



**MINUTES
REGULAR MEETING
March 18, 2014**

1. The Chairman called the meeting to order at 7:25pm.
2. The Chairman read the statement in compliance with C.231, PL 1975.
3. Roll Call: The following Commissioners were present: DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, and Chairman Chewcaskie.
4. Chairman's remarks.

Appointment of Committees: The appointments of committees are as follows:

Operating Committee: Commissioners DaPuzzo (Chair), Kasparian and Salazer.
Strategic Plan Subcommittee: Commissioners Kasparian (Chair) and DaPuzzo;
Consultant: William Dator
Oakland Subcommittee: Commissioner DaPuzzo (Chair)
Personnel Committee: Commissioners DePhillips (Chair), Kelaher and Salazer
Insurance Committee: Commissioners DePhillips (Chair), Plumley
Finance Committee: Commissioners Gabbert (Chair), DaPuzzo, Kasparian and
Treasurer Todd Sherer
Buildings and Grounds Committee: Commissioners Kelaher (Chair), Plumley
Public Relations Committee: Commissioner Plumley (Chair)
Safety & Security Committee: Commissioner Kelaher (Chair)

At this time the Chairman excused himself from the meeting and asked Vice-Chairman Kasparian to lead the duration of the meeting.

5. Approval of Minutes:

February 4, 2014 – Reorganization Meeting: Commissioner Gabbert made a motion to accept the minutes as presented, Commissioner DaPuzzo seconded the motion. All commissioners present voted to accept the minutes except for Commissioner Kelaher who abstained. Chairman Chewcaskie was absent for the vote.

6. There were no public comments.
7. Consideration for approval list of Resolutions dated March 18, 2014.

Consent Resolution for Resolution No. 33-2014 through 42-2014, was offered by Commissioner DaPuzzo and seconded by Commissioner Kelaher. All commissioners present voted in favor of Resolutions No. 33-2014 through 42-2014. Chairman Chewcaskie was absent for the vote.

Resolution No. 33-2014 Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for February 2014 and Health and Dental Benefits for March 2014 as follows: Payroll Account: \$188,051.79; Tax Deposit Acct: \$91,395.80; Health Benefits Contribution-Employer:\$102,640.90; Health Benefits Contribution Employee: \$4,034.53; Dental Benefits: \$4,237.87; PERS and Contributory Insurance: \$28,530.41; DCRP-Employee (February): \$22.92; DCRP – Employer (February) - \$12.50; Operating Account: \$288,186.70; General Improvement Account: \$53,033.41; 2012 WWT Project Account \$53,450.77.

Resolution No. 34-2014 – Extension of Probationary Period – Anthony LoCascio, Vincent Morelli, John Stefancik and Michael Rucki: The probationary periods of the 4 individuals have been extended by recommendation of the Superintendent and Executive Director in the position of O&M Helpers.

Resolution No. 35-2014 – Retention of Auditor for 2014. The purpose of this resolution is to retain Lerch, Vinci & Higgins, LLP as the Auditor for 2014 with a not to exceed compensation of \$95,000.00.

Resolution No. 36-2014 – Award of Contract No. 264 – Pulis Avenue Sanitary Sewer Extension under the NYS&W Railroad: The three apparent low bidders of the project was J. Fletcher Creamer & Son with a bid of \$313,807.25; Underground Utilities Corp. \$369,075.75; Montana Construction Corp. \$496,916.00. By recommendation from the Authority’s Consulting Engineer the contract has been awarded to J. Fletcher Creamer & Son, Inc. for a cost of \$313,807.25.

Resolution No. 37-2014 – Award of Contract – VX-456 ®: Evoqua Water Technologies was the sole bidder for the furnishing and delivery of VX-456®. The bid price was \$1.004 per pound. The contract with Evoqua will be for a period of two years.

Resolution No. 38-2014 – Award of Contract – Magnesium Hydroxide Slurry. Premier Magnesia was the sole bidder for the furnishing and delivery of magnesium hydroxide slurry. The bid price was \$.33 per dry pound. The contract with Premier Magnesia will be for a period of two years.

Resolution No. 39 – 2014 Authorization of Signors for TD Bank Accounts. A resolution is required to update the signors of accounts held at TD Bank. This resolution authorizes the Chairman, Vice Chairman, Board Secretary and Executive Director as signors to the TD Bank Accounts and have certain powers as signors.

Resolution No. 40-2014 – Salary Adjustments for 2014. The purpose of this resolution is to provide salary increases to supervisory and office staff for 2014. The increases will be retroactive to January 1, 2014.

Resolution No. 41-2014 – Retention of Labor Counsel. The purpose of this resolution is to retain Jeffrey Ziegelheim of Alterman & Associates as Labor Counsel primarily to act as counsel related to labor negotiations with a not to exceed compensation of \$10,000.00.

Resolution No. 42-2014 - Resolution engaging the services of T&M Associates to provide the engineering professional services required for the Franklin Lakes Business District Sanitary Sewer Supplemental Work and Pulis Avenue Sanitary Sewer Extension under the NYS&W Railroad. It is required by the NJEIT to engage the services of professional engineering in connection with contract administration and resident inspection of the project. The cost of these services is not to exceed \$175,000.

8. Reports of Committees:
 - a. Finance Committee – Nothing further to report.
 - b. Personnel Committee – Nothing further to report
 - c. Insurance Committee – Nothing further to report.
 - d. Operating Committee – Nothing further to report.
 - e. Building and Grounds – Nothing further to report.
9. Report of Treasurer – The Treasurer reported that approximately \$11.1 million have been invested in short term investments. The investments are as follows: approximately \$2.4 million at TD Bank with no interest in lieu of fees; approximately \$2.8 million at the Bank of New Jersey with an interest rate of 1.25%; approximately \$5.8 million at TD Bank in a new savings account with an interest rate of 0.1% interest.
10. Report of Counsel – Nothing further to report.
11. Report of Engineer – Mr. Henderson discussed the status of the Borough of Oakland. He made mention that the Borough endorsed the comprehensive plan of the Highlands Council at their last meeting and at their upcoming meeting will have a resolution on their agenda regarding the designation of the Authority as the designated planning agency for wastewater management planning.

Vice-Chairman Kasparian stated that it appeared Executive Director Hurwitz should be directing the consulting engineer to begin work for the Wastewater Management Plan and the build out analysis very soon.

12. Report of Executive Director – Nothing further to report.
13. Report of Superintendent – Superintendent Genetelli wanted to thank the Personnel Committee and Board for approving the salary increases for the supervisory and office staff for 2014.
14. No Old business.
15. No New Business.
16. No public comments.
17. Adjournment. Motion to adjourn was made by Commissioner DaPuzzo and seconded by Commissioner Gabbert. All Commissioners present voted to adjourn the meeting at 7:35pm.


Alison Gordon, Secretary