



**NORTHWEST BERGEN COUNTY  
UTILITIES AUTHORITY**

30 Wyckoff Avenue  
at Authority Drive  
P.O. Box 255  
Waldwick, NJ 07463

Tel: 201.447.2660  
Fax: 201.447.0247  
www.nbcua.com

**MINUTES  
SPECIAL MEETING – 2012 ANNUAL BUDGET  
DEC. 6, 2011**

1. Meeting called to Order by the Chairman at 7:40 p.m.
2. The Chairman read the statement in compliance with C.231, PL.1975.
3. Roll Call: The following Commissioners were present: Dachnowicz, Kasparian, Kelaher, Plumley, Rotonda, Shafron and Dator. The following Commissioner was absent: Chewcaskie
4. The salute to the flag was led by Chairman Dator.
5. Chairman's remarks. This is the Public Hearing for 2012 Annual Budget. The Chairman gave some highlights of the budget. The Chairman thanked the Finance and Operating Committees for spending several months on the budget. The Operating Budget as presented is \$9.8 million, a \$52,000 reduction from 2011. The Operating Salaries budgeted for 2012 include increases for contract employees (bargaining unit employees) of 3.125% for CY 2012. Salaries for Administrative personnel amount to about 5% of the Operating Budget which remain unchanged for the 2012 budget. Salaries for Operating Supervisory personnel amount to 5.5% of the Operating Budget and also remain unchanged for 2012.

Debt Service has increased by \$248,000 for 2012. Most of the increase is going to principle. This overall increase is about 1.3% for 2012.

Other budget considerations are that the final payment on our 1993 Wastewater Trust Loan will free up \$900,000 from Bond Reserve for use in 2012 as unrestricted reserves. From these funds \$500,000 will go for Capital Expenditures and \$400,000 for Service Charge reductions or rate stabilization.

The Service Charges for 2012 will be reduced 2% for all of our member communities. We have met with the Mayors twice and advised them of this reduction and they are pleased with it. They were advised that in the future we are going to have money coming back from our bond reserve accounts that we can hopefully subsidize the rates for the next five years with a 2% reduction each

year. While the total reduction in Service Charges is 2%, charges to individual municipalities will vary based on a court mandated and agreed upon formula. Preliminary Service Charge information (based on 11 months of operation) has been distributed to all municipalities. Charges range from a reduction of 6.16% to an increase of 1.6%.

**6. PUBLIC HEARING – 2012 ANNUAL BUDGET.**

**Discussion on the Resolution by the Commissioners to adopt the 2012 Annual Budget.**

The meeting was opened to the public for any questions.

Tom Giordano, Councilman from Waldwick stated that the council got together and gave him a couple of questions on their behalf to ask and mostly all of them have been answered by the Chairman's remarks on the budget.

He questioned the need for a Public Relations Consultant at the Authority. The Chairman noted that we found we need someone to handle the press with their questions, etc. We are also going to be publishing a newsletter to better inform our rate payers which he will help us with.

Mr. Giordano noted that there is a substantial increase in the revenue anticipated from handling outside septage and wanted to know if this is due to an increase in rates or are we expecting additional gallonage coming into the plant. The Authority Superintendent stated that the septage has increased that is based upon past experience. This year we experienced a large increase in the amount of septage that we have been taking.

Mr. Giordano's last question was whether or not Franklin Lakes has passed an ordinance requiring the properties to connect. He was advised that they have not passed an ordinance. We have a commitment from five existing package plants that are waiting to hook up in the Franklin Avenue area. They will definitely be connecting and any new facilities will connect. We don't need it at this point. If only the five plants come in, it will still cover our costs. We also have a tremendous amount of interest from the residents of Franklin Lakes.


There were no other public comments on the budget.

**7. Vote on the Resolution:**

**Reso.#86-2011. Adoption of the 2012 Annual Budget. Resolution was offered by Commissioner Kasparian, seconded by Commissioner Rotonda. All Commissioners present voted in favor of the resolution.**

**8. Public Comments. No further public comments at this time.**

9. Commissioner Kasparian made a motion to adjourn the meeting at 7:50 p.m. and proceed into the Regular Meeting, seconded by Commissioner Rotonda. All Commissioners present voted to adjourn the meeting at 7:50 p.m.

  
Madeline Thumudo, Secretary