



**MINUTES
REGULAR MEETING
July 21, 2015**

1. The Meeting was called to order at 7:36pm.
2. The Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, DePhillips, Gabbert, Kasparian, Plumley, Salazer and Chairman Chewcaskie. Commissioners DaPuzzo and Kelaher were absent.
4. Salute to the Flag was led by the Chairman.
5. Chairman's remarks: The Chairman had no remarks.
6. Swearing in of Commissioners: Commissioners Chewcaskie, Kasparian and Plumley were sworn in by Joseph Garcia, Esq. Each Commissioner recited the Oath of Office.
7. Closed Session: The Board went into closed session at 7:41pm. Commissioner Kasparian made the motion to go into closed session, Commissioner Salazer seconded the motion. All present Commissioners voted in favor of entering closed session to discuss litigation – Bassett v. NBCUA and the Mediation with Underground Utilities Corporation.

The Board came out of closed session at 8:31pm by a Motion from Commissioner Gabbert and second from Commissioner DePhillips.

8. Consideration for approval of minutes:
 - a. Regular Meeting – June 17, 2015: Commissioner Kasparian motioned to accept the minutes of the June 17, 2015 Regular Meeting, Commissioner Salazer seconded the motion. All present Commissioners were in favor of accepting the minutes except for Commissioners Gabbert and Plumley who abstained.
 - b. Special Meeting – June 17, 2015: Commissioner Kasparian motioned to accept the minutes of the June 17, 2015 Special Meeting, Commissioner Bonagura seconded the motion. All present Commissioners were in favor of accepting the minutes except for Commissioners Gabbert and Plumley who abstained.
9. Public Hearing of May 19, 2015 for revisions to the Rules, Regulations and Standards:

There was a motion made by Commissioner DePhillips to reject the Resolution to revise the Rules, Regulations and Standards to decrease the maximum refund to a municipality

per sewer connection from \$10,000 to \$5,000. Commissioner Gabbert seconded the motion. All present Commissioners voted to reject the decrease. This matter has now been closed.

10. Consideration for approval list of Resolutions dated July 21, 2015.

- a. The Commissioners voted on Resolution No. 68-2015 through 72-2015 by Consent Resolution. Commissioner Kasparian offered the Consent Resolution and Commissioner DePhillips seconded. All present Commissioners voted yes. Chairman Chewcaskie abstained on Resolution No. 72-2015.

Resolution No. 68-2015 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for June 2015 and Health and Dental Benefits for July 2015 as follows: Payroll Account: \$203,254.67; Tax Deposit Acct: \$91,553.76; Health Benefits Contribution-Employer: \$106,615.78; Health Benefits Contribution Employee: \$11,498.07; Dental Benefits: \$4,157.55; PERS and Contributory Insurance: \$30,101.78; PERS and Contributory Insurance – 1st Qtr. 2015, Retro Administration: \$443.90; Operating Account: \$793,964.36; General Improvement Account: \$40,925.36; 2014 WWT Project Account: \$8,183.76; 2015 WWT Project Account: \$917,903.22.

Resolution No. 69-2015 – Resolution increasing the Bid Threshold pursuant to NJSA 40A:11-3 and NJAC 5:34-5.4: This resolution authorizes the Authority to increase its bid threshold from \$36,000 to \$40,000. The new quote threshold will be \$6,000 which is 15% of the bid threshold.

Resolution No. 70-2015 – Cancellation of August Meetings: The Authority Commissioners will not be holding regular meetings in the month of August 2015. The Authority's bills are approved for payment at the monthly meetings and this resolution authorizes the Executive Director and Administrative Assistant to prepare the August bill list for circulation to the Commissioners by August 6, 2015 for review. If there are any objections or bills that require discussion those will be pulled and the remainder of the bills will be paid on August 17, 2015.

Resolution No. 71-2015 – Approving Change Order No. 1 for Contract No. 266 – Goffle Road and Midland Park Pump Station Improvements: Certain changes have been requested for Contract No. 266 – Goffle Road and Midland Park Pump Station Improvements as set forth in Change Order No. 1. This Change Order addresses the replacement of the automatic transfer switch (ATS) at Midland Park Pump Station with 2 manual switches to allow ATS by pass and manual transfer. The Authority's Engineer has recommended the Change Order be approved in a total cost of \$39,510. This Resolution approves Change Order No. 1 for Contract No. 266.

Resolution No. 72-2015 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority authorizing Chasan, Leyner & Lamparello, PC

to represent the Authority in Bassett v. Northwest Bergen County Utilities Authority, Docket No. BER-L-4744-45: The Authority has the need to retain counsel to represent it in the matter of Bassett v. NBCUA. The scope of services of the Authority's contract with Chasan Leyner & Lamparello, includes representation in any and all litigation in which the Commissioners authorize CLL. CLL has been deemed highly qualified and capable of representing the Authority in the litigation. This Resolution retains Chasan, Leyner and Lamparello to represent the Authority in this Litigation.

b. Consideration of Motions 15-04 and 15-05:

Commissioner Gabbert offered Motion 15-04 – Accepting the 45th Annual Report as prepared by T&M Associates. Commissioner Kasparian seconded the motion. All Commissioners were in favor of Motion 15-04.

Commissioner DePhillips offered Motion 15-05 – Motion to grant a 90-day unpaid leave of absence for Keith Morgan, Collection Systems Operator beginning July 13, 2015 and ending October 10, 2015. All Commissioners were in favor of Motion 15-05.

11. Public Comments: No public comments.

12. Report of Committees:

- a. Finance Committee – Nothing further to Report
- b. Personnel Committee – Nothing further to Report
- c. Insurance Committee – Nothing further to Report
- d. Operating Committee – Nothing further to Report
- e. Strategic Planning Subcommittee – Nothing further to Report
- f. Building and Grounds – Nothing further to Report
- g. Intellectual Technology – Nothing further to Report.

13. Report of Treasurer – Short term investments – Approximately \$2 million is being held at TD Bank in lieu of fees. \$3.5 million is being held at Bank of New Jersey at a rate of 0.75%. Approximately \$3.4 million is being held at TD Bank at 0.10%.

The Board had a short discussion on the monthly financial statement for period ending 6/30/2015.

14. Report of Counsel – Nothing further to Report.

15. Report of Engineer – Nothing further to Report.
16. Report of Executive Director – Nothing further to Report.
17. Report of Superintendent – Nothing further to Report.
18. Old Business: No old business.
19. New Business: No new business.
20. Public Comments: No public comments.
21. Adjournment: Commissioner Kasparian made a motion to adjourn the Regular meeting at 8:43pm, Commissioner Gabbert seconded the motion. All present Commissioners were in favor of ending the meeting at 8:43pm.


ALISON GORDON, SECRETARY