



**MINUTES  
REGULAR MEETING  
June 19, 2018**

1. The Meeting was called to order at 7:19pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, Gabbert, Kelaher (via telephone), Lo Iacono and Chairman Kasparian. The following Commissioners were absent: Chewcaskie and Plumley.

Also present at the meeting was Treasurer Todd Sherer, Executive Director Howard Hurwitz, Assistant Executive Director James Rotundo, Superintendent Robert Genetelli, Authority Counsel Douglas Bern, Esq., Authority Engineer Nicholas Rotonda and Board Secretary Alison Gordon.

4. The Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
  - a. Regular Meeting – May 15, 2018: Commissioner Gabbert motioned to accept the minutes from the May 15, 2018 Regular Meeting, Commissioner Bonagura seconded the motion. The motion carried. Commissioner Kelaher abstained.
  - b. Special Meeting – May 15, 2018: Commissioner Gabbert motioned to accept the minutes from the May 15, 2018 Special Meeting, Chairman Kasparian seconded the motion. The motion carried. Commissioner Kelaher abstained.
6. Public Comments: No public comments.
7. Consideration for approval list of Resolutions dated June 19, 2018.
  - a. The Commissioners voted on the Consent Agenda for Resolution No. 64-2018 through 70-2018. Commissioner Lo Iacono offered the Consent Agenda and Commissioner Bonagura seconded. All present Commissioners voted yes.

Resolution No. 64-2018 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for May 2018 and Health and Dental Benefits for June 2018 as follows: Payroll Account: \$202,406.23; Tax Deposit Acct: \$86,959.45; Health Benefits Contribution-Employer: \$100,226.05; Health Benefits Contribution Employee: \$18,868.83; Dental Benefits: \$4,282.64; PERS and Contributory Insurance: \$31,403.48; DCRP – Employer: \$12.50; DCRP – Employee: \$26.00; Operating Account: \$449,568.03; General Improvement Account: \$170,311.14; 2015 NJEIT Project Account: \$2,775.00.

Resolution No. 65-2018 – Resolution amending the not to exceed cost of the Agreement with T&M Associates to provide Engineering Services: The Authority retained T&M Associates as consulting engineer to provide general engineering services on February 20, 2018. The original resolution and professional services agreement state the compensation for the Engineering Firm to be capped at \$120,000. The Engineering firm has provided the Authority with a proposal for engineering services related to funding application assistance for the interceptor system rehabilitation project in the amount of \$20,000. This resolution amends the professional services agreement to increase the not to exceed cost to \$140,000 and for the original resolution and agreement remain in full force and effect.

Resolution No. 66-2018 – Resolution amending the Termination Date of the Agreement with Alamo Insurance Group to provide Risk Management Services: The Authority retained Alamo Insurance Group to provide risk management services on April 17, 2018. The original resolution and professional services agreement provides for the term of the Agreement to be for 12 months commencing the date of the original resolution. The Authority and Alamo desire to amend the termination date of the Agreement to be February 19, 2019. This resolution amends the professional services agreement to terminate on February 19, 2019 and for the original resolution and agreement remain in full force and effect.

Resolution No. 67-2018 – Approval of Change Order No. 2 – Contract No. 281 – Trunk Sewer East Interceptor Bypass: The Authority entered into this contract with J. Fletcher Creamer & Son, Inc. on December 20, 2017. There was the addition of a Supplementary item for a 4' High Temporary Fence, as more particularly described in Change Order No. 2. The increase in project costs as a result of this Change Order is \$5,170. This Resolution approves the Change Order.

Resolution No. 68-2018 – Rejecting Bids – Contract No. 282 – Fabrication and Delivery of IDI Incinerator Tuyeres: The Authority solicited bid proposals two times for Contract No. 282. The Authority received 1 bid during the second solicitation from Moser & Moser Associates, DBA Lanam Foundry, in the amount of \$41,750. The bid has been deemed incomplete and this resolution rejects the bid proposal. Further, this Resolution authorizes the Executive Director to attempt to negotiate a contract pursuant to NJSA 40A:11-5(3).

Resolution No. 69-2018 – Authorization to enter into a Shared Services Agreement with the Borough of Franklin Lakes: The Authority and the Borough of Franklin Lakes entered into a Shared Services agreement on June 1, 2017 with a termination date of May 31, 2018 for the Authority to 1) act as the New Jersey Licensed Collected System Operator for the Borough 2) respond to any and all sewer collection emergencies 24 hours a day, 7 day a week 3) coordinate all third party repairs of the Collection System 4) when necessary, coordinate, participate and correspond to any and all NJDEP and USEPA inspections and actions regarding the Borough of Franklin Lakes Sanitary Sewer System 5) coordinate with the Borough and NJDEP Hotline Calls and correspondence regarding the sanitary Collection System; and 6) the Borough will comply as soon as possible with all NBCUA requests for records, information, data or assistance with regard to the

operation of the collection system or compliance with any applicable state or federal regulation. The agreement is for a period of one (1) year. This resolution authorizes the Authority to enter into such agreement and for the Chairman or Vice-Chairman to execute.

Resolution 70-2018 – Proposed Sanitary Sewer Extension – Wyckoff Avenue between Sunset Avenue and Brownstone Court, Township of Wyckoff: The Authority is submitting a Treatment Works Approval Permit Application to the NJDEP for approval of a proposed sanitary sewer extension on Wyckoff Avenue between Sunset Avenue and Brownstone Court in the Township of Wyckoff. When completed, the average daily flow of the project will be 6,000 gallons per day and the Authority has adequate capacity to accept the flow. The Resolution approved the application upon the condition that the construction shall conform to all applicable Rules and Regulations of the Authority.

8. Report of Treasurer: There is approximately \$9 million in short term investments. \$5.6 million is being held by SB One Bank at a rate of 1.15%; \$2.1 million is being held by SB One Bank at a rate of 1.45%; \$1.3 million is being held by Santander Bank at a rate 1.18%.
9. Report of Counsel: At the Work Session Mr. Bern reported that he is still working on the matter of closing out Contract No. 268 – Incinerator Emissions Upgrade Project.
10. Report of Engineer: Mr. Rotonda reported at the Work Session that the Pre-construction meetings for Contract No. 272 – Pump Station Improvements and Contract No. 273 – 2016 Wastewater Treatment Plant Improvements will be taking place on June 28<sup>th</sup> and June 21<sup>st</sup>, respectively.
11. Report of Executive Director: Mr. Hurwitz noted at the Work Session that the funding Application for the Interceptor System Rehabilitation Project has been filed with the New Jersey Infrastructure Bank and the Department of Environmental Protection.
12. Old Business: No old business.
13. New Business: No new business.
14. Public Comments: No public Comments.
15. Adjournment: Commissioner Lo Iacono made a motion to adjourn the Regular meeting, Commissioner Gabbert seconded the motion. The meeting adjourned at 7:26pm.

  
ALISON GORDON, SECRETARY