners Chewcaskie and Danubio abstained.
7. Public Comments: No Public Comments.
8. Consideration for approval list of Resolutions dated July 25, 2017.
 - a. The Commissioners voted on Resolution No. 49-2017, 51-2017 through 54-2017 by Consent Resolution. Commissioner Chewcaskie offered the Consent Resolution and Commissioner Danubio seconded. All present Commissioners voted yes.

Resolution No. 49-2017 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for June 2017 and Health and Dental Benefits for July 2017 as follows: Payroll Account: \$191,191.18; Tax Deposit Acct: \$91,089.91; Health Benefits Contribution-Employer: \$108,384.26; Health Benefits Contribution Employee: \$13,499.85; Dental Benefits: \$4,291.76; PERS and Contributory Insurance: \$34,144.11; DCRP – Employer: \$12.50; DCRP – Employee: \$22.92; Operating Account: \$321,400.44; General Improvement Account: \$196,249.13; 2015 WWT Project Account: \$4,664.82.

Resolution No. 51-2017 – Authorization to Award Contract No. 274 – 2017 Wastewater Treatment Plant Security Improvements: The Authority received bid proposals on July 12, 2017 for Contract No. 274 as follows: Persistent Construction - \$155,784; J. Fletcher Creamer & Son, Inc. - \$142,850; D&L Paving Contractors, Inc. - \$100,150. The Authority's Consulting Engineer and General Counsel have reviewed the bid proposals and have recommended the Contract be awarded to D&L Paving Contractors, Inc. The Authority's Certifying Finance Officer has certified that funds are available for the award of this contract. This Resolution awards Contract No. 274 to D&L Paving Contractors in the total sum of \$100,150.

Resolution No. 52-2017 – Proposed Sanitary Sewer Extension – 363 Smith Place, Wyckoff, NJ: An application was submitted by RS Builders, LLC on behalf of the Township of Wyckoff for a proposed sanitary sewer extension which would provide sanitary sewer services to 4 proposed single family dwellings. The projected average daily flow for this project is 1,200 gallons per day and 4 additional residential EDUs will become tributary to the Authority's system from the Township of Wyckoff. This resolution approves this application subject to the fulfillment of certain terms and conditions by the Applicant.

Resolution No. 53-2017 – Resolution authorizing the Purchase of Energy Generation Services for Public Use on an Online Auction Website: The Authority has previously participated in the purchasing of electricity through an online reverse auction process and has been purchasing electric power at a fixed price for the past 24 months. This resolution authorizes the staff to participate in an online reverse auction through EMEX, LLC for the purchasing of electricity from third party suppliers for use by the Authority.

The Authority is currently paying 7.89 cents per kw/hr. The new rate will be 6 cents per kw/hr and the new contract will be for 3 years. This will apply to the Authority's PSE&G electricity bills.

Resolution No. 54-2017 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Emergency Spending to Repair Damaged Sewage Pipe: The Authority discovered a 20 foot section of sewage pipe that the Authority uses to service certain member municipalities has disintegrated. The Authority's engineer has determined that there is a high risk of this sewage line collapsing if it is not repaired immediately and could threaten health, safety and welfare of the public. The Engineer has concluded that an emergency condition exists and recommended that this section of sewage line be repaired immediately. This Resolution authorizes the Authority to immediately solicit quotes and award an emergency contract pursuant to NJSA 40A:11-6 to perform the required repairs.

There was discussion regarding the damaged interceptor in Ho-Ho-Kus during the Work Session. It is anticipated that approximately 300 feet of piping will be slip lined and will cost about \$100K-\$150K. Plans and

specifications are currently being prepared by T&M and it is expected work will begin in September.

- b. Resolution No. 50-2017 was voted on separately. Commissioner Chewcaskie made a motion to adopt Resolution 50-2017, which was seconded by Commissioner Gabbert. All present Commissioners voted yes.

Resolution No. 50-2017 – Cancellation of August Meetings: The Authority Commissioners will not be holding regular meetings in the month of August 2017. The Authority's bills are approved for payment at the monthly meetings and this resolution authorizes the Executive Director and Administrative Assistant to prepare the August bill list for circulation to the Commissioners by August 4, 2017 for review. If there are any objections or bills that require discussion those will be pulled and the remainder of the bills will be paid on August 15, 2017.

- c. Commissioner Danubio offered motion 17-04 which was seconded by Commissioner Chewcaskie. All present Commissioners voted yes.

Motion 17-04: Motion to authorize Labor Counsel to prepare a collective bargaining agreement between the Authority and the Authority's Non-Supervisory Employees Group ("Group") reflecting the terms and conditions set forth in the Memorandum of Understanding agreed to by the Group on July 24, 2017.

9. Report of Committees:

- a. Finance Committee – Nothing further to report.
- b. Personnel Committee – Nothing further to report.
- c. Insurance Committee – Nothing further to report.
- d. Operating Committee – Nothing further to report.
- e. Strategic Plan Subcommittee – During the Work Session there was discussion about the possibility of diverting flow from the Bergen County Utilities Authority's system to ours. There will be an attempt to arrange a meeting to discuss this matter.

Oakland Expansion: Oakland's Engineer is still optimistic that the NJDEP will approve the installation of sewers for approximately 300K-500K gallons a day of flow from the Borough. In the event that this project were to be approved, the issue of costs will need to be resolved.

- f. Building and Grounds Committee – Nothing further to report.
- g. Safety and Security Committee – Nothing further to report.

10. Report of Treasurer – Mr. Hurwitz reported during the Work Session on the Monthly Financial statement ending June 30, 2017: Revenues are approximately \$300,000 above budget while expenses are under budget by approximately \$350,000.
11. Report of Counsel – Nothing further to Report.
12. Report of Engineer – The redesign for the Wastewater Treatment Plants Improvements project is just about complete and will be submitted to the NJDEP for approval shortly.
13. Report of Executive Director – During the Work Session there was a discussion about how to finance the repairs for damaged gravity mains that may be identified through the gravity main assessment program. Typically, in order to obtain financing from the NJEIT, a project needs to be clearly defined and has a lengthy approval process before funding is provided. Given the nature of this project, the Authority’s Engineer is going to discuss with the NJEIT a way to structure an application that would not specifically define what piping in the system needs to be replaced and set up a series of contracts and contractors and as repairs are identified then draw down on funds from the NJEIT.
14. Report of Superintendent – The IDI Incinerator has been shut down because it broke down. Repairs will need to be made and in the meantime we will be switching to the Niro Incinerator. The Niro incinerator is the one that makes the humming noise.

The Title V permit has officially been put into effect as of July 24th.
15. Old Business: No old business.
16. New Business: No new business.
17. Public Comments: No public comments.
18. Closed Session: Commissioner Chewcaskie made a motion to go into Closed Session at 7:46pm for the purpose to discuss salaries and monetary compensation for non-union employees. Commissioner Lo Iacono seconded. All present Commissioners voted yes. The Board adjourned from Closed Session at 8:17pm by a motion from Commissioner Chewcaskie and a second from Commissioner Lo Iacono.
19. Adjournment: Commissioner Chewcaskie made a motion to adjourn the Regular meeting and was seconded by Commissioner Bonagura. The meeting adjourned at 8:17pm.


ALISON GORDON, SECRETARY