



**MINUTES
REGULAR MEETING
May 20, 2014**

1. The Chairman called the meeting to order at 7:41pm.
2. The Chairman read the statement in compliance with C.231, PL 1975.
3. Roll Call: The following Commissioners were present: DaPuzzo DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie. Commissioner Plumley left the meeting at 8:00pm during executive session.
4. The Chairman had no remarks.
5. Approval of Minutes:

April 16, 2014 Regular Meeting: Commissioner Kasparian made a motion to accept the minutes as presented, Commissioner Gabbert seconded the motion. The following commissioners voted in favor of accepting the minutes: DePhillips, Gabbert, Kasparian, Kelaher and Salazer. Commissioner DaPuzzo and Chairman Chewcaskie abstained. Commissioner Plumley was absent for the vote.

6. Executive Session – Commissioner Kasparian made a motion to go into executive session to discuss personnel issues, more specifically the executive director’s contract. Commissioner DePhillips seconded the motion. All Commissioners present voted in favor of going into closed session at 7:44pm.

Executive Session ended at 8:16pm and the Commissioners continued with the public meeting.

7. There were no public comments.
8. Consideration for approval list of Resolutions dated April 16, 2014.
 - a. Consent Resolution for Resolution No. 53-2014 through 57-2014 were offered by Commissioner DaPuzzo and seconded by Commissioner DePhillips. All Commissioners present voted in favor of Resolutions No. 53-2014 through 57-2014. Commissioner Plumley was absent for the vote on the Resolutions. Chairman Chewcaskie abstained from Resolution No. 57-2014.

Resolution No. 53-2014 Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for April 2014 and Health and Dental Benefits for

May 2014 as follows: Payroll Account: \$249,807.88; Tax Deposit Acct: \$140,301.20; Health Benefits Contribution-Employer: \$103,861.60; Health Benefits Contribution Employee: \$4,164.65; Dental Benefits: \$4,310.64; PERS and Contributory Insurance: \$28,846.08; DCRP-Employee (April): \$22.92; DCRP – Employer (April) - \$12.50; Operating Account: \$470,147.67; General Improvement Account: \$71,510.54; 2012 WWT Project Account \$20,539.99.

Resolution No. 54-2014 – Certification of Audit: This resolution certifies to the Local Finance Board of the State of New Jersey that each Commissioner has personally reviewed the Annual Audit Report for the fiscal year ended December 31, 2013 and specifically has reviewed the section of the Audit Report entitled “General Comments” and “Recommendations” and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board.

Resolution No. 55-2014 – Accept Audit: This Resolution is to accept the Audit for fiscal year ending December 31, 2013 and to authorize the Secretary of the Authority to publish the synopsis and recommendations of this Audit as prepared by Lerch, Vinci & Higgins, LLP within thirty days from receipt as required by law.

Resolution No. 56-2014 – Award Contract No. 265 – IDI Heat Exchanger Ductwork Repairs: The Authority received two bids for this contract from McNeil Sales and Service, Inc. and Iron Hills Construction. McNeil Sales and Service submitted a bid proposal for Price Option A of \$71,500 and Iron Hills Construction submitted a bid proposal for Price Option A of \$97,778. The apparent low bidder was McNeil and it was recommended that the Contract be awarded to McNeil. McNeil had failed to provide “Evidence of Registration” pursuant to NJSA 34:11-56.48 with their submittal, which was not cause for mandatory rejection. McNeil did subsequently provide the Authority with the proper “Evidence of Registration.” This resolution is to award Contract No. 265 to McNeil Sales and Service in the amount of \$71,500 for Price Option A.

Resolution No. 57-2014 – Proposed Sanitary Sewer Extension – Township of Mahwah, 85 East Mahwah Road & Stuart Lane, Township of Mahwah, NJ: This proposed sewer extension will provide sanitary sewer service to four single family homes in the Township of Mahwah. This project will contribute an average daily flow of 1,200 gallons (4 additional EDUs) to the Authority’s system.

b. The following resolution was tabled:

Resolution No. 58-2014 – Appointment of Executive Director. Commissioner DePhillips made the motion to table this resolution and reconsider it at the June 17, 2014 meeting. Commissioner DaPuzzo seconded the motion. All commissioners present voted to table Resolution No. 58-2014. Commissioner Plumley was absent for the vote.

9. Reports of Committees:
 - a. Finance Committee – Nothing further to report.
 - b. Personnel Committee – Nothing further to report.
 - c. Insurance Committee – Nothing further to report.
 - d. Operating Committee – Nothing further to report.
 - e. Building and Grounds – Nothing further to report.
10. Report of Treasurer – The Treasurer reported that approximately \$11.3 million has been invested in short term investments. The investments are as follows: approximately \$2.8 million at the Bank of New Jersey with an interest rate of 0.75%; approximately \$8.5 million at TD Bank with an interest rate of 0.10% interest. In addition, approximately \$1.8 million is deposited at TD Bank with no interest in lieu of fees.
11. Report of Counsel – Nothing further to report.
12. Report of Engineer – Nothing further to report.
13. Report of Executive Director – Nothing further to report.
14. Report of Superintendent – Absent.
15. No Old business.
16. No New Business.
17. No public comments.
18. Adjournment. Motion to adjourn was made by Commissioner DaPuzzo and seconded by Commissioner Kasparian. All Commissioners present voted to adjourn the meeting at 8:21pm.


Alison Gordon, Secretary