



**MINUTES
REGULAR MEETING
April 19, 2022**

1. The Meeting was called to order at 7:22pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom and/or In Person: Kelaher, Ortega, Lo Iacono, Plumley and Chairman Kasparian. Commissioners Bonagura and Jordan were absent.

Also present on the conference call and/or in-person were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Superintendent Robert Genetelli, Authority Engineer Howard Hurwitz, General Counsel Douglas Bern, Esq., Consulting Engineer Nicholas Rotonda and Authority Auditor Robert McNinch. Treasurer Todd Sherer was absent.

4. Chairman Remarks: No remarks.
5. Public Comments: No public was present.
6. Consideration for approval list of Resolutions dated April 19, 2022.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 42-2022 through 52-2022 and Resolutions 54-2022 and 55-2022. Commissioner LoIacono offered the Consent Agenda, Commissioner Ortega seconded. All present Commissioners voted yes.

Resolution No. 42-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for March 2022 and Health and Dental Benefits for April 2022 as follows: Payroll Account: \$214,289.70; Tax Deposit Acct: \$93,320.76; Health Benefits Contribution-Employer: \$119,694.99; Health Benefits Contribution Employee: \$4,536.81; Dental Benefits: \$4,074.49; PERS and Contributory Insurance: \$31,981.92; Operating Account: \$834,945.47; General Improvement Account: \$454,739.11.

Resolution No. 43-2022 – Certification of Audit: This Resolution certifies to the Local Finance Board that each Commissioner has personally reviewed the Annual Audit for Fiscal Year ended December 31, 2021 and specifically has reviewed the Section of the Audit report entitled “General Comments,” “Recommendations,” and “Schedule of Findings and Questioned Costs,” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

Resolution No. 44-2022 – Accept Audit: This Resolution accepts the 2021 Audit of the Northwest Bergen County Utilities Authority prepared by Wielkotz & Company, LLC.

Resolution 45-2022 – 2021 Audit Corrective Action Plan Certification: In the Authority’s 2021 Audit, there were comments and recommendations requiring action by the Authority and N.J.A.C. 5:31-7.6(i) requires a corrective action plan to be adopted in the form of a Resolution. A corrective action plan has been prepared and made part of the resolution. This resolution

approves and adopts the Action Plan and directs the Authority Secretary to file a copy with the Director of the Division of Local Government Services.

Resolution No. 46-2022 – Regular Employment – Richard DeGhetto – Plant Operator: Richard DeGhetto successfully completed his probationary period in the position of Plant Operator on March 20, 2022. This resolution retains him as a regular employee in this position.

Resolution No. 47-2022 – Regular Employment – Jeffrey Capawana – Collection System Operator: Jeffrey Capawana successfully completed his probationary period in the position of Collection System Operator on April 3, 2022. This resolution retains him as a regular employee in this position.

Resolution No. 48-2022 – Promotion of Brian Frank to Electrical Supervisor: There presently exists a need for an Electrical supervisor due to the retirement of Alexander Lerch on April 30, 2022. Brian Frank has served in the position of assistant electrical supervisor since February 14, 2022 and it has been determined that Mr. Frank is competent, qualified and experienced to perform the job of electrical supervisor. This resolution promotes Mr. Frank to the position of electrical supervisor effective May 2, 2022 at an annual salary of \$101,000 subject to a 180 day probationary period.

Resolution 49-2022 – Salary Action for Non-Collective Bargaining Unit Employees for 2022: The Executive Director submitted to the Personnel Committee salary recommendations for non-collective bargaining unit employees for 2022. The Personnel Committee recommended that the salary increases for 2022 to the non-collective bargaining unit employees be granted and retroactive to January 1, 2022. This Resolution grants the Salary increases set forth in Exhibit A attached to the resolution.

Resolution 50-2022 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Salary Adjustments to Specific Employees for Additional Duties: The Authority currently has two (2) vacant supervisory positions in the Maintenance and Collection System Departments. Andrew Agugliaro is currently employed in the position of IT Technical Advisor/Incinerator Supervisor. Mr. Agugliaro is competent and qualified to perform the duties of collection system supervisor. Mr. Nicholas Fabbriatore is currently employed in the position of Operations Supervisor. Mr. Fabbriatore is competent and qualified to perform the duties of maintenance supervisor. Mr. Agugliaro and Mr. Fabbriatore shall be compensated accordingly for performing these additional duties. The Executive Director submitted to the Personnel Committee salary recommendations for these employees and the Personnel Committee has recommended that a salary increase be granted for 2022 to Mr. Agugliaro and Mr. Fabbriatore, retroactive to January 1, 2022. This Resolution authorizes to increase the annual salary of Andrew Agugliaro in the amount of \$15,000, from \$91,978 to \$106,978, which is inclusive of his annual salary increase and for performing the duties of Collection System Supervisor effective January 1, 2022 and to increase the annual salary of Nicholas Fabbriatore in the amount of \$15,000, from 96,445 to \$111,445, which is inclusive of his annual salary increase and for performing the duties of Maintenance Supervisor effective January 1, 2022.

Resolution No. 51-2022 – Award of Contract – VX-456 @: Evoqua Water Technologies was the sole bidder for the furnishing and delivery of VX-456@. The bid price was \$1.173 per pound regardless of the amount of VX-456 ultimately demanded by and delivered to the Authority. The contract with Evoqua will be for a period of two years commencing April 19, 2022.

Resolution No. 52-2022 – Qualification of individuals/firms for the provision of engineering services – Evaluation of Treatment Plant Aeration System. The Authority published a request for qualifications for engineering services for the evaluation of the treatment plant aeration system on March 9, 2022. Two (2) responses were received on March 24, 2022. The following two (2) firms/individuals were found to be qualified to provide engineering services to the Authority: CME Associates and Hazen & Sawyer.

Resolution 54-2022 – Resolution Authorizing the Purchase of Laboratory Furniture for the Interior Alterations Project of the Service Building at the Northwest Bergen County Utilities Authority Facility: The Authority has a need to procure equipment for its laboratory for the interior alterations to the service building project. Longo Associates has agreed to provide the necessary laboratory cabinetry, countertops and fume hoods for this project. The design and assembly services are unique and proprietary and are recognized as “specialized” as defined in N.J.S.A. 40:11-2(39) and N.J.A.C. 5:34-91. Longo Associates has provided a proposal to provide the lab equipment in the amount of \$313,543.97. This Resolution authorizes the purchase of metal laboratory cabinetry, epoxy resin counter tops and fume consistent with the proposal submitted by Longo Associates for a sum of \$313,543.97.

Resolution No. 55-2022 – Resolution of the Northwest Bergen County Utilities Authority Engaging S&P Global Ratings to Issue its Bond Rating in Connection with the Authority Issuance, Sale and Delivery of Utility System Subordinated Revenue Bonds, Series 2022 to the New Jersey Infrastructure Bank and the State of New Jersey, Respectively, and Authorizing Officers of the Authority to Take all Other Action Necessary, Advisable or Incidental Thereto: The Resolution authorizes the Authority to engage the services of S&P Global Ratings in order to obtain a bond rating on the 2022 Bonds and to execute engagement letter regarding same. The estimated cost of these services is \$20,000.

- b. Motion 22-01 – Motion to approve all present Commissioners for attendance to the National Association of Clean Water Agencies - The National Water Policy Fly-In on April 27, 2022 Washington, DC. Commissioner Lofacono made a motion to approve Motion 22-01, Commissioner Ortega seconded. The motion carried.

7. Consideration for approval of minutes:

- a. Regular and Special Meetings – March 15, 2022: Commissioner Ortega motioned to accept the minutes, Commissioner Kelaher seconded the motion. The motion carried.

8. Report of Treasurer (provided by Howard Hurwitz): There is approximately \$12.9 million in short term investments earning interest of 0.4%

9. Old Business: No old business.

10. New Business: No new business.

11. Public Comments: No public present.

12. Adjournment: The meeting adjourned at 7:30pm.


ALLISON GORDON, SECRETARY