



**MINUTES
REGULAR MEETING
September 19, 2017**

1. The Meeting was called to order at 7:15pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Danubio, Gabbert, Kelaher, and Chairman Kasparian. The following Commissioners were absent: DePhillips, Lo Iacono and Plumley.

Also present were Treasurer Todd Sherer, Board Secretary Alison Gordon, Executive Director Howard Hurwitz, Municipal Liaison John DeRienzo, Superintendent Robert Genetelli, Authority General Counsel Joseph Garcia, Esq., and Authority Consulting Engineer Keith Henderson.
4. Salute to the Flag was led by the Chairman.
5. The Chairman Remarks: No Remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – July 25, 2017: Commissioner Kelaher motioned to approve the minutes from the July 25, 2017 Regular Meeting and was seconded by Commissioner Danubio. The motion carried.
7. Public Comments: No Public Comments.
8. Consideration for approval list of Resolutions dated September 19, 2017.
 - a. The Commissioners voted on Resolution No. 55-2017 through 62-2017 by Consent Resolution. Commissioner Chewcaskie offered the Consent Resolution and Commissioner Gabbert seconded. All present Commissioners voted yes.

Resolution No. 55-2017 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for July and August 2017 and Health and Dental Benefits for August and September 2017 as follows: Payroll Account – July: \$202,447.83; Tax Deposit Acct – July: \$98,768.20; Health Benefits Contribution-Employer – August: \$103,032.72; Health Benefits Contribution Employee – August: \$17,445.21; Dental Benefits – August: \$4,209.20; PERS and Contributory Insurance – July: \$34,793.87; DCRP – Employer – July: \$12.50; DCRP –

Employee – July: \$22.92; Operating Account – July: \$371,112.02; General Improvement Account – July: \$121,133.43; 2015 WWT Project Account – July: \$3,380.04. Payroll Account – August: \$305,537.55; Tax Deposit Acct – August: \$141,132.04; Health Benefits Contribution-Employer – September: \$103,143.00; Health Benefits Contribution Employee – September: \$17,334.93; Dental Benefits – September: \$4,209.20; PERS and Contributory Insurance – August: \$33,527.49; DCRP – Employer – August: \$12.50; DCRP – Employee – August: \$22.92; Operating Account – August: \$250,092.22; General Improvement Account – August: \$4,911.55; 2015 WWT Project Account – August: \$360.00.

Resolution No. 56-2017 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority ratifying and authorizing execution of a Collective Bargaining Agreement: The Authority and the NBCUA Non-Supervisory Employees Group negotiated a successor collective bargaining agreement for the period of July 1, 2014 through June 30, 2018. The Group has ratified said agreement and the Authority’s Executive Director and Labor Counsel recommend the adoption of same by the Authority. This resolution ratifies the agreement and authorizes the Executive Director to execute same.

Resolution No. 57-2017 – Title Change for Ernst Brehm to Collection System Operator: There presently exists a need for a Collection System Operator. This resolution transfers Ernst Brehm from O&M Helper to Collection System Operator effective October 2, 2017 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the collective bargaining agreement.

Resolution No. 58-2017 – New Hire - Electrician: There presently exists a need for an electrician. This resolution employs John Navea as an electrician effective August 28, 2017 subject to a ninety (90) day probationary period and satisfactory physical examination at a salary as set forth in the Collective Bargaining Agreement.

Resolution No. 59-2017 – Renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund: The Authority’s membership with the New Jersey Utility Authorities Joint Insurance Fund is set to expire on December 31, 2017. This resolution authorizes the Authority to enter into an agreement with the NJUJIF to renew the Authority’s membership for a period of three years.

Resolution No. 60-2017 – Resolution amending an agreement with Chavond Barry Engineering Corp to provide engineering services: The Authority retained Chavond Barry Engineering as consulting engineer for general incinerator advice on February 21, 2017. The original resolution and professional services agreement state the compensation for the Engineering Firm to be capped at \$35,000. The Engineering firm has submitted a proposal dated September 12, 2017 to the Authority for additional engineering services related to the IDI Incinerator’s tuyere replacement in the amount of \$21,400. This additional work will cause the Engineering Firm to exceed their budget of \$35,000 and has requested the Authority

increase the not to exceed cost to \$56,400. This resolution amends the professional services agreement to increase the not to exceed cost to \$56,400 and for the original resolution and agreement remain in full force and effect.

Resolution No. 61-2017 – Retention of Engineer for 2017-2018 Stack Testing Services pursuant to N.J.S.A. 19:44A-20.4. The Authority is required to conduct mandatory Stack Testing on its NIRO and IDI Incinerators in compliance with all incinerator air contaminant emission limits and operating requirements. Chavond Barry submitted a proposal in the amount of \$172,800 to provide engineering services related to the required 2017-2018 stack testing and for the hiring and coordination of a qualified stack testing firm to perform the tests. Chavond Barry Engineering Corp. was found to be highly qualified and eminently capable of providing such consulting engineer services. This resolution retains Chavond Barry Engineering Corp. as Consulting Engineer for 2017-2018 Stack Testing Services, with a not to exceed compensation amount of \$172,800.

Resolution No. 62-2017 – Authorization to enter into a Shared Services Agreement with the Borough of Midland Park: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Midland Park for a period of one (1) year to act as the Borough's New Jersey Licensed Operator.

- b. Motion 17-05: Commissioner Kelaher made a motion to grant an additional 90 day unpaid leave of absence for Alexander Lerch, Electrical Supervisor beginning October 15, 2017. Commissioner Chewcaskie seconded the motion. The motion carried.


9. Report of Committees:

- a. Finance Committee – Nothing further to report.
- b. Personnel Committee – Nothing further to report.
- c. Insurance Committee – Nothing further to report.
- d. Operating Committee – Nothing further to report.
- e. Strategic Plan Subcommittee – Nothing further to report.
- f. Building and Grounds Committee – Nothing further to report.
- g. Safety and Security Committee – Nothing further to report.

10. Report of Treasurer – Short term investments – Approximately \$1.3 million is being held at Sussex Bank at a rate of 0.82%. Approximately \$2.9 million is being held at Sussex Bank at a rate of 0.80% and approximately \$3.9 million is being held at Santander Bank at 0.80%.

Monthly Financial Statement ending August 31, 2017: Revenues are approximately \$350,000 above budget while expenses are under budget by approximately \$365,000.

11. Report of Counsel – Nothing further to Report.
12. Report of Engineer – Ho-Ho-Kus Trunk Sewer East: Quotes were obtained for this project and J. Fletcher Creamer & Son, Inc. submitted the lowest quote in the amount of \$451,374.80. Contracts have been submitted to the contractor for execution and the pipe has been ordered. The contractor will be ready to mobilize upon receipt of the pipe. This contract was previously approved on an emergency basis at the July 25, 2017 meeting.
13. Report of Executive Director – Nothing further to report.
14. Report of Superintendent – Two inspections were conducted the week of September 11, 2017 by the Air and Water Quality Departments of the NJDEP. All was found to be in compliance.
15. Old Business: No old business.
16. New Business: No new business.
17. Public Comments: No public comments.
18. Adjournment: Chairman Kasparian made a motion to adjourn the Regular meeting at 7:25pm and was seconded by Commissioner Danubio.


ALISON GORDON, SECRETARY