



**MINUTES
REGULAR MEETING
October 15, 2019**

1. The Meeting was called to order at 7:47pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Duch, Kelaher, Mongelli, Ortega, Plumley and Chairman Kasparian. Commissioner Lo Iacono was absent.

Also present were Board Secretary Alison Gordon, Treasurer Todd Sherer, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq., Consulting Engineer Nicholas Rotonda and Authority Auditor Robert McNinch.

4. Chairman Remarks: No Remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – September 17, 2019: Commissioner Ortega motioned to accept the minutes, Commissioner Kelaher seconded the motion. The motion carried. Commissioners Bonagura and Mongelli abstained.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated October 15, 2019.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 78-2019 through 84-2019. Commissioner Duch offered the Consent Agenda and Commissioner Mongelli seconded. All present Commissioners voted yes.

Resolution No. 78-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for September 2019 and Health and Dental Benefits for October 2019 as follows: Payroll Account: \$213,819.02; Tax Deposit Acct: \$92,633.02; Health Benefits Contribution-Employer: \$115,515.68; Health Benefits Contribution Employee: \$4,607.70; Dental Benefits: \$4,112.20; PERS and Contributory Insurance: \$34,426.85; Operating Account: \$352,726.61; General Improvement Account: \$498,548.09.

Resolution 79-2019 – Amendment to the 2019 Authority Capital Budget: The Authority has reviewed the status of the 2019 capital projects and determined that an amendment is required to reduce and reallocate the overall 2019 capital budget to projects of greater priority to the Authority and the Authority's sewer system. The original 2019 capital budget was \$11,397,000 and has been amended to \$8,675,000.

The specific budgets per project are outlined in the Resolution. Two certified copies of this Resolution will be filed with the Division of Local Government Services for certification of the Authority budget so amended.

Resolution No. 80-2019 – Authorization to enter into a Shared Services Agreement with the Borough of Midland Park: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Midland Park for a period of one (1) year to act as the Borough’s New Jersey Licensed Operator.

Resolution No. 81-2019 – Authorization to enter into a Shared Services Agreement with the Township of Wyckoff: This resolution authorizes the Authority to enter into a shared services agreement with the Township of Wyckoff for a period of two (2) years to act as the Township’s New Jersey Licensed Operator and perform daily monitoring of the town’s 3 wastewater pump stations and to perform repair, corrective actions and respond to pump station alarms during normal business and non-business hours.

Resolution No. 82-2019 – Authorization to enter into an Agreement with the County of Bergen, Department of Health Services: This Resolution authorizes the Authority to enter into an agreement with the County of Bergen, Department of Health Services (BCDHS) for the BCDHS to be the Authority’s Bloodborne Pathogen Compliance Coordinator and Trainer for a period of 2 years from Jan. 1, 2020 to Dec. 31, 2021 at a rate of \$20.00 per employee. This resolution authorizes the Executive Director to sign and execute the agreement.

Resolution 83-2019 – Authorization to increase the budget of T&M Associates for the Engineering related to the Aeration Blower and Waste Sludge Pumping Improvements Project: T&M Associates was previously retained as Consulting Engineer for the referenced project with a do not exceed budget of \$170,000. T&M has requested an increase of \$56,670 due to various tasks related to the Project. This resolution authorizes the increase, amending the agreement between the Authority and T&M Associates to increase the not to exceed budget to \$226,670. The Original resolution and Agreement shall remain in full force and effect.

Resolution 84-2019 – Authorization to increase the Budget of T&M Associates for the Engineering related to the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project: T&M Associates was previously retained as Consulting Engineer for the referenced project with a do not exceed budget of \$54,000. By Resolution 113-2018 the not to exceed cost was increased to \$109,500. T&M has requested an increase of \$17,000 due to various tasks related to the Project. This resolution authorizes the increase, amending the agreement between the Authority and T&M Associates to increase the not to exceed budget to \$126,500. The Original resolution and Agreement shall remain in full force and effect.

- b. Motion 19-03: Commissioner Duch offered, Commissioner Kelaher seconded. The motion carried. This motion approves all present commissioners, the Executive Director, Assistant Executive Director and Municipal Liaison to attend the AEA & NJLM 2019 Conferences in Atlantic City, NJ in November 2019.

8. Report of Committees:

- a. Strategic Planning (Reported at the Work Session): The Authority continues to explore options to expand service in the Knolls section of Wyckoff. The Authority would pursue installation of lines with commitment and financial contribution from the Municipality. The Chairman will confer with the Township and the Authority and proceed from there.

9. Report of Treasurer: There is approximately \$7.6 million in short term investments at an interest rate of 1.45% being held at SB One Bank. A monthly financial statement was distributed to the Board.

10. Old Business: Authority staff had a meeting with Tim McEntyre, the Authority's Public Relations Consultant to discuss different options to reach out to residents in the Knolls section of Wyckoff to let them know about the new line installed on Wyckoff Avenue. There is also the consideration for a mailing to residents of the service area and/or providing brochures to put in member town halls. Mr. McEntyre will look into the costs for this and report back.

11. New Business: No new business.

12. Public Comments: No public comments.

13. Adjournment: The meeting adjourned at 7:59pm.


ALISON GORDON, SECRETARY