



**MINUTES  
REGULAR MEETING  
December 15, 2015**

1. The Meeting was called to order at 7:39pm.
2. The Vice-Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: DaPuzzo, DePhillips, Gabbert, Kelaher, Kasparian, and Salazer. Commissioners Bonagura, Plumley and Chairman Chewcaskie were absent.
4. Salute to the Flag was preceded at the Special Meeting.
5. Vice-Chairman's remarks:
  - a. Nominating Committee: The Nominating Committee was selected with Commissioner Kelaher as Chair and Commissioners DaPuzzo and Gabbert as members of the Committee.
6. Consideration for approval of minutes:
  - a. Regular Meeting – November 10, 2015: Commissioner Gabbert motioned to accept the minutes of the November 10, 2015 Regular Meeting, Commissioner Kasparian seconded the motion. All present Commissioners voted in favor of accepting the minutes except for Commissioners DaPuzzo and Kelaher who abstained.
7. Public Comments: No Public Comments.
8. Consideration for approval list of Resolutions dated December 15, 2015.
  - a. Commissioner DaPuzzo offered Resolution No. 99-2015 through 102-2015 by Consent Resolution. Commissioner Gabbert seconded the motion. All present Commissioners voted yes.

Resolution No. 99-2015 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for November 2015 and Health and Dental Benefits for December 2015 as follows: Payroll Account: \$259,873.56; Tax Deposit Acct: \$113,101.56; Health Benefits Contribution-Employer: \$109,599.09; Health Benefits Contribution Employee: \$9,131.89; Dental Benefits: \$4,199.80; PERS and Contributory Insurance: \$30,345.71; Operating Account: \$300,644.33; General

Improvement Account: \$218,148.83; 2014 WWT Project Account: \$10,735.73; 2015 WWT Project Account: \$546,300.95.

Resolution No. 100-2015 – Authorization to enter into a Shared Services Agreement with the Borough of Waldwick: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Waldwick for a period of two (2) years to perform the following services: 1) provide monthly monitoring of the Borough's three (3) waste water pump stations once per week on the Wednesday of each week 2) perform repairs, corrective actions as directed by the Borough 3) Clean each of the pumping stations twice annually at no additional cost and 4) support Waldwick catch basin cleaning activities when requested.

Resolution No. 101-2015 – Resolution authorizing Executive Director to enter into a Professional Services Contract with Valley Medical Group regarding the coordination and conduct of Alcohol and Drug Testing Services: The Agreement will be effective from January 1, 2016 through December 31, 2016 at a fee as outlined in the fee schedule within the agreement.

Resolution No. 102-2015 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority authorizing the purchase of a Caterpillar Front End Loader: The Authority currently owns a Caterpillar front end loader that is in need of repair. Through the National Joint Powers Alliance, a National Co-op through which public entities may purchase large equipment without bidding, the Authority can purchase a new Caterpillar front end loader (Model 914K) for \$126,505. It is more cost efficient to purchase a new Caterpillar rather than repair the 31 year old model the Authority currently owns. This Resolution authorizes the purchase of such equipment through NJPA for \$126,505 and the Executive Director is authorized to execute any documents or tasks reasonably necessary to carry out and consummate the transaction contemplated by this Resolution. Notice shall be publish as required by law.

9. Public Comments: No public comments.

10. Report of Committees:

- a. Finance Committee – Nothing further to Report
- b. Personnel Committee – Nothing further to Report
- c. Insurance Committee – Nothing further to Report
- d. Operating Committee – Nothing further to Report
- e. Strategic Planning Subcommittee – Nothing further to Report
- f. Building and Grounds – Nothing further to Report

- g. Intellectual Technology – Nothing further to Report.
11. Report of Treasurer – Report of Treasurer was given during the Work Session: Short term investments – Approximately \$1 million is being held at TD Bank in lieu of fees. Approximately \$1 million is being held at TD Bank at 0.10%. \$3.6 million is being held at Bank of New Jersey at a rate of 0.75%. \$2.8 million is being held at Sussex Bank at a rate of .35%. And the following amounts and rates are being held at Santander Bank: \$2.3 million at 0.3%; \$0.5 million at 0.35%; and \$0.4 million at 0.28%.
  12. Report of Counsel – Nothing further to Report.
  13. Report of Engineer – Nothing further to Report.
  14. Report of Executive Director – Nothing further to Report.
  15. Report of Superintendent – Nothing further to Report.
  16. Old Business: No old business.
  17. New Business: No new business.
  18. Public Comments: No public comments.
  19. Adjournment: Commissioner DePhillips made a motion to adjourn the Regular meeting at 7:45pm, Commissioner DaPuzzo seconded the motion. All present Commissioners were in favor of ending the meeting at 7:45pm.

  
ALISON GORDON, SECRETARY