



**MINUTES
REGULAR MEETING
November 9, 2022**

1. The Meeting was called to order at 7:28pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Kelaher, Jordan (via Zoom), Lo Iacono, Ortega (via Zoom), Soukas, Tombalakian and Chairman Kasparian.

Also present were Board Secretary Alison Gordon, Interim Executive Director Robert Laux, Assistant Executive Director John Danubio, Treasurer Todd Sherer (via Zoom), Authority Engineer Howard Hurwitz (via Zoom), General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Superintendent Robert Genetelli was absent.

4. Swearing in of Commissioner: William Soukas has been appointed as Commissioner of the Northwest Bergen County Utilities Authority for a term of February 1, 2019 through February 1, 2024. The swearing in took place during the Work Session.
5. Chairman Remarks: No remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – October 18, 2022: Commissioner Lo Iacono motioned to accept the minutes, Commissioner Tombalakian seconded the motion. The motion carried. Commissioners Bonagura, Kelaher and Soukas abstained.
 - b. Special Meeting – October 18, 2022: Chairman Kasparian motioned to accept the minutes, Commissioner Lo Iacono seconded the motion. The motion carried. Commissioners Bonagura, Kelaher and Soukas abstained.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated November 9, 2022:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 99-2022 through Resolution 104-2022. Commissioner Kelaher offered the Consent Agenda, Commissioner Bonagura seconded. All present Commissioners voted yes.

Resolution No. 99-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for October 2022 and Health and Dental Benefits for November 2022 as follows: Payroll Account: \$313,096.50; Tax Deposit Acct: \$128,901.70; Health Benefits Contribution-Employer:\$117,386.82; Health Benefits Contribution Employee: \$4,229.80; Dental Benefits: \$3,924.11; PERS and Contributory Insurance: \$31,878.61; Operating Account: \$467,238.62; General Improvement Account: \$474,434.75.

Resolution No. 100-2022 Northwest Bergen County Utilities Authority, NJEIFP Loan No. S340700-20: This resolution designates John Danubio, Assistant Executive Director as the Authorized Representative in connection with the Authority's Sludge Cake Receiving Facility Project to be funded through a Loan application with the NJDEP and New Jersey Infrastructure Bank.

Resolution 101-2022 – Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with Sylwia Kaldon for the 301 Wiley Place, Wyckoff, New Jersey Sewer Connection: The Authority received a Sewer Connection Application from Sylwia Kaldon for the referenced property. The Authority's technical advisor has reviewed the application and recommends the approval of the Application. The Chairman, Executive Director, Superintendent and General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service the property. This resolution approves the sewer connection application subject to the requirements outlined in the Resolution.

Resolution 102-2022 – Regular Employment – Brian Frank as Electrical Supervisor: Mr. Frank was promoted to the position of Electrical Supervisor on or about May 2, 2022 subject to a 180 day probationary period. Mr. Frank successfully completed his probationary period and it has been recommended he be retained for permanent employment in this position. This resolution retains Mr. Frank as a regular employee in the position of Electrical Supervisor effective November 3, 2022.

Resolution 103-2022 – Authorization of Signors for Provident Bank Account: This Resolution authorizes the Executive Director, Assistant Executive Director and Board Secretary to conduct routine business with Provident Bank including exercising all the powers listed in the Resolution, opening all deposit or share accounts in the name of the Authority, endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the Bank. Further, Provident Bank is designated as a depository for funds.

Resolution No. 104-2022 – Resolution to Engage the Services of T&M Associates to Provide the Engineering Professional Services Required for the Planning and Design, Funding & Bidding Assistance of the Rehabilitation of Certain Manholes in the Allendale Interceptor (Project S340700-19): The Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the planning and design as well as funding & bidding assistance for the referenced project which the Authority intends to fund with loan assistance from the NJEIFP and the NJIB. T&M Associates has proposed to provide these services at a cost of \$55,515. T&M Associates was qualified and appointed as the Authority's Consulting Engineer for 2022 through an RFQ Process. This resolution authorizes the Chairman or Vice-Chairman to execute an Agreement with T&M Associates to provide engineering professional services for this project's planning and design as well as funding and bidding assistance. The Executive Director and Authority Engineer are authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the Agreement. This award will be published in the Authority's official newspaper as required by law.

- b. Motion 22-04: Commissioner Kelaher offered, Commissioner Lo Iacono seconded. The motion carried. This motion grants an unpaid leave of absence for Theodoros Perides beginning October 28, 2022 and returning to work November 7, 2022.
9. Report of Treasurer: There is approximately \$13 million in short term investments earning an interest rate ranging from 1.4 % to 2%. A monthly financial statement ending October 31, 2022 was distributed to the Board and Treasurer Sherer briefly reviewed the statement.
10. Old Business: No old business.
11. New Business: No new business.
12. Public Comments: No public was present.
13. Adjournment: The meeting adjourned at 7:35pm.



ALISON GORDON, SECRETARY