



MINUTES
REGULAR MEETING

January 7, 2014

1. The Vice-Chairman called the meeting to order at 7:21 pm.
2. The Vice Chairman read the statement in compliance with C.231, PL 1975.
3. Roll Call: the following Commissioners were present: DaPuzzo, DePhillips, Kasparian, Kelaher, Plumley, Salazer. The following Commissioners were absent: Chairman Chewcackie, Commissioner Gabbert.
4. The Vice-Chairman had no remarks.
5. No Public Comments.
6. Consideration for approval list of Resolutions attached dated January 7, 2014.

Consent Resolution for Resolution No. 02-2014 through 13-2014, was offered by Commissioner DaPuzzo and seconded by Commissioner DePhillips. All commissioners present voted in favor of Resolutions 02-2014 through 13-2014.

Resolution No. 02-2014 Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for December 2013 and Health and Dental Benefits for January 2014 as follows: Payroll Account: \$195,040.15; Tax Deposit Acct: \$86,537.01; Health Benefits Contribution-Employer:\$102,091.92; Health Benefits Contribution Employee: \$1,911.71; Dental Benefits: \$4,148.57; PERS and Contributory Insurance: \$25,573.96; DCRP-Employee (DECEMBER): \$22.92; DCRP – Employer (DECEMBER) - \$12.50; Operating Account: \$513,569.00; General Improvement Account: \$23,359.00; 2012 WWT Project Account \$456,826.44.

Resolution No. 03-2014 – 2014 Service Charges: The resolution sets the service charges for each municipality for year 2014.

Resolution No. 04-2014 – Designation of Public Agency Compliance Officer: Robert Genetelli for the period of January 1, 2014 through December 31, 2014.

Resolution No. 05-2014 – Authorization for the Purchasing Agent to purchase good and services from approved New Jersey State Contract Vendors for 2014.

Resolution No. 06-2014 – Appointment of Secretary to the Northwest Bergen County Utilities Authority – Alison Gordon: Appointment of Alison Gordon for a term of 3 years.

Resolution No. 07-2014 – Appointment of Administrative Assistant: Appointment of Alison Gordon as Administrative Assistant effective Jan. 2, 2014, subjective to a 90 probationary period.

Resolution No. 08-2014 – Regular Employment for Maintenance Mechanic: Successful completion of 90-day probationary Period for Jason Gascon in the position of Maintenance Mechanic, effective December 15, 2013.

Resolution No. 09-2014 – Regular Employment for Maintenance Mechanic: Successful completion of 90-day probationary Period for Nuno Nunes in the position of Maintenance Mechanic, effective December 15, 2013.

Resolution No. 10-2014 – Temporary Employment – O&M Helper: Temporary Employment of Michael Rucki as O&M Helper, subject to a 90-day probationary period, effective Dec. 30, 2013.

Resolution No. 11-2014 – Temporary Employment – Office Secretary: Temporary Employment of Melissa Oratio as Office Secretary, subject to a 90-day probationary period, effective January 6, 2014.

Resolution No. 12-2014 – Title Change for Joseph Oravetz to Plant Operator: Title Change for Joseph Oravetz to Plant Operator effective January 3, 2014 subject to a 90-day probationary period.

Resolution No. 13-2014 – Retention of Labor Counsel: Jeffrey Ziegelheim, Esq. is no longer with Eric M. Bernstein & Assoc. and the Authority will retain Mr. Ziegelheim for the remainder of the Professional Services Contract for litigation he is involved with.

7. Approval of Minutes:

December 3, 2013 – Regular Meeting: Commissioner DePhillips made a motion to accept the minutes as presented, Commissioner Kelaher seconded the motion. All commissioners present voted to accept the minutes, except for Commissioner DaPuzzo who abstained.

December 3, 2013 – Public Hearing 2014 Budget: Commissioner DePhillips made a motion to accept the minutes as presented, Commissioner Kelaher seconded the motion. All commissioners present voted to accept the minutes, except for Commissioner DaPuzzo who abstained.

8. Reports of Committees:

- a. Finance Committee – Nothing further to report.
 - b. Personnel Committee – Nothing further to report
 - c. Insurance Committee – Nothing further to report.
 - d. Operating Committee – Nothing further to report.
 - e. Building and Grounds – Nothing further to report.
9. Report of Treasurer – The Treasurer reported that approximately \$7.8 million have been invested in short term investments. The investments are as follows: \$2.5 million at TD Bank with no interest in lieu of fees; \$2.8 million at the Bank of New Jersey with an interest rate of 1.25%; \$1.1 million at TD Bank with an interest rate of .01%; and \$1.3 million at TD Bank with .05% interest.
 10. Report of Counsel – Nothing further to report.
 11. Report of Engineer – Nothing further to report.
 12. Report of Executive Director – Nothing further to report.
 13. Report of Superintendent – Nothing further to report.
 14. No old business.
 15. No new business.
 16. No public comments.
 17. Adjournment. Motion to adjourn was made by Commissioner DePhillips and seconded by Commissioner DaPuzzo. All Commissioners present voted to adjourn the meeting at 7:25pm.


Alison Gordon, Secretary