

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**SUBJECTS FOR DISCUSSION**  
**Feb. 1, 2011**

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:     **Michael Kasparian**                             **Frank Kelaher**  
                  **Brian Chewcaskie**                         **Marion Plumley**  
                  **Peter Dachnowicz**                        **Nicholas Rotonda**  
                  **William F. Dator**                           **Jason Shafron**  
  
                  **Madeline Thumudo**                       **Rob Genetelli**  
                  **Howard Hurwitz**                         **Douglas Bern, Esq.**  
                  **Todd Sherer**
4. Chairman's remarks.
5. COMMITTEE:
  - A. **FINANCE COMMITTEE** -
    1. Appointment of Public Relations Consultant for 2011.
  - B. **PERSONNEL COMMITTEE** - Jason Shafron, Chairman
    1. Title Change of Scott Nye from Maintenance Mechanic to O&M Helper effective Jan. 17, 2011.
  - C. **INSURANCE COMMITTEE** - Jason Shafron, Chairman
    1. Appointment of Risk Manager for 2011.
  - D. **OPERATING COMMITTEE** - William Dator, Chairman
    1. Plant Operations.
    2. Incinerator Rebuild bids.
    3. Air Permit Issues.
    4. NJPDES Permit Renewal.
    5. Franklin Lakes Interceptor.
    6. Odor Issues
    7. Authority Improvement Projects.
      - a) HoHoKus Pump Station Project.

- b) Scum Troughs.
- c) UV Treatment System.
- 8. Grease Receiving Test Facility
- 9. Miscellaneous.
  - a. RFQs for Professional Services.
  - b. Annual Report.
  - c. Authority Reserves (Surplus)
  - d. Wastewater Management Plan Revisions.
  
- E. BUILDINGS & GROUNDS – Frank Kelaher, Chairman
  
- F. COUNSEL - Douglas Bern, Esq.
  - 1. Discharge Permit Appeal.
  - 2. Air Permit.
  - 3. Award bid – Contract #253B Air Distribution System Repairs to Niro Incinerator – Iron Hills Construction, Inc.
  
- G. ENGINEERS – T&M Assocs. Keith Henderson
  - 1. Franklin Lakes.
  - 2. Scum Trough Replacement.
  - 3. Annual Report.
  - 4. Wastewater Management Plan.
  
- H. EXECUTIVE DIRECTOR – Howard Hurwitz
  - 1. Update – Committed Flow Report.
  - 2. Approval of 2011 Meeting Schedule.
  - 3. Official Newspapers for 2011.
  - 4. Waldwick Municipal Meeting.
  - 5. Authorization for Purchasing Agent to purchase goods or services from approved New Jersey State Contract Vendors for 2011.
  - 6. Continued participation in the Bergen County Bloodborne Pathogen Compliance Program.
  - 7. Authorization for Executive Director to enter into professional Services contract with Valley Health Medical Group regarding Alcohol and drug testing services.
  - 8. Correspondence.
  
- I. SUPERINTENDENT – Rob Genetelli
  - 1. Update – Safety and IPP Programs.
  - 2. NJPDES Permit Conformance Report.
  - 3. Sludge Metal Analysis

Jan. 24, 2011