



**MINUTES
REGULAR MEETING
March 21, 2017**

1. The Meeting was called to order at 7:39pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Chewcaskie, Danubio, Gabbert, Kelaher, and Chairman Kasparian. The following Commissioners were absent: Bonagura, DePhillips and Plumley.
4. Salute to the Flag was led by the Chairman.
5. The Chairman Remarks:
 - a. Appointments of Committees:
Operating Committee: Brian Chewcaskie, Chair. Members: Frank Kelaher, John Danubio
Strategic Plan Subcommittee: Michael Kasparian, Chair. Members: Ken Gabbert, William Dator (Consultant)
Personnel: Christopher DePhillips, Chair. Members: Frank Kelaher
Finance: Kenneth Gabbert, Chair. Members: Dennis Bonagura, Todd Sherer, Treasurer
Buildings and Grounds: Frank Kelaher, Chair. Member: Marion Plumley
Insurance: Christopher DePhillips, Chair. Members: Marion Plumley
Public Relations: Marion Plumley, Chair
Safety & Security: Frank Kelaher, Chair
6. Consideration for approval of minutes:
 - a. Reorganization Meeting – February 21, 2017: Commissioner Chewcaskie motioned to accept the minutes from the February 21, 2017 Reorganization Meeting, Commissioner Gabbert seconded the motion. The present Commissioners voted yes.
7. Public Comments: No public Comments.
8. Consideration for approval list of Resolutions dated March 21, 2017.

The Commissioners voted on Resolution No. 31-2017. Commissioner Chewcaskie offered the Resolution and Commissioner Gabbert seconded. All present Commissioners voted yes.

Resolution No. 31-2017 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for February 2017 and Health and Dental Benefits for March 2017 as follows: Payroll Account: \$190,823.78; Tax Deposit Acct: \$95,684.48; Health Benefits Contribution-Employer: \$108,373.20; Health Benefits Contribution Employee: \$13,394.11; Dental Benefits: \$4,122.41; PERS and Contributory Insurance: \$32,972.81; PERS – Annual Employer Appropriation: \$484,956.00 DCRP – Employer: \$12.50; DCRP – Employee: \$22.92; Operating Account: \$306,907.45; General Improvement Account: \$90,730.43; 2015 WWT Project Account: \$23,154.08.

9. Report of Committees:

- a. Finance Committee – The 2016 Audit is currently being prepared. A Draft Audit should be available by the next meeting.
- b. Personnel Committee – Contract negotiations: The Memorandum of Understanding has been updated and internally reviewed. It has not yet been submitted to the Union. Once the Union receives it, they can then vote on it.
- c. Insurance Committee – Nothing further to Report
- d. Operating Committee – The Stack Test for the IDI Incinerator is being conducted March 28th to March 30th.
- e. Strategic Plan Subcommittee – There was a discussion during the Work Session regarding sewer expansion in the Borough of Oakland. The Borough’s professionals are still working on how to bring sewer infrastructure into the municipality while fulfilling the requirements of the NJDEP. If the NJDEP were to agree to the building of sewers, then the next question for Oakland will be how to fund the project and what the Authority’s role will be for infrastructure to get the flow to the Franklin Lakes Pump Station.

The Authority is still trying to pursue more flow to be brought into the system. The plant is greatly underutilized and the Authority and its professionals are working on developing strategies to increase flow and revenue.

- f. Building and Grounds Committee – Nothing further to Report
- g. Safety and Security Committee – We are currently awaiting authorization to advertise the first security project.
- h. Intellectual Technology Committee – Nothing further to report

10. Report of Treasurer, Report given by Howard Hurwitz, Executive Director – Short term investments – Approximately \$4.4 million is being held at Sussex Bank at a rate of 0.70%. Approximately \$2.8 million is being held at Bank of New Jersey at rates of 0.50% and approximately \$2.5 million is being held at Santander Bank at 0.50%. Approximately 3.7 million is being held at TD Bank with no interest in lieu of fees.
11. Report of Counsel – Bassett v. NBCUA: The Judge granted motion for summary judgement on this case and dismissed all of the claims in the case.
12. Report of Engineer – The WAS Disk Thickener Project is awaiting authorization to go to bid. The NJDEP said the approval is prepared and should be received shortly. If authorization is received soon, then the project will go to bid in April and be awarded in July with construction to start in the fall. The project will help with the operation of the plant and odor control.

Pump Station Upgrades Project: Before this project can be approved by the NJDEP, the Ho-Ho-Kus Pump Station needs to meet the 500 year flood plan requirements. A plan has been formulated and it will meet the requirements of the NJDEP and will be fundable by the NJEIT.

Midland Park and Goffle Road Pump Station Upgrades: There was an issue with one of the valves in the pump station. We will be able to smoothly switch pumps for the replacement of the valve.
13. Report of Executive Director – The flow for February was 8.9 million gallons per day.
14. Report of Superintendent – Nothing further to report
15. Old Business: No old business.
16. New Business: Chairman Kasparian has asked for Board Secretary, Alison Gordon to provide a report at the monthly meetings.
17. Public Comments: No public Comments.
18. Adjournment: Commissioner Gabbert made a motion to adjourn the Regular meeting, Commissioner Danubio seconded the motion. The meeting adjourned at 7:46pm.


ALISON GORDON, SECRETARY