

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 74-2024

Date: October 16, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of September 2024 and Health Benefits and Dental Benefits transfers for October 2024; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated October 16, 2024 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$176,172.89

ACCOUNT: Tax Deposit Account
Total: \$75,055.85

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$137,705.28

ACCOUNT: Health Benefits Contribution Employee
Total: \$3,746.65

ACCOUNT: Dental Benefits
Total Transfer: \$3,451.58

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$27,261.69

ACCOUNT: Operating Account
Total: \$786,732.01

ACCOUNT: General Improvement Account
Total: \$111,167.06

ACCOUNT: Sewer Trust Account
Total: \$75,757.33

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).


FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 74-2024

Date: October 16, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded				✓					
Aye	✓	✓	✓	✓	✓	✓		✓	
Nay									
Absent							✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.



DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: October 16, 2024

Northwest Bergen County Utilities Authority

RESOLUTION

No. 75-2024

Date: October 16, 2024

2025 AUTHORITY BUDGET RESOLUTION FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget for Northwest Bergen County Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented before the governing body of the Northwest Bergen County Utilities Authority at its open public meeting of October 16, 2024; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$16,997,510.00 Total Appropriations including any Accumulated Deficit, if any, of \$16,997,510.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$21,222,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$860,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Northwest Bergen County Utilities Authority, at an open public meeting held on October 16, 2024 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Northwest Bergen County Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 18, 2024.

Northwest Bergen County Utilities Authority

RESOLUTION

No. 75-2024

Date: October 16, 2024

2025 AUTHORITY BUDGET RESOLUTION
FISCAL YEAR: January 01, 2025 to December 31, 2025


BE IT FURTHER RESOLVED, that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).


FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded				✓					
Aye	✓	✓	✓	✓	✓	✓		✓	
Nay									
Absent							✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.


DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: October 16, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 76-2024

Date: October 16, 2024

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES FOR PARTICIPATION IN THE EMPLOYEE ASSISTANCE PROGRAM

WHEREAS, the County of Bergen is a body politic and corporate of the State of New Jersey; and

WHEREAS, Northwest Bergen County Utilities Authority (hereinafter referred to as the “Authority”) is an Authority Corporation of the State of New Jersey; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services to reduce local expenses funded by property tax payers; and

WHEREAS, the Bergen County Department of Health Services (hereinafter, referred to as “BCDHS”) coordinates and assures the preservation, protection and promotion of essential public health services and seeks to assist authorities with their public health obligations for services set forth in the appendix of the Shared Services Agreement (hereinafter referred to as the “Agreement”) attached hereto; and

WHEREAS, the Authority desires to contract for the furnishing of health services of a technical and professional nature by the BCDHS to the Authority, pursuant to N.J.S.A. 26:3A2-1 et seq.; and

WHEREAS, the services to be provided by the BCDHS to the Authority shall be the Employee Assistance Program, which is greater described in the Agreement; and

WHEREAS, this Agreement shall be in effect for a duration of one (1) year commencing January 1, 2025 and ending December 31, 2025; and

WHEREAS, the cost of this service is \$22.25 per employee for the year 2025; and

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority is hereby authorized to enter into a Shared Services Agreement with the County of Bergen, Department of Health Services for the provision of the Employee Assistance Program for the period of January 1, 2025 through December 31, 2025 at a rate of \$22.25 per employee.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 76-2024

Date: October 16, 2024

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES FOR PARTICIPATION IN THE EMPLOYEE ASSISTANCE PROGRAM

2. The Authority's Executive Director is hereby authorized to execute said shared services agreement.
3. A copy of this agreement shall be placed on file in the Office of the Executive Director.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and

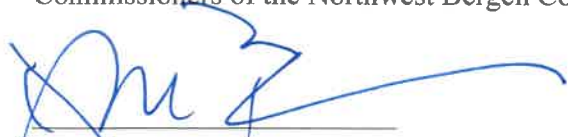


FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded				✓					
Aye	✓	✓	✓	✓			✓		
Nay									
Absent						✓			
Abstain									
Recuse					✓				

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.



DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 77-2024

Date: October 16, 2024

**AUTHORIZATION TO AMEND 2024 PROFESSIONAL SERVICES CONTRACT
WITH ENGINEERED SOLUTIONS, CORP. FOR INSTRUMENTATION,
AUTOMATION AND COMPUTER SYSTEMS**

WHEREAS, by Resolution No. 08-2024, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position, which notice thereof was published on December 11, 2023; and

WHEREAS, by Resolution No. 25-2024 (the “Original Resolution”) dated February 21, 2024, the Authority retained Engineered Solutions Corp. (the “Engineering Firm”) to provide 2024 consulting engineering services for instrumentation, automation and computer systems and the Authority and Engineering Firm entered into a professional services agreement for same (the “Agreement”); and

WHEREAS, the Engineering Firm has provided IT services within its qualifications. Additionally, the engineering firm has recently expanded its IT services department.

WHEREAS, the engineering firm has provided an acceptable proposal for IT Services dated October 7, 2024

WHEREAS, the Original Resolution and Agreement provides for the Engineering Firm’s compensation to be capped at \$100,000; and

WHEREAS, the cost of the additional services are estimated to be \$26,000 and therefore the Authority wishes to amend the not-to-exceed compensation to the Engineering firm to \$126,000; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Resolution and Contract for Engineered Solutions Corp. be amended to increase the not to exceed amount to \$126,000 for 2024 consulting engineering services for Instrumentation, Automation and Computer Services.
2. The Original Resolution, unless expressly modified, shall remain in full force and effect.
3. The Certifying Finance Officer’s Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
4. Notice of this amendment shall be published in accordance with applicable law.
5. This Resolution shall take effect immediately.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 77-2024

Date: October 16, 2024

**AUTHORIZATION TO AMEND 2024 PROFESSIONAL SERVICES CONTRACT
WITH ENGINEERED SOLUTIONS, CORP. FOR INSTRUMENTATION,
AUTOMATION AND COMPUTER SYSTEMS**

6. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).




FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded				✓					
Aye	✓	✓	✓	✓	✓	✓		✓	
Nay									
Absent							✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.



DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: October 16, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: 2024 Consulting Engineering Services for Instrumentation, Automation and Computer Systems

VENDOR: Engineered Solutions, Corp.

AMOUNT: \$126,000

ACCOUNT NO.: 01-201-03-300-005

Date: October 16, 2024



Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 78-2024

Date: October 16, 2024

**AUTHORIZATION TO ENTER INTO SHARED SERVICES AGREEMENTS RELATED TO
SANITARY SEWER CLEANING AND CCTV INSPECTION SERVICES**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-4 allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates and maintains the necessary vehicles and equipment to provide sanitary sewer cleaning and CCTV Inspections services to local units (as defined by N.J.S.A. 40A:65-3); and

WHEREAS, the Authority desires to enter into Shared Services Agreements with local units to provide the aforementioned services; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority is hereby authorized to enter into shared services agreements related to the providing of sanitary sewer cleaning services and CCTV inspection services to other local units for the calendar years 2025 and 2026.
2. The Authority’s Executive Director is hereby authorized to execute any such agreement on behalf of the Authority.
3. This resolution shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).



FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 78-2024

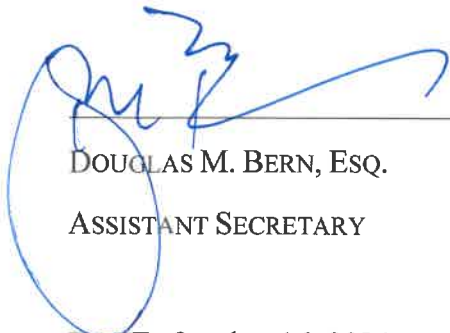
Date: October 16, 2024

**AUTHORIZATION TO ENTER INTO SHARED SERVICES AGREEMENTS RELATED TO
SANITARY SEWER CLEANING AND CCTV INSPECTION SERVICES**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded				✓					
Aye	✓	✓	✓	✓	✓	✓		✓	
Nay									
Absent							✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.



DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: October 16, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 79-2024

Date: October 16, 2024

RESOLUTION AUTHORIZING EMERGENCY SPENDING

WHEREAS, on April 17, 2024, the Northwest Bergen County Utilities Authority ("Authority") Awarded a contract (no. 1158) with Carbon Activated Corp. for the replacement of carbon in the Authority's carbon mercury absorber; and

WHEREAS, after additional testing of the carbon, it was determined that the spent carbon was hazardous waste and thus unexpectedly increased the cost beyond the allowable amount under the contract; and

WHEREAS, on July 17, 2024 the Authority passed resolution 63-2024 authorizing emergency spending; and

WHEREAS, Resolution 63-2024 needs to be amended to reflect changes for emergency disposal and to Further amend the contract vender from Clean Harbor to Carbon Activated Corporation.

WHEREAS, resolution shall reflect a change in contract from

WHEREAS, the Superintendent of the Authority recommends the commissioners authorize the additional spending of \$268,040.30.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Authority is hereby authorized to amend resolution 63-2024 to authorize Activated Carbon LLC. to dispose of hazardous waste.
2. The Authority authorizes to additional cost of \$268,040.30.
3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).


FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 79-2024

Date: October 16, 2024

RESOLUTION AUTHORIZING EMERGENCY SPENDING

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelahe	
Offered		✓							
Seconded				✓					
Aye	✓	✓	✓	✓	✓	✓		✓	
Nay									
Absent							✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.


DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: October 16, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Emergency Spending

VENDOR: Carbon Activated Corporation

AMOUNT: \$268,040.30

ACCOUNT NO.: 01-201-05-800-007

Date: October 16, 2024



Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 80-2024

Date: October 16, 2024

**RESOLUTION AWARDING A CONTRACT TO IRON HILLS CONSTRUCTION INC.
FOR CONTRACT NO. 307 REPAIR OF THE IDI INCINERATOR**

WHEREAS, the Northwest Bergen County Utilities Authority “the Authority”, identified the need to Repair the IDI incinerator; and

WHEREAS, “the Authority” has prepare bid specifications and establish Contract No. 307 “the Contract”; and

WHEREAS, the Contract was advertised on the Bonfire e-procurement platform on October 1, 2024, and bids were received on October 10, 2024; and

WHEREAS, one responsive bid was received as reflected in the chart below; and

<u>Bidder</u>	<u>Base Bid</u>
Iron Hills Construction Inc.	\$3,097,812.00

WHEREAS, Iron Hill Construction Inc., a corporation with business offices located at 3938 Victors Way, Easton, PA 18045 is the lowest responsible bidders; and

WHEREAS, the Authority’s Engineer recommends the award, confirming that the bid of \$3,097,812.00 is fair and reasonable and in line with the expected costs; and

WHEREAS, funds have been certified as available for the purposes set forth in this resolution; and

NOW THEREFORE BE IT RESOLVED; that the Board of Commissioners hereby award a contract to Iron Hill Construction Inc., with offices located at 3938 Victors Way, Easton, PA 18045, in the amount not to exceed three million ninety seven thousand eight hundred twelve dollars (\$3,097,812.00) as delineated in Iron Hill Construction Inc. bid; and

BE IT FURTHER RESOLVED; that the Board of Commissioners direct Authority staff to take any and all action to effectuate the purpose of this resolution including but not limited to the preparation of and execution of a contract to be signed by either the Chairman, the Executive Director or designee; and

RESOLVED; the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and


FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 80-2024

Date: October 16, 2024

**RESOLUTION AWARDING A CONTRACT TO IRON HILLS CONSTRUCTION INC.
FOR CONTRACT NO. 307 REPAIR OF THE IDI INCINERATOR**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered		✓		✓					
Seconded				✓					
Aye	✓	✓	✓	✓	✓	✓		✓	
Nay									
Absent							✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority October 16, 2024.


DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: October 16, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Contract 307 – Repair of the IDI Incinerator

VENDOR: Iron Hills Construction, Inc.

AMOUNT: \$3,097,812.00

ACCOUNT NO.: 06-215-00-000-6620

Date: October 16, 2024



Robert Laux, Certifying Finance Officer

