



**NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY**

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**MINUTES
REGULAR MEETING
September 16, 2015**

1. The Meeting was called to order at 7:41pm.
2. The Vice-Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, DaPuzzo, DePhillips, Kasparian, Plumley, and Salazer. Commissioners Gabbert, Kelaher and Chairman Chewcaskie were absent.
4. Salute to the Flag was led by the Vice-Chairman.
5. Vice-Chairman's remarks: The Vice-Chairman had no remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – July 21, 2015: Commissioner Salazer motioned to accept the minutes of the July 21, 2015 Regular Meeting, Commissioner Bonagura seconded the motion. All present Commissioners voted in favor of accepting the minutes except for Commissioner DaPuzzo who abstained.
7. Public Comments: Frank Palladino of Waldwick, NJ inquired about the online auction for the purchasing of electricity. He asked if Constellation Energy, the company which the Authority purchased electricity from, assess and review the Authority's usage or if it is just a bottom line figure from comparison of the prior year.

Mr. Hurwitz responded that the Auction is scheduled well in advance and that the sellers of electricity retrieve the information themselves from PSE&G. The Authority has the Plant and three pump stations that it purchases electricity for through this online auction. The Authority does not really experience peaks and lows with electricity usage, it is baseloaded. Third party sellers know that the Authority's electricity usage is guaranteed.
8. Consideration for approval list of Resolutions dated September 16, 2015.
 - a. Commissioner DaPuzzo offered Resolution No. 73-2015 & 76-2015 through 79-2015 and Commissioner Salazer seconded. All present Commissioners voted yes.

Resolution No. 73-2015 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for July and August 2015 and Health and Dental Benefits for August and September 2015 as follows: Payroll Account JULY:

\$235,783.85; Tax Deposit Acct JULY: \$122,324.61; Health Benefits Contribution-Employer AUGUST: \$106,439.01; Health Benefits Contribution Employee AUGUST: \$11,674.84; Dental Benefits AUGUST: \$4,157.55; PERS and Contributory Insurance JULY: \$29,211.85; Operating Account JULY: \$328,288.29; General Improvement Account JULY: \$8,473.82; 2014 WWT Project Account JULY: \$567.71; 2015 WWT Project Account JULY: \$701,618.93. Payroll Account AUGUST: \$306,544.80; Tax Deposit Acct AUGUST: \$139,140.12; Health Benefits Contribution-Employer SEPTEMBER: \$110,935.13; Health Benefits Contribution Employee SEPTEMBER: \$9,030.11; Dental Benefits SEPTEMBER: \$4,284.30; PERS and Contributory Insurance AUGUST: \$29,031.25; Operating Account AUGUST: \$253,392.88; General Improvement Account AUGUST: \$12,586.47; 2014 WWT Project Account AUGUST: \$12,972.50; 2015 WWT Project Account AUGUST: \$242,070.95.

Resolution No. 76-2015 – Designation of Additional Depositories for 2015: This resolution adds the following banks as depositories for 2015: Santander Bank, NA, Short Hills, NJ; Sussex Bank, Franklin, NJ.

Resolution No. 77-2015 – Acceptance of Proposal of Ferraioli, Wielkotz, Cerullo & Cuva, PA for Auditing Services in Connection with 2016 NJEIT Financing: This Resolution accepts the proposal from FWCC in the amount of \$7,500 plus out of pocket expenses for the services in connection with the application to the New Jersey Environmental Infrastructure Trust for financing of capital improvements, more specifically the Aeration Blower and Waste System Upgrades Project. The services to be provided are detailed in the Resolution.

Resolution No. 78-2015 – Resolution to amend Consulting Engineer Professional Services Contract: The Authority retained Tighe & Bond as Consulting Engineer for the calculation of the 2016 Service Charges. The compensation was to be capped at \$33,000 per the Original Resolution. Tighe and Bond has advised the Authority that due to an increase in the scope of work that the amended fee should be \$39,500 for the calculation of the 2016 Service Charges. The scope of work has changed due to advice on the replacement of failing meters, assistance in determining the water use and equivalent dwelling units in Ramsey and Mahwah and consulting services to obtain correlations between the data from the local meters, Mission Controls and Authority for meters at the Midland Park Pump Station and the Darlington Pump Station. This Resolution authorizes the increase of compensation to \$39,500 but is still subject to the rates and all other terms and conditions of the Original Resolution and Professional Services Agreement.

Resolution No. 79-2015 – Resolution authorizing the Purchase of Energy Generation Services for Public Use on an Online Auction Website: The Authority has previously participated in the purchasing of electricity through an online reverse auction process and has been purchasing electric power at a fixed price for the past 24 months. This resolution authorizes the staff to participate in an online reverse

auction through EMEX, LLC for the purchasing of electricity from third party suppliers for use by the Authority.

- b. Resolution No. 74-2015 & 75-2015 were voted on separately. Commissioner DePhillips stated he would be recusing himself from voting on these resolutions. Commissioner DaPuzzo offered Resolutions 74-2015 & 75-2015, Commissioner Kasparian seconded. The following Commissioners voted yes: Bonagura, DaPuzzo, Kasparian, Plumley and Salazer.

Resolution No. 74-2015 – Approving Change Order No. 2 for Contract No. 268- Incinerator Emissions Upgrade Project: The Contractor for Contract No. 268 – Incinerator Emissions Upgrade Project has requested certain changes to the Project as set forth in Change Order No. 2. The changes include work and material to reroute 8” pipe, work to repair and relocate 2” copper airline and work and material associated with the emergency repair of the 6” plant water pipe. The Authority’s Engineer has recommended the Change Order be approved in a total cost of \$5,104.20. This Resolution approves Change Order No. 2 for Contract No. 268.

Resolution No. 75-2015 – Approving Change Order No. 3 for Contract No. 268- Incinerator Emissions Upgrade Project: The Contractor for Contract No. 268 – Incinerator Emissions Upgrade Project has requested certain changes to the Project as set forth in Change Order No. 3. The changes include work and materials for low roof framing modification, more specifically the installation of access hatch in storage room floor, additional steel beams, elimination of storage room suspending ceiling and addition of Hubbell lights. The Authority’s Engineer has recommended the Change Order be approved in a total cost of \$31,309.56. This Resolution approves Change Order No. 3 for Contract No. 268.

9. Public Comments: No public comments.

10. Report of Committees:

- a. Finance Committee – Nothing further to Report
- b. Personnel Committee – Nothing further to Report
- c. Insurance Committee – Nothing further to Report
- d. Operating Committee – Nothing further to Report
- e. Strategic Planning Subcommittee – Nothing further to Report
- f. Building and Grounds – Nothing further to Report
- g. Intellectual Technology – Nothing further to Report.

11. Report of Treasurer – Short term investments – Approximately \$1.5 million is being held at TD Bank in lieu of fees. \$3.5 million is being held at Bank of New Jersey at a rate of 0.75%. Approximately \$7.0 million is being held at TD Bank at 0.10%.
12. Report of Counsel – Nothing further to Report.
13. Report of Engineer – Nothing further to Report.
14. Report of Executive Director – Nothing further to Report.
15. Report of Superintendent – Nothing further to Report.
16. Old Business: No old business.
17. New Business: No new business.
18. Public Comments: No public comments.
19. Adjournment: Commissioner DaPuzzo made a motion to adjourn the Regular meeting at 7:48pm, Commissioner DePhillips seconded the motion. All present Commissioners were in favor of ending the meeting at 7:48pm.


ALISON GORDON, SECRETARY