

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 47-2024

Date: May 15, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of April 2024 and Health Benefits and Dental Benefits transfers for May 2024; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated May 15, 2024 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$177,195.23

ACCOUNT: Tax Deposit Account
Total: \$77,166.44

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$144,906.31

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,316.31

ACCOUNT: Dental Benefits
Total Transfer: \$3,497.15

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 47-2024

Date: May 15, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$28,024.94

ACCOUNT: Operating Account
Total: \$630,855.03

ACCOUNT: General Improvement Account
Total: \$68,436.38

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

RESOLVED, A copy of this agreement shall be placed on file in the Office of the Executive Director. the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and


FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 47-2024

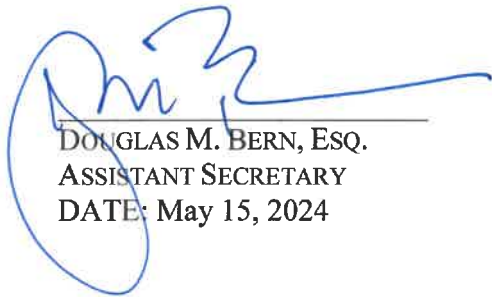
Date: May 15, 2024

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered						✓			
Seconded	✓								
Aye	✓				✓	✓	✓	✓	
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority May 15, 2024.



DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: May 15, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 48-2024

Date: May 15, 2024

ACCEPT AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2023 has been completed and filed with the Governing Body and the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2023, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.



FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 48-2024

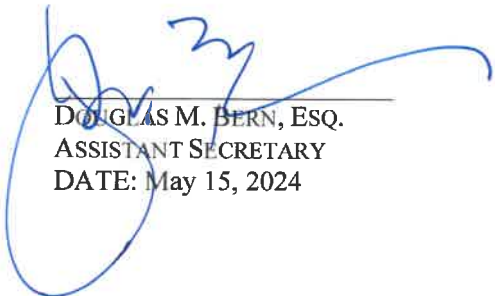
Date: May 15, 2024

ACCEPT AUDIT

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered						✓			
Seconded	✓								
Aye	✓				✓	✓	✓	✓	
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority May 15, 2024.



DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: May 15, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 48-2024

Date: May 15, 2024

ACCEPT AUDIT

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Northwest Bergen County Utilities Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Northwest Bergen County Utilities Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2023 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

(Print)

(Signature)

Demetri Bonafina
Berge Tombalakian
Frank Kelaher
Marianne B. Ortega
Yogi Virk

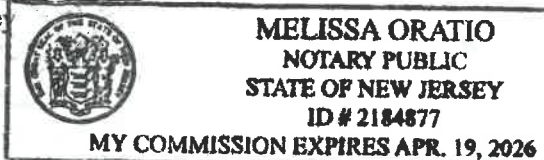
[Signature]
Frank Kelaher
Mari B Ortega
[Signature]

Sworn to and subscribed before me

this 15 day of May, 2024

Melissa Oratio

Notary Public of New Jersey



NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 49-2024

Date: May 15, 2024

2023 AUDIT CORRECTIVE ACTION PLAN CERTIFICATION

WHEREAS, by Resolution the Commissioners of the Northwest Bergen County Utilities Authority have certified that they have received the 2023 annual audit and have personally reviewed the audit, and have specifically reviewed the sections of the annual audit report entitled “General Comments” and “Recommendations” in accordance with N.J.S.A. 40A: 5A-17; and

WHEREAS, the Audit includes Comments and Recommendations requiring action by the Authority; and

WHEREAS, N.J.A.C. 5:31-7.6(i) requires a “corrective action plan, in the form of a resolution, to be adopted by the members of the governing body with respect to Comments and Recommendations made in the audit, shall be filed forthwith the Division within 45 days of receipt of the annual audit”; and

WHEREAS, a corrective action plan addressing these Comments and Recommendations has been prepared by the Authority; and

WHEREAS, the Commissioners of the Authority have reviewed this 2023 Corrective Action Plan (attached hereto).

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Northwest Bergen County Utilities Authority the following:

1. The Commissioners hereby approve and adopt the 2023 Corrective Action Plan.
2. The Secretary of the Authority is hereby directed to promptly submit to the Director of the Division of Local Government Services this Corrective Action Plan, accompanied by a certified true copy of this resolution.



FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 49-2024


Date: May 15, 2024

2023 AUDIT CORRECTIVE ACTION PLAN CERTIFICATION

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered						✓			
Seconded	✓								
Aye	✓				✓	✓	✓	✓	
Nay									
Absent									
Abstain									
Recuse									

It is hereby certified that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call of all Commissioners of the Authority eligible to vote at the meeting held on May 15, 2024.



DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: May 15, 2024

Name of Authority: Northwest Bergen County Utilities Authority

County: Bergen

Audit Year Ending: December 31, 2023

Contact Person: John Danubio, Assistant Executive Director

Telephone Number: (201) 857-4594

Finding 2023-01

Description:

The Authority has not updated the net pension obligation, pension-related deferred outflow, accounts payable-pension or pension-related deferred inflow accounts to a measurement date acceptable under current accounting standards.

Corrective Action:

The Authority relies on an actuarial valuation that is provided by the State of New Jersey to update these accounts. At the time of the audit report release date, this valuation was not yet available. The Authority plans to update all future financial statements to comply with GASB No. 68 once this valuation is complete and has been made public by the State of New Jersey.

Implementation: Immediately.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 50-2024

DATE: May 15, 2024

AWARDING PROJECT TO J. FLETCHER CREAMER & SONS, INC.

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) entered into a contract with Pure Technology U.S. Inc. (Pure) to inspect the Authority’s force mains. (Resolution 74-2021).

WHEREAS, Pure has discovered a potential defect within the Authority’s Midland Park Force Main, and recommends further investigation.

WHEREAS, the investigation requires excavation of a section of the Midland Park Force Main.

WHEREAS, J. Fletcher Creamer & Sons, Inc. (The Contractor) was awarded a contract through Bergen County Cooperative (The Cooperative) Bid-22-46 and approved by Resolution 239-23 for Utility Work.

WHEREAS, the Authority is a member of the Cooperative.

WHEREAS, the Contractor submitted a proposal under the Cooperative Contract on May 8, 2024 for the excavation and repair of the force main. The proposal submits a cost of Fifty-One Thousand Nine Hundred Forty Dollars (\$51,940.00).

WHEREAS, The Authority’s engineer recommends the approval of the proposal.

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Approves the proposal submitted by the contract at a not to exceed cost of \$51,940.
2. The Executive Director or designee is hereby authorized to sign an necessary documents in connection to this project
3. A copy of this agreement shall be placed on file in the Office of the Executive Director. the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b);


FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 50-2024

DATE: May 15, 2024

AWARDING PROJECT TO J. FLETCHER CREAMER & SONS, INC.

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered						✓			
Seconded	✓								
Aye	✓				✓	✓	✓	✓	
Nay									
Absent		✓	✓	✓					
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority May 15, 2024.



DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: May 15, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Force Main Repairs (S340700-19)

VENDOR: J. Fletcher Creamer & Sons, Inc.

AMOUNT: \$51,940.00

ACCOUNT NO.: 06-215-00-000-000007

Date: May 15, 2024



Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 51-2024

DATE: May 15, 2024

**AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2 TO ALLENDALE BROOK
INTERCEPTOR MANHOLE PROJECT (Project NO. S340700-19)**

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) entered into a Contract (contract No. 1157) for the Allendale Brook Interceptor Manhole Project (“the Project”) with National Water Main Cleaning Co. (“the Contractor”) on August 16, 2023 in the amount of \$401,400; and

WHEREAS, Resolution 88-2023 approved Change Order No. 1 (“the Change Order”) adding sixty (60) days extension to the project.

WHEREAS, Change Order No. 2 requests an extension to the contract for thirty three (33) days, making the new contract date March 24, 2024

WHEREAS, Change Order No. 2 requests a decrease in the contract cost of \$96,611.57. The final contract cost would be \$304,788.44

WHEREAS, the request for an extension and the decrease in costs was triggered by a delay in materials required for the project’s completion and materials not used during the project; and

WHEREAS, the Authority’s Consulting Engineer, T&M, has reviewed the Change Order and recommends that the Change Order be approved by the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Change Order No. 2 is hereby approved in its entirety.
2. Change order #2 shall be the final change order for contract No. 1157.
3. The Executive Director and the Authority Engineer is hereby authorized to sign the Change Order No. 2.
4. A copy of this agreement shall be placed on file in the Office of the Executive Director. the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and



FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 51-2024

DATE: May 15, 2024

**AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2 TO ALLENDALE BROOK
INTERCEPTOR MANHOLE PROJECT (Project NO. S340700-19)**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered						✓			
Seconded	✓								
Aye	✓				✓	✓	✓	✓	
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority May 15, 2024.



DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: May 15, 2024