



**MINUTES  
REGULAR MEETING  
March 19, 2019**

1. The Meeting was called to order at 7:17pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Duch, Kelaher, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioner Mongelli was absent.

Also present were Board Secretary Alison Gordon, Executive Director James Rotundo, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, Municipal Liaison John DeRienzo, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda.

4. Salute to the Flag was led by the Chairman.
5. The Chairman Remarks
  - a. Appointment of Committees for 2019:

Operating Committee: Brian Chewcaskie, Chair. Members: Frank Kelaher, Dennis Bonagura

Strategic Plan Subcommittee: Michael Kasparian, Chair. Members: Stephen Lo Iacono, Marianne Ortega

Personnel: Frank Kelaher Members: Thomas Duch

Finance: Stephen Lo Iacono, Chair. Members: Dennis Bonagura, Thomas Duch, Todd Sherer, Treasurer

Buildings and Grounds: Frank Kelaher, Chair. Member: Marion Plumley

Insurance: Marion Plumley, Chair. Members: Bart Mongelli

Public Relations & Communications: Marion Plumley, Chair. Members: Marianne Ortega

Safety & Security: Frank Kelaher, Chair. Members: Bart Mongelli

6. Consideration for approval of minutes:
  - a. Reorganization Meeting – February 19, 2019: Commissioner Kelaher motioned to accept the minutes, Commissioner Duch seconded the motion. The motion carried. Commissioner Plumley abstained.
7. Public Comments:

Chairman Kasparian invited David Zuidema to the meeting to discuss the Authority's outside septage operation from the perspective as one of the Authority's outside septage

hauler customers. Mr. Zuidema provided background information regarding where his company will bring trucks for offload and that he has been coming to this Authority for many years.

Chairman Kasparian asked Mr. Zuidema how the Authority could generate more income through their outside septage deliveries. Three recommendations Mr. Zuidema provided are a volume discount, a rate discount for deliveries from Authority service area municipalities and the acceptance of partial loads. Presently, once a hauler reaches 2,000,000 gallons in a calendar year a 15% volume discount is applied to all subsequent deliveries. Regarding partial loads, the Authority will accept partial loads with advanced notice. What is more problematic for the Authority is mixed loads, as they may upset the Authority's system and operation.

The Board thanked Mr. Zuidema for attending the meeting and the Operating Committee will discuss this further at their next meeting.

8. Consideration for approval list of Resolutions dated March 19, 2019.
  - a. The Commissioners voted by Consent Agenda for Resolution No. 24-2019, 31-2019 through 33-2019. Commissioner Chewcaskie offered the Consent Agenda and Commissioner Lo Iacono seconded. All present Commissioners voted yes.

Resolution No. 24-2019 – Retention of General Counsel pursuant to N.J.S.A. 19:44A-20.4. Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA was found to be highly qualified and eminently capable of providing legal services. This resolution retains Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA as General Counsel for 2019, with a not to exceed compensation amount of \$75,000.

Resolution No. 31-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for February 2019 and Health and Dental Benefits for March 2019 as follows: Payroll Account: \$206,829.55; Tax Deposit Acct: \$94,181.80; Health Benefits Contribution-Employer: \$108,538.37; Health Benefits Contribution Employee: \$4,540.21; Dental Benefits: \$4,171.85; PERS and Contributory Insurance: \$32,955.78; Operating Account: \$182,064.62; General Improvement Account: \$525,191.10.

Resolution No. 32-2019 – Regular Employment – Vincent Morelli – Incinerator Operator: Vincent Morelli successfully completed his probationary period in the position of Incinerator Operator on February 27, 2019. This resolution retains him as a regular employee in this position.

Resolution No. 33-2019 – Authorization to enter into a Shared Services Agreement with the Borough of Upper Saddle River: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Upper Saddle River commencing March 8, 2019 and expiring December 31, 2019 for the following services: 1) act as the Borough's New Jersey Licensed Collection System Operator in the sanitary sewer system collection area defined on the sewer map attached to the resolution and as more specifically defined in the agreement 2) respond to

sanitary sewer collection emergencies 24 hours a day, 7 days a week 3) coordinate all third party repairs of the collections system 4) coordinate, participate and correspond to any and all NJDEP inspections and actions regarding the sanitary sewer collection system 5) coordinate with the Borough any NJDEP hotline calls and correspondence regarding the sanitary collection system 6) upon request, coordinate and conduct a manhole inspection program and 7) upon request, can conduct New Jersey State Certified Backflow Preventer tests.

9. Report of Committees:

- a. Strategic Plan: Wyckoff: It was reported at the Work Session, the Township has offered to contribute \$10,000 toward the Change Order for the Knolls Section Sanitary Sewer System Project which was approved at the February meeting. There was a meeting between the Authority and the Township, there was discussion on the Change Order and also for the expansion of sewer lines into the Knolls Section of town once this project is completed. There will be a follow up meeting in the beginning of April to further discuss the expansion.

10. Report of Treasurer: There is approximately \$9.9 million in short terms investments earning at an interest rate ranging from 1.63% to 1.95% being held between SB One Bank and Santander Bank.

Executive Director Rotundo advised the Board he is still talking to banking institutions regarding our primary depository.

At the Work Session, Executive Director Rotundo reported Moody's Investor Services reaffirmed the Authority's revenue bond rating of Aa1.

Mr. Hurwitz reported to the Board at the Work Session that a Draft Audit for 2018 has been issued. There are no negative comments or findings. Mr. Hurwitz will organize a finance committee meeting to discuss the Audit with the Authority's Auditor.

11. Report of Consulting Engineer: Aeration Blower Project: Mr. Rotonda advised the Board at the Work Session, the Contractor, Coppola Services, and the vendor of the blowers are continuing to work to get the blowers up and running.
12. Old Business: No old business.
13. New Business: No new business.
14. Public Comments: No public comments.
15. Adjournment: The meeting adjourned at 7:39pm.

  
ALISON GORDON, SECRETARY