



**MINUTES  
REGULAR MEETING  
May 16, 2017**

1. The Meeting was called to order at 7:39pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Danubio, DePhillips, Gabbert, Kelaher, Lo Iacono, Plumley and Chairman Kasparian.

Commissioner Stephen Lo Iacono was sworn in as a Commissioner by Joseph Garcia, Esq. during the Work Session Meeting.

4. Salute to the Flag was led by the Chairman during the Public Hearing.
5. The Chairman Remarks: None.
6. Consideration for approval of minutes:
  - a. Regular Meeting – April 18, 2017: Commissioner Chewcaskie motioned to approve the minutes from the April 18, 2017 Regular Meeting and seconded by Commissioner Bonagura. The motion was carried. The following Commissioners abstained: Danubio DePhillips, Gabbert and Lo Iacono.
7. Public Comments: No comments.
8. Consideration for approval list of Resolutions dated May 16, 2017.

The Commissioners voted on Resolution No. 41-2017 and 42-2017 by Consent Resolution. Commissioner Chewcaskie offered the Consent Resolution and Commissioner Gabbert seconded. All present Commissioners voted yes except Commissioner Lo Iacono abstained.

Resolution No. 41-2017 – Authorization to Adjust Connection Fee: On May 16, 2017 the Authority held a Public Hearing on May 16, 2017 on the Connection Fee for 2017. No public comments were made at the hearing. Ferraioli, Wielkotz, Cerullo & Cuva, PA prepared a 2017 Sewer Connection Fee Rate Study Update in accordance with the formula set forth in NJSA 40:14B-22. In the Report the cost of the connection fee was calculated at \$5,208. The Authority has determined it is in its best interest to adopt an adjustment to the connection fee for 2017. This

Resolution establishes the 2017 Sewer Connection Fee Rate as \$5,208 per service unit, effective May 16, 2017.

During the Public Hearing Commissioner Chewcaskie inquired about the calculation of the connection fee. The Connection fee is calculated based on the net investment in the system and the average flow for the past 5 years. In this case it would be the investment through 2015 and the average flow for the 5 years ending in 2015. The increase in the fee is the result of both an increase in investment in the system and a reduction in the flow which results in a reduction in the number of calculated service units.

Resolution No. 42-2017 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for April 2017 and Health and Dental Benefits for May 2017 as follows: Payroll Account: \$188,378.67; Tax Deposit Acct: \$93,388.01; Health Benefits Contribution-Employer: \$108,373.20; Health Benefits Contribution Employee: \$13,394.11; Dental Benefits: \$4,339.46; PERS and Contributory Insurance: \$32,768.15; DCRP – Employer: \$12.50; DCRP – Employee: \$22.92; Operating Account: \$395,598.97; General Improvement Account: \$48,556.64; 2015 WWT Project Account: \$169,291.41.

9. Report of Committees:

- a. Finance Committee – Nothing further to report.
- b. Personnel Committee – Contract Negotiations: Eligible Local 11 Employees will be participating in an election to determine their representation group. Ballots will be due back July 13<sup>th</sup>.
- c. Insurance Committee -- Nothing further to report.
- d. Operating Committee – Nothing further to report.
- e. Strategic Plan Subcommittee -- Oakland Expansion: The Borough of Oakland has opted out of the Highlands Program and will be dealing with the NJDEP directly as they make revisions to their Wastewater Management Plan. The State has relaxed requirements for Wastewater Management Plans and Boswell Engineering believes Oakland will be able to move forward with an amendment to their Plan to be a part of the Authority. T&M has indicated that they will provide whatever is necessary to help with the process. Mr. Henderson added that the interbasin transfer may still be a hurdle in bringing sewers to Oakland. If Oakland is able to build sewers in the Borough, then the Authority will need to revise its wastewater management plan to accommodate the potential 1.8 million gallons that could be coming from the Borough. In the event this happens, then an evaluation will need to be done to determine where reallocations of wastewater can be made.

Saddle River Expansion: T&M Associates will provide a report of the potential sewage volume should the Authority extend a line down West Allendale Avenue into the downtown area of Saddle River.

- f. Building and Grounds Committee – Nothing further to report.
  - g. Safety and Security Committee – Nothing further to report.
10. Report of Treasurer – Short term investments – Approximately \$1.7 million is being held at Sussex Bank at a rate of 0.82%. Approximately \$2.2 million is being held at Sussex Bank at a rate of 0.80% and approximately \$5.3 million is being held at Santander Bank at 0.55%. Approximately \$4 million is being held at TD Bank in lieu of fees.

Financial Statement for April 30, 2017: Commissioner Gabbert reported at the Work Session that revenues are \$200,000 above budget as of April 30, 2017.

11. Report of Counsel – Bassett v. NBCUA: An appeal was not filed by Mr. Bassett and the appeal period has passed in this matter.
12. Report of Engineer – Contract No. 273 Plant Improvements Project: The Bids for this project will be due on May 24<sup>th</sup>. Bids for the Trunk Sewer West Lining Project will be due on May 31<sup>st</sup>. It is anticipated for both projects to be awarded at the Authority’s June Regular Meeting.
13. Report of Executive Director – Nothing further to report.
14. Report of Superintendent – Nothing further to report.
15. Old Business: No old business.
16. New Business: No new business.
17. Public Comments: Frank Palladino, 18 Sycamore Drive, Waldwick, NJ: Mr. Palladino inquired about the status of the Waste Activated Sludge Disk Thickener Project. Mr. Henderson informed Mr. Palladino that bids will be received on May 24, 2017. Mr. Henderson added that this is not an odor control project but a process improvement for the handling of solids which would reduce the potential for the production of odors.
18. Adjournment: Commissioner Chewcaskie made a motion to adjourn the Regular meeting and was seconded by Commissioner Danubio. The meeting adjourned at 7:44pm.

  
ALISON GORDON, SECRETARY