



**MINUTES
REGULAR MEETING
May 17, 2022**

1. The Meeting was called to order at 7:18pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present in the offices of the Authority or via a web based conference call on Zoom: Bonagura, Jordan, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioner Kelaher was absent.

Also present in the offices of the Authority or via a web based conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, General Counsel Douglas Bern, Esq., Authority Auditor Robert McNinch and Consulting Engineer Nicholas Rotonda. Treasurer Todd Sherer and Superintendent Robert Genetelli were absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – April 19, 2022: Commissioner Ortega motioned to accept the minutes, Commissioner Lolocono seconded the motion. The motion carried. Commissioners Bonagura and Jordan abstained.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated May 17, 2022.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 56-2022 through 60-2022. Commissioner Bonagura offered the Consent Agenda, Commissioner Jordan seconded. All present Commissioners voted yes.

Resolution No. 56-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for April 2022 and Health and Dental Benefits for May 2022 as follows: Payroll Account: \$232,350.06; Tax Deposit Acct: \$104,108.85; Health Benefits Contribution-Employer: \$121,027.98; Health Benefits Contribution Employee: \$4,597.43; Dental Benefits: \$4,126.15; PERS and Contributory Insurance: \$32,923.72; Operating Account: \$383,916.34; General Improvement Account: \$622,050.93.

Resolution No. 57-2022 – Authorization to Adjust Connection Fee: On May 17, 2022 the Authority held a Public Hearing prior to the Regular Meeting on the Connection Fee for 2022. There was no public present at the meeting and therefore no public comments concerning the 2022 Connection Fee. Wielkotsz & Company, LLC prepared a 2022 Sewer Connection Fee Rate Study Update in accordance with the formula set forth in N.J.S.A 40:14B-22. In the Report the cost of the connection fee was calculated at \$5,634. This Resolution establishes the 2022 Sewer Connection Fee Rate as \$5,634 per service unit.

Resolution No. 58-2022 – Resolution Authorizing Shared Services Agreement for the Provision of TV Inspection with the Bergen County Utilities Authority: This Resolution authorizes a Shared Services Agreement with the BCUA for the Authority to provide TV inspection services for a duration of 5 years and authorizes the Chairman and Secretary to execute same.

Resolution No. 59-2022 – Authorization to Renew a Shared Services Agreement with the Borough of Franklin Lakes: The Authority and the Borough of Franklin Lakes entered into a Shared Services Agreement on June 1, 2021 with a termination date of May 31, 2022 for the Authority to 1) act as the New Jersey Licensed Collected System Operator for the Borough 2) respond to any and all sewer collection emergencies 24 hours a day, 7 day a week 3) coordinate all third party repairs of the Collection System 4) when necessary, coordinate, participate and correspond to any and all NJDEP and USEPA inspections and actions regarding the Borough of Franklin Lakes Sanitary Sewer System 5) coordinate with the Borough and NJDEP Hotline Calls and correspondence regarding the sanitary Collection System; and 6) the Borough will comply as soon as possible with all NBCUA requests for records, information, data or assistance with regard to the operation of the collection system or compliance with any applicable state or federal regulation. This resolution authorizes the Authority to enter into a new agreement to provide the same services for a duration of one (1) year and for the Executive Director to execute same.

Resolution No. 60-2022 – Resolution Authorizing Shared Services Agreement for the Provision of Sanitary Sewer Cleaning with the Bergen County Utilities Authority: This Resolution authorizes a Shared Services Agreement with the BCUA for the Authority to provide sanitary sewer cleaning services for a duration of 5 years and authorizes the Chairman and Secretary to execute same.

8. Report of Treasurer (provided by Howard Hurwitz): There is approximately \$15 million in short term investments earning interest of 0.40% to 0.50%
9. Old Business: No old business.
10. New Business: Chairman Kasparian briefed the Board about the NACWA Conference he attended in Washington, DC. Through the Infrastructure Bill, the Department of Energy will be allocating funds for water quality. Chairman Kasparian sent the information to Authority staff to review for participation. Mr. Danubio advised that he and Mr. Genetelli are currently reviewing the website and eligible projects.
11. Public Comments: No public present.
12. Adjournment: The meeting adjourned at 7:25pm.


ALISON GORDON, SECRETARY