



**MINUTES
REGULAR MEETING
June 17, 2014**

1. The Chairman called the meeting to order at 7:24pm.
2. The Chairman read the statement in compliance with C.231, PL 1975.
3. Roll Call: The following Commissioners were present: DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie. Commissioner DaPuzzo was absent.
4. Salute to the Flag was led by the Chairman.
5. The Chairman had no remarks.
6. Approval of Minutes:

May 20, 2014 Regular Meeting: Commissioner Kelaher made a motion to accept the minutes as presented, Commissioner Gabbert seconded the motion. All present Commissioners voted in favor of accepting the minutes.

May 20, 2014 Special Meeting – Public Hearing on Adopting the 2014 Connection Fee: Commissioner Kelaher made a motion to accept the minutes as presented, Commissioner Salazer seconded the motion. All present Commissioners voted in favor of accepting the minutes.

June 11, 2014 Special Meeting for Awarding Contract 261A – Darlington Road Pump Station Valve Chamber Valve Plug Replacement: Commissioner Kelaher made a motion to accept the minutes as presented, Commissioner Gabbert seconded the motion. All present Commissioners voted in favor of accepting the minutes.
7. There were no public comments.
8. Swearing in of Christopher DePhillips for Reappointment as Commissioner: Jeffrey Zenn, Esq. swore in Christopher DePhillips. His new term will end January 31, 2019.
9. Executive Session – Commissioner Gabbert made a motion to go into executive session to discuss personnel issues. Commissioner DePhillips seconded the motion. All Commissioners present voted in favor of going into closed session at 7:29 pm.

Executive Session ended at 7:38pm and the Commissioners continued with the public meeting. Chairman Chewcaskie stated that the executive session was for discussion of personnel, more specifically resolution 58-2014 – Appointment of Executive Director.

10. Consideration for approval list of Resolutions dated June 17, 2014.
 - a. Consent Resolution for Resolution No. 60-2014 through 64-2014 were offered by Commissioner Kasparian and seconded by Commissioner Kelaher. All Commissioners present voted in favor of Resolutions No. 60-2014 through 64-2014.

Commissioner Gabbert requested discussion regarding the employment resolutions of John Stefancik and Walter Stefancik. He asked if either employee would be reporting to the other. Superintendent Genetelli responded that is not going to be the case and that the Authority has a policy in place regarding same.

Resolution No. 60-2014 Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for May 2014 and Health and Dental Benefits for June 2014 as follows: Payroll Account: \$188,300.10; Tax Deposit Acct: \$89,014.30; Health Benefits Contribution-Employer: \$98,164.97; Health Benefits Contribution Employee: \$4,073.87; Dental Benefits: \$4,242.02; PERS and Contributory Insurance: \$28,345.88; DCRP-Employee (May): \$22.92; DCRP – Employer (May) – \$12.50; Operating Account: \$581,620.55; General Improvement Account: \$195,414.15; 2012 WWT Project Account \$113,583.36; 2010 WWT Project Account \$39,583.36.

Resolution No. 61-2014 – Title Change for John Stefancik to Incinerator Operator: John Stefancik is currently an O&M Helper at the Authority and it has been recommended he be transferred to the position of Incinerator Operator effective June 8, 2014, subject to a ninety day probationary period.

Resolution No. 62-2014 – Temporary Employment – O&M Helpers: There is presently a need for two O&M Helpers at the Authority and it has been recommended to hire Walter Stefancik and Alexis Sanchez effective June 23, 2014, subject to a ninety day probationary period and acceptable physical examination at a starting salary set forth in the Collective Bargaining Agreement.

Resolution No. 63-2014 – Retention of Engineer for 2014 Pursuant to N.J.S.A. 19:44A-20.4. This resolution retains Chavond Barry Engineering Corp as a consulting engineer for 2014 to the Authority for a not to exceed about of \$400,000 for the design of the incineration mercury control and a not to exceed cost of \$100,000 for general incineration advice.

Resolution No. 64-2014 – Additional Official Newspaper for 2014: The Authority is adding another newspaper to the list of Official Authority Newspapers for 2014, the Herald News.

- b. The following Motions were offered by Commissioner Kasparian and seconded by Commissioner Gabbert. All Commissioners present voted in favor of the motions.

3-2014: Motion to approve Change Order No. 1 for Rapid Pump and Meter as prepared by T&M Associates for Contract No. 261, Darlington Road Pump Station Valve Actuator & Isolation Valve Installation, in a net increase amount of \$7,003.48 for the replacement of an inoperable inlet valve and for the extension of the project's completion date by 277 days to November 30, 2014.

4-2014: Motion to accept the 44th Annual Report as prepared by T&M Associates.

- c. The following Resolution was voted on separately from the Consent Resolution:

Resolution No. 58-2014 – Appointment of Executive Director: Howard Hurwitz was appointed Executive Director by Resolution dated July 7, 2004. The desire of the Commissioners is to have Mr. Hurwitz continue to serve as Executive Director. His Employment Agreement dated August 2, 2004 will be extended until July 31, 2017. Mr. Hurwitz will be paid an annual salary as determined by the Commissioners, together with fringe benefit, insurance, vacations, etc., as set forth in the Authority's Policies and Procedures Manual.

The Resolution was offered by Commissioner Kasparian and seconded by Commissioner Kelaher. At this time the Board had a discussion prior to the vote. Chairman Chewcaskie had the following remarks:

“I believe that what we have discussed earlier is that we want to maintain the continuity with the Authority. We are happy that Mr. Hurwitz is staying. We believe that going forward we will have Mr. Hurwitz and the critical staff be subject to annual evaluations which will help us in the search in the future for an executive director when Mr. Hurwitz decides that he no longer wishes to do this. And also we would like all the Commissioners to be involved because we will be heading into a critical path. We are at a very significant period of time at the Authority in terms of Franklin Lakes recently being completed and the potential to have Oakland and some significant developments that will occur in Franklin Lakes and therefore we need to maintain that continuity and leadership. However, recognizing the fact that Mr. Hurwitz has only asked for a 3 year extension, he may not be with us and decide to go look at greener pastures. The suggestions that were made are that since this will be a critical path since we got through basically Franklin Lakes and we are tying up the loose ends there. But with Oakland going forward we just need to find out what we like and dislike in an Executive Director and that's why the evaluations would come in place; and in addition any critical staff so we know how to address the future because as we all know the regulatory climate is not getting any easier so we want to make sure that we have the best possible people.”

The Roll Call was then made and all Commissioners present voted in favor of passing Resolution No. 58-2014 – Appointment of Executive Director.

11. Reports of Committees:
 - a. Finance Committee – Nothing further to report.
 - b. Personnel Committee – Nothing further to report.
 - c. Insurance Committee – Nothing further to report.
 - d. Operating Committee – Nothing further to report.
 - e. Building and Grounds – Nothing further to report.
12. Report of Treasurer – The Treasurer reported that approximately \$11 million has been invested in short term investments. The investments are as follows: approximately \$2.9 million at the Bank of New Jersey with an interest rate of 0.75%; approximately \$6.5 million at TD Bank with an interest rate of 0.10% interest. In addition, approximately \$1.6 million is deposited at TD Bank with no interest in lieu of fees.
13. Report of Counsel – Nothing further to report.
14. Report of Engineer – Nothing further to report.
15. Report of Executive Director – Nothing further to report.
16. Report of Superintendent – Nothing further to report.
17. No Old business.
18. No New Business.
19. No public comments.
20. Motion to adjourn was made by Commissioner Kasparian and seconded by Commissioner DePhillips. All Commissioners present voted to adjourn the meeting at 7:45 pm.


Alison Gordon, Secretary