



**MINUTES
REGULAR MEETING
JUNE 7, 2011**

1. **The Chairman called the Meeting to order at 7:34 p.m.**
2. **The Chairman read the statement in compliance with C.231, PL 1975.**
3. **Roll Call: the following Commissioners were present: Chewcaskie, Kasparian, Plumley, Rotonda and Dator. The following Commissioners were absent: Dachnowicz, Kelaher and Shafron.**
4. **Salute to the Flag. The salute to the flag was led by the Chairman.**
5. **Chairman's remarks. We have been very busy at the Authority. The Operating Committee had a lengthy meeting the end of May. Things are moving along very well. There haven't been any problems with odors.**
6. **Approval of Minutes.**

Regular Meeting of May 3, 2011. Commissioner Rotonda made a motion to approve the minutes of May 3, 2011, seconded by Commissioner Kasparian. All Commissioners present voted in favor of approving the minutes except Commissioner Plumley who abstained.

Special Meeting of May 17, 2011. Commissioner Rotonda made a motion to approve the minutes of May 17, 2011, seconded by Commissioner Kasparian. All Commissioners present voted in favor of approving the minutes.

7. **Public Comments. No public was present except for County Counsel and also the aide for Freeholder Hermansen.**
8. **Consideration for approval list of Resolutions attached dated June 7, 2011.**

All Resolutions were discussed during the work session.

Commissioner Chewcaskie moved Resolutions #57-2011 and #58-2011, seconded by Commissioner Rotonda. All Commissioners present voted in favor of these Resolutions. Commissioner Rotonda abstained on all payments to vendor #1067 on Resolution #57-2011.

Resolution #57-2011. Approval of Vouchers, Payroll Transfers, Payroll Tax Deposits and Pensions and Benefits Transfers for the month of May 2011 and Health and Dental Benefits for June 2011. Payroll Account,

\$194,559.60; Tax Deposit Account, \$75,415.41; PERS and Contributory Insurance, \$21,984.53; Health Benefits \$87,148.05; Dental Benefits, \$5,008.56; DCRP Employee Contribution \$22.91; DCRP Employer Contribution, \$12.50; Operating Account \$268,040.86; Improvement Account, \$735.11; 2009A Project Account \$32,532.35; 2010 WWT Project Account, \$252,075.85. Commissioner Rotonda abstained on all payments to vendor #1067.

Resolution #58-2011 Resolution to accept T&M's proposal for engineering services during construction of the UV Replacement Project Contract #258. This resolution is to retain T&M to provide engineering, contract administration and inspection services during the construction phase of the contract at a not to exceed price of \$70,000.

Resolution #59-2011 Retention of General Counsel for 2011 pursuant to N.J.S.A. 19:44A-20.7. This resolution is to retain the firm of Sokol, Behot & Fiorenzo as the Authority's General Counsel for 2011 at a not to exceed amount of \$60,000. The Resolution was moved by Commissioner Chewcaskie, seconded by Commissioner Kasparian. All Commissioners present voted in favor of the resolution.

9. Reports of Committees

- A. Finance Committee – A meeting will be scheduled to review the following:**
- RFP for Authority Banking Institution.
 - Long Term Debt payments are anticipated to decline significantly by 2014. The issue of disposition of bond reserve accounts as the bonds are paid off will be studied by the Finance Committee.
- B. Personnel Committee - Nothing to report.**
- C. Insurance Committee – County Counsel was asked for clarification of the County Executives' veto of Risk Manager Appointment.**
- D. Operating Committee – a report was presented during the Work Session. Highlights are as follows:**

Committed Flow Report – The plant averaged 14.9 mgd flow for the month of April. Flow in April exceeded the 16.8 mgd permit on nine consecutive days. Applications for sewer connections amounting to 27 EDUs were received bringing total for 2011 to 44.

Franklin Lakes Interceptor - The Authority is continuing with its plan to expand service to the western municipalities (Franklin Lakes and perhaps Oakland) in order to increase capacity

and reduce unit costs. A loan agreement with the NJEIT is pending. NBCUA has approved new appraisals for two easements required to install the force main.

Franklin Lakes continues to prepare ordinances to address the planned sewer systems. The Council plans to discuss this at their June 9th meeting. If there are no further questions, it is expected to be listed for June 21 introduction.

I&I Issues – The illegal discharge of sump pumps into the sanitary sewer system was discussed. It was noted that several municipalities are attempting to address this issue. Several Commissioners expressed the opinion that the Authority should take an active role in this issue. First step will be a survey of municipalities to determine policy.

The Executive Director reported on a meeting with several Waldwick Councilmen to discuss I&I issues. Aside from the sump pump issue, the Authority will support investigations of sources of I&I in specific locations in Waldwick.

Discharge Permit Appeal - The Authority received some encouraging feedback suggesting that we can expect a stay on all appealed issues for the life of the present permit.

Authority Improvement Programs – Authority has advertised for bids to install a new UV Disinfection System.


E. Buildings & Grounds – Nothing additional to report.

10. Report of Treasurer – Report was given by Executive Director. We have \$4.6 million in long term investments. About \$4 million come due in 2013. \$13 million invested in short term certificates of deposit at rates ranging from 0.05% to 1.50%. \$2.7 million is invested with the Bank of New Jersey and the balance with TD Bank.
11. Report of Counsel – There was no counsel present.
12. Report of Engineer – Nothing further to report.
13. Report of Executive Director – The Borough of Ramsey has advertised for bids to sell their municipal water and sewer systems. It was suggested to the Borough that they might consider turning the operation of the sewer system over to the Authority. The Commissioners were concerned about transfer of service agreements to a private party and suggested our attorney review the same.
14. Report of Superintendent – The Authority will be conducting smoke testing of sewer lines in Mahwah in an effort to investigate sources of odor

complaints. The testing uncovered a number of potential sources. A report will be issued by T&M.

Performance of the treatment plant continues to satisfactory. Sludge quality has been very good and fuel oil requirements have been reduced.

15. **Old Business.** No old business.
16. **New Business.** It was suggested by Commissioner Chewcaskie, now that we have a general counsel, that the Executive Director consult with Mr. Sokol about Ramsey and also the sump pump issues which we have discussed.
17. **Public comments (on subjects 8 through 17).** No public comments.
18. **Adjournment.** Motion to adjourn was made by Commissioner Chewcaskie, seconded by Commissioner Rotonda. All Commissioners present voted to adjourn at 7:40 p.m.



Madeline Thumudo, Secretary