



**MINUTES  
REGULAR MEETING  
September 15, 2020**

1. The Meeting was called to order at 7:43pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Duch, Jordan, Kelaher, LoIacono, Mongelli, Ortega, Plumley and Chairman Kasparian. Commissioner Bonagura was absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda. Superintendent Robert Genetelli was absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
  - a. Regular Meeting – July 21, 2020: Commissioner Duch motioned to accept the minutes, Commissioner Mongelli seconded the motion. The motion carried.
6. Public Comments: There was no public present.
7. Consideration for approval list of Resolutions dated September 15, 2020.
  - a. The Commissioners voted by Consent Agenda for Resolution No. 72-2020 through 82-2020. Commissioner Lo Iacono offered the Consent Agenda and Commissioner Kelaher seconded. All present Commissioners voted yes.

Resolution No. 72-2020 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for July & August 2020 and Health and Dental Benefits for August & September 2020 as follows: Payroll Account, July: \$207,034.42; Payroll Account, August: \$212,084.59; Tax Deposit Acct, July: \$87,593.12; Tax Deposit Acct, August: \$90,305.86; Health Benefits Contribution-Employer, August: \$111,080.01; Health Benefits Contribution-Employer, September: \$107,893.97; Health Benefits Contribution Employee, August: \$4,476.39; Health Benefits Contribution Employee, September: \$4,476.39; Dental Benefits, August: \$4,107.90; Dental Benefits, September: \$4,107.90; PERS and Contributory Insurance, July: \$30,444.64; PERS and Contributory Insurance, August: \$30,624.06; Operating Account, July: \$317,839.09; Operating Account, August: \$247,915.57; General Improvement Account, July: \$219,921.01; General Improvement Account, August: \$442,791.17.

Resolution No. 73-2020 – Regular Employment – Roderes Ramirez – Electrician: Roderes Ramirez successfully completed his probationary period in the position of Electrician on September 9, 2020. This resolution retains him as a regular employee in this position.

Resolution No. 74-2020 – Renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund: The Authority’s membership with the New Jersey Utility Authorities Joint Insurance Fund is set to expire on December 31, 2020. This resolution authorizes the Authority to enter into an agreement with the NJUJIF to renew the Authority’s membership for a period of three years.

Resolution 75-2020 – Assignment of General Counsel Agreement for 2020 pursuant to N.J.S.A. 19:44A-20.4: The Authority previously qualified the firm of Meyerson, Fox, Mancinelli & Conte, PA for legal services based primarily on the extensive experience of Douglas M. Bern, Esq. Mr. Bern is now affiliated with the firm Bern Root, LLC located in Englewood, NJ. Mr. Bern previously agreed to the terms and conditions of the professional services contract entered into with the Authority. This Resolution assigns the Professional Services Contract to Bern Root, LLC for the remainder of the twelve month term at an annual compensation of \$75,000 and the resolution authorizes the Authority to execute same.

Resolution 76-2020 – Authorization to Renew Membership to the National Association of Clean Water Agencies: National Association of Clean Water Agencies (the “NACWA”) is a nationally recognized leader in environmental policy and a well-established technical resource on water quality & ecosystem protection issues. The proposed annual dues to be paid by the Authority is \$7,680. This resolutions renews the Authority’s membership in the NACWA through September 30, 2021.

Resolution No. 77-2020 – Resolution Authorizing the Purchase of Energy Generation Services for Public Use on an Online Auction Website: The Authority has previously participated in the purchasing of electricity through an online reverse auction process and has been purchasing electric power at a fixed price for the past 36 months. This resolution authorizes the staff to participate in an online reverse auction for the purchasing of electricity from third party suppliers for use by the Authority.

The third party supplier was provided incorrect information from PSE&G regarding the Authority’s electricity usage. Therefore, the firm may not be able to honor the bid rate. It was agreed that the Board will approve the Resolution as is. However, if the firm does not honor the rate, Mr. Rotundo will not enter into an agreement and the Authority will conduct a new reverse auction in October and authorize a new agreement then.

Resolution No. 78-2020 – Approving Change Order No. 3 for Contract No. 272 – Wastewater Pump Stations Improvement Project: Various modifications have been

made to the Project resulting in both the addition of supplementary items and reductions of two items and are more particularly set forth in Change Order No. 3. The total increase in project costs due to this change order is \$116,257.19. The Change Order also includes an increase in contract time of 274 calendar days. The Authority's consulting engineer, T&M Associates, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 3 of Contract No. 272.

Resolution No. 79-20120 – Award of Contract – Magnesium Hydroxide Slurry. Premier Magnesia was the sole bidder for the furnishing and delivery of magnesium hydroxide slurry. The bid price was \$.351 per pound. The contract with Premier Magnesia will be for a period of two years commencing September 21, 2020.

Resolution No. 80-2020 – Authorization to renew a Shared Services Agreement with the Borough of Dumont: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Dumont to provide the services of monthly monitoring of their five (5) pump stations as well as any and all agreed upon repairs, 24 hours a day, 365 days per year, for a period of two (2) years.

Resolution No. 81-2020 – Authorization to enter into a Shared Services Agreement with the Borough of Midland Park: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Midland Park for a period of one (1) year to act as the Borough's New Jersey Licensed Operator.

Resolution 82-2020 – Authorization to amend a Shared Services Agreement with the Borough of Westwood: The Authority and the Borough of Westwood currently have a shared services agreement for the Authority to provide the services of monthly monitoring of their three (3) pump stations as well as the performance of repairs, corrective actions and response to pump station alarms, 24 hours a day, 365 days per year, for a period of two (2) years set to expire December 31, 2020. The Borough and the Authority wish to amend the agreement to include the service of the Authority to act as the NJ Licensed Operator for the Borough. This resolution amends the agreement to include this service for the period of October 1, 2020 through December 31, 2020 at an additional cost of \$1,000 for said period of time.

#### 8. Report of Committees:

- a. Personnel Committee: It was reported at the Work Session, the Authority is continuing to fill open positions within the plant personnel.
- b. Insurance Committee: There was a discussion at the Work Session concerning the flood coverage at the Darlington Pump Station. Consulting Engineer, Nick Rotonda, advised the Board there are a number of improvements being made to the Pump Station to protect the property from flooding. Authority staff is going to contact the Risk Manager to evaluate the current coverage and explore if there are additional coverage options available to better protect the contents in the event of flooding.

9. Report of Treasurer: There is approximately \$11.6 million in short term investments earning interest ranging from .36% to .55%. A monthly financial statements ending July 31 and August 31, 2020 were distributed to the Board.
10. Old Business: No old business.
11. New Business: No new business.
12. Public Comments: No public present.
13. Adjournment: The meeting adjourned at 7:47pm.

  
ALISON GORDON, SECRETARY