



**MINUTES
REGULAR MEETING
April 16, 2019**

1. The Meeting was called to order at 7:35pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Kelaher, Lo Iacono, Mongelli, Ortega, Plumley and Chairman Kasparian. Commissioners Bonagura, Chewcaskie and Duch were absent.

Also present were Board Secretary Alison Gordon, Executive Director James Rotundo, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda.

4. Salute to the Flag was led by the Chairman.
5. Chairman Remarks: No Remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – March 19, 2019: Commissioner Lo Iacono motioned to accept the minutes, Commissioner Kelaher seconded the motion. The motion carried.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated April 16, 2019.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 34-2019 through 40-2019. Commissioner Mongelli offered the Consent Agenda and Chairman Kasparian seconded. All present Commissioners voted yes.

Resolution No. 34-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for March 2019 and Health and Dental Benefits for April 2019 as follows: Payroll Account: \$204,833.29; Tax Deposit Acct: \$93,298.98; Health Benefits Contribution-Employer: \$110,426.04; Health Benefits Contribution Employee: \$4,540.21; Dental Benefits: \$4,144.49; PERS and Contributory Insurance: \$33,792.44; PERS Annual Employer Appropriation: 536,534.00; Operating Account: \$624,854.97; General Improvement Account: \$379,634.08.

Resolution No. 35-2019 – Certification of Audit: This Resolution certifies to the Local Finance Board that each Commissioner has personally reviewed the Annual Audit for Fiscal Year ended December 31, 2018 and specifically has reviewed the

Section of the Audit report entitled “General Comments” and “Recommendations” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

Resolution No. 36-2019 – Accept Audit: This Resolution accepts the 2018 Audit of the Northwest Bergen County Utilities Authority prepared by Ferraioli, Wielkocz, Cerullo & Cuva, PA.

The Chairman commended the Auditor on their work and effort during the preparation of the 2018 Audit.

Resolution No. 37-2019 – Regular Employment – Vincent Grosso – O&M Helper: Vincent Grosso successfully completed his probationary period in the position of O&M Helper on March 24, 2019. This resolution retains him as a regular employee in this position. .

Resolution No. 38-2019 – Regular Employment – Shane Kelsey – O&M Helper: Shane Kelsey successfully completed his probationary period in the position of O&M Helper on April 9, 2019. This resolution retains him as a regular employee in this position.

Resolution No. 39-2019 – Salary Action for non-collective bargaining unit employees for 2019: The Executive Director prepared salary recommendations for non-collective bargaining unit employees. This Resolution grants the salary increases for 2019 to the non-collective bargaining unit employees. The salaries will be retro-active to January 1, 2019.

Resolution No. 40-2019 – Proposed Sanitary Sewer Extension – 733 Highview Drive & 736 Thomas Place, Township of Wyckoff, New Jersey: Justin Leavy & Russell Whiteman submitted an application on behalf of the Township of Wyckoff for approval of a proposed sanitary sewer extension to be located at 733 Highview Drive & 736 Thomas Place in Wyckoff. The project will provide sanitary sewers to 2 single family dwellings and when completed will generate an average daily flow of 600 gallons per day and 2 additional EDUs will become tributary to the Authority’s system from Wyckoff. The extension is hereby approved contingent upon review by the Authority’s Technical Advisor and the fulfillment of the terms and conditions outlined in the Resolution.

9. Report of Committees:

a. Operating Committee (Reported at the Work Session):

Mahwah Odor Complaints: Commissioner LoIacono reported he met with the Mayor and Township Administrator to discuss the odor issues at Chapel Road. The residents would like to connect to a new sewer line and disconnect from the Authority’s line. Based on an estimate prepared by Boswell Engineering, this would cost approximately \$500,000 and the Township has asked the Authority share the cost. Commissioner Lo Iacono advised Mahwah it is premature to discuss the

installation of a new line until the report is provided on a Smoke Test which was done today. The School and residents need to be held accountable for leaks detected on their own property. Superintendent Genetelli reported the Smoke Test conducted today showed the same results as the previous smoke test with leaks being detected at the School and on private properties.

Wyckoff Avenue Sewer Expansion: The line going through the park has been completed and the contractor is now working on the line to go in Wyckoff Avenue. Residents have begun to pay for connection to the new line.

- b. Strategic Plan: Wyckoff: Discussions continue with the Township on expansion into the Knolls Area once the Wyckoff Avenue Sewer Extension is completed.

10. Report of Treasurer: There is approximately \$8.5 million in short terms investments earning at an interest rate ranging from 1.85% to 1.90% being held at SB One Bank.

11. Report of Consulting Engineer (Reported at the Work Session):

Ho-Ho-Kus Trunk Sewer East Rehabilitation Project: Mr. Rotonda met with a Resident near the project site to discuss issues on their property that have arose, specifically, the need to replace their fence, replacement of shrubs, and their foundation. Mr. Rotonda had advised the Board he believes any foundation issues are cosmetic and not structural.

Aeration Blower Project: Discussions and meetings continue with the Manufacturer to get the new blower operating correctly. The Board has asked the Authority Staff and Professionals to provide recommendations on how to proceed with this matter.

12. Old Business: No old business.

13. New Business: No new business.

14. Public Comments: No public comments.

15. Adjournment: The meeting adjourned at 7:39pm.


ALISON GORDON, SECRETARY