



**MINUTES  
REGULAR MEETING  
December 13, 2016**

1. The Meeting was called to order at 7:20pm.
2. The Vice-Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: the following Commissioners were present: DaPuzzo, DePhillips, Gabbert, Kelaher and Vice-Chairman Kasparian. The following Commissioners were absent: Bonagura, Chewcaskie, Danubio and Plumley.
4. The Vice-Chairman Remarks: No Remarks.
5. Appointment of Nominating Committee: No appointment was made at this time. This item will be addressed at the January 2017 Regular Meeting.
6. Consideration for approval of minutes:
  - a. Regular Meeting – November 9, 2016: Commissioner DaPuzzo motioned to accept the minutes of the November 9, 2016 Regular Meeting. Commissioner Gabbert seconded the motion. The following Commissioners voted yes: DaPuzzo, Gabbert, DePhillips and Vice-Chairman Kasparian. Commissioner Kelaher abstained.
7. Public Comments: No public comments.
8. Consideration for approval list of Resolutions dated December 13, 2016.
  - a. The Commissioners voted on Resolution No. 91-2016 through 93-2016 by Consent Resolution. Commissioner DaPuzzo offered the Consent Resolution and Commissioner Kasparian seconded. All present Commissioners voted yes.

Resolution No. 91-2016 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for November 2016 and Health and Dental Benefits for December 2016 as follows: Payroll Account: \$288,433.58; Tax Deposit Acct: \$128,703.42; Health Benefits Contribution-Employer: \$108,144.26; Health Benefits Contribution Employee: \$13,362.15; Dental Benefits: \$4,056.73; PERS and Contributory Insurance: \$32,380.77; Defined Contribution Retirement Program – Employer: 12.50; Defined Contribution Program – Employee: 22.92; Operating Account: \$250,995.64; General Improvement Account: \$28,140.97; 2015 WWT Project Account: \$42,805.50.

Resolution 92-2016 – Appointment of Incinerator Supervisor -- Andrew Agugliaro: Mr. Agugliaro has been acting as interim incinerator supervisor and has been responsible for the operation of the incinerator and the commissioning of the new emission control system. He has also been trained in the operation of the incinerator system and has been certified as an Incinerator Operator by completing the required training and examination. Mr. Agugliaro has shown he is capable of managing the department and has shown efficiency in both the technical and administrative functions of the position. This resolution promotes Mr. Agugliaro to the position of Incinerator Supervisor effective January 1, 2017 at a salary of \$80,000.

Resolution No. 93-2016 – Resolution authorizing Executive Director to enter into a Professional Services Contract with Valley Medical Group regarding the coordination and conduct of Alcohol and Drug Testing Services: The Agreement will be effective from January 1, 2017 through December 31, 2017 at a fee as outlined in the fee schedule within the agreement.

9. Report of Committees:

- a. Finance Committee: Nothing further to report.
- b. Personnel Committee: Nothing further to report.
- c. Insurance Committee: Nothing further to report.
- d. Operating Committee:

Mahwah Odor Complaints: A smoke test of the sewer system on Chapel Road in Mahwah was conducted and some leaks were detected around the school. However, at the homes the only smoke detected came out of the vent stacks on the roofs. The Authority has purchased charcoal canisters for the roof stacks on the homes. However, the Authority will not install the canisters on the homes; that will be the town's responsibility. We are currently awaiting further direction from Boswell Engineering, the municipal engineer, on this matter.

- e. Strategic Plan Subcommittee: Nothing further to report
- f. Building and Grounds Committee: Nothing further to report
- g. Safety and Security Committee: Nothing further to report
- h. Intellectual Technology Committee: Nothing further to report

10. Report of Treasurer (Report given by Howard Hurwitz):

Investments: There is approximately \$7.5 million invested at a rate of \$0.50%.

Financial Statement: The Authority is currently \$400,000 under budget in expenses. This year the Authority has received approximately \$800,000 in connection fees. The budget for connection fees was \$100,000 for 2016. The plan is to take the surplus in connection fees revenue and put it into a capital improvement account. In all other revenues, the Authority has exceeded the budget by approximately \$800,000.

11. Report of Counsel:

Alvarez v. NBCUA: David Alvarez has signed a Release in this matter. The Authority will pay \$6,500 to Mr. Alvarez for legal costs.

12. Report of Engineer: Nothing further to report

13. Report of Executive Director:

14. Report of Superintendent: Nothing further to report

15. Old Business: No old business

16. New Business: No new business.

17. Public Comments: No public comments.

18. Adjournment: Commissioner DaPuzzo made a motion to adjourn the Regular meeting at 7:29pm. Commissioner Kasparian seconded the motion. The Regular Meeting adjourned at 7:29pm.

  
ALISON GORDON, SECRETARY