



**MINUTES  
REGULAR MEETING  
January 12, 2016**

1. The Meeting was called to order at 7:38pm.
2. The Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie.
4. Salute to the Flag was led by the Chairman at the Special Meeting.
5. The Chairman had no Remarks.
6. Consideration for approval of minutes:
  - a. Regular Meeting – December 15, 2015: Commissioner Kasparian motioned to accept the minutes from the December 15, 2015 Special Meeting, Commissioner Kelaher seconded the motion. The following Commissioners voted in favor of accepting the minutes: Commissioners DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, and Salazer. The following Commissioners abstained: Commissioners Bonagura, Plumley and Chairman Chewcaskie.
  - b. Special Meeting – December 15, 2015: Commissioner DaPuzzo motioned to accept the minutes from the December 15, 2015 Special Meeting, Commissioner Kasparian seconded the motion. The following Commissioners voted in favor of accepting the minutes: Commissioners DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, and Salazer. The following Commissioners abstained: Commissioners Bonagura, Plumley and Chairman Chewcaskie.
7. Public Comments: No public Comments.
8. Consideration for approval list of Resolutions dated January 12, 2016.
  - a. The Commissioners voted on Resolution No. 02-2016 and 03-2016 by Consent Resolution. Commissioner DaPuzzo offered the Consent Resolution and Commissioner Kelaher seconded. All Commissioners voted yes.

Resolution No. 02-2016 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for December 2015 and Health and Dental Benefits for January 2016 as follows: Payroll Account: \$203,218.19; Tax Deposit Acct: \$91,750.10; Health Benefits Contribution-Employer: \$117,532.12; Health Benefits

Contribution Employee: \$9,167.97; Dental Benefits: \$4,231,68; PERS and Contributory Insurance: \$29,537.59; Operating Account: \$408,914.51; General Improvement Account: \$130,941.51; 2014 WWT Project Account: \$1,846.25; 2015 WWT Project Account: \$1,239,32715.

Resolution No. 03-2016 – Designation of Public Agency Compliance Officer for 2016: The resolution designates Robert Genetelli as the Public Agency Compliance Officer for the Authority for the year 2016.

- b. The following Resolution was voted on separately.

Resolution No. 04-2016 was offered by Commissioner DaPuzzo and seconded by Commissioner Kelaher. The following Commissioners voted yes: Bonagura, DaPuzzo, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie. Commissioner DePhillips abstained from discussion and vote of this Resolution.

Resolution 04-2016 – Change Order No. 4 – Contract No. 268 – Incinerator Emissions Upgrade Project: The Contractor for Contract No. 268 – Incinerator Emissions Upgrade Project has requested certain changes to the Project which are necessary to address work and materials for installation of Helical Tie System to tie back failing brick veneer. The Authority’s Engineer has recommended the Change Order be approved in a total cost of \$21,554.01. This Resolution approves Change Order No. 4 for Contract No. 268.

9. Report of Committees:

- a. Finance Committee – Nothing further to Report
- b. Personnel Committee – Nothing further to Report
- c. Insurance Committee – Nothing further to Report
- d. Operating Committee – Nothing further to Report
- e. Strategic Plan Subcommittee – Nothing further to Report
- f. Building and Grounds Committee – Nothing further to Report
- g. Safety and Security Committee – Nothing further to Report
- h. Intellectual Technology Committee – Nothing further to report

10. Report of Treasurer – Short term investments – Approximately \$1 million is being held at TD Bank in lieu of fees. Approximately \$2.5 million is being held at TD Bank at a rate of

\$0.10%; Approximately \$3.4 million is being held at Bank of New Jersey at a rate of 0.5%. Approximately \$1.8 million is being held at Sussex Bank at 0.55% and approximately \$400K is being held at Sussex Bank at 0.4%.

Monthly Financial Statement – Treasurer Sherer expanded on the monthly financial statement report from the Work Session indicating that 2015 was a good year for the Authority with revenues above budget and expenditures below budget. The primary cause of increased revenue was sewer connections, outside septage and sludge, and solar credits. One of the causes of below budget expenditures are utilities’ costs which came in approximately \$120K under budget for 2015.

11. Report of Counsel – Nothing further to Report.
12. Report of Engineer – Nothing further to Report.
13. Report of Executive Director – Nothing further to Report.
14. Old Business: No old business.
15. New Business: No new business.
16. Public Comments: No public Comments
17. The Board went into closed session at 7:46pm. Commissioner DePhillips made the motion to go into closed session, Commissioner Kasparian seconded the motion. All present Commissioners voted in favor of entering closed session to discuss pending litigation, privileged attorney-client communication regarding contractual dispute.  
  
The Board came out of closed session at 7:56pm by a Motion from Commissioner DePhillips and second from Commissioner Kelaher.
18. Adjournment: Commissioner DaPuzzo made a motion to adjourn the Regular meeting at 7:56pm, Commissioner Gabbert seconded the motion. All present Commissioners voted in favor of ending the meeting at 7:56pm.

  
ALISON GORDON, SECRETARY