

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020 declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, together with Executive Order 244 and Assembly Bill 5820 as signed by Governor Murphy, the Northwest Bergen County Utilities Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the Northwest Bergen County Utilities Authority Work Session and Regular Meeting scheduled for Tuesday, June 15, 2021 at 7:00 p.m. will be held via Zoom ONLY. Formal action will be taken. The agendas will be placed on the Northwest Bergen County Utilities Authority website, nbcua.com, at least 48 hours prior to the meeting. Members of the public who wish to participate in the meeting may do so by going to Zoom.us and entering the meeting ID of 889 1506 7002 and followed by the passcode 130586 at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. A non-public dial in number will be used if executive session is required.

Alison Gordon, Secretary
Northwest Bergen County
Utilities Authority

June 11, 2021

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING June 15, 2021

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes – Regular Meeting – May 18, 2021
Special Meeting – May 18, 2021
6. Public Comments (any subject)
7. Consideration for approval list of Resolutions attached dated June 15, 2021
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
 - g. Safety and Security Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTIONS

June 15, 2021

CONSENT AGENDA

- 54-2021 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 55-2021 Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Stipend and License Incentive Payments to the Supervisory Employees
- 56-2021 Authorization to Engage T&M Associates for Engineering Services Related to the Emergency Roof Demolition and Replacement of the Grit Building
- 57-2021 Authorization to Amend the Not-To-Exceed Amount of a Professional Services Agreement with RSC Architects

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2021

Date: June 15, 2021

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of May 2021 and Health Benefits and Dental Benefits transfers for June 2021; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated June 15, 2021 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$337,321.69

ACCOUNT: Tax Deposit Account
Total: \$145,524.71

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$118,937.96

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,813.96

ACCOUNT: Dental Benefits
Total Transfer: \$4,356.82

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2021

Date: June 15, 2021

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$31,712.54

ACCOUNT: Operating Account

Total: \$433,546.31

ACCOUNT: General Improvement Account

Total: \$108,611.58

SECRETARY

CHAIRMAN

RECORDED VOTE:

	Bonagura	Duch	Jordan	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 55-2021

Date: June 15, 2021

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES

WHEREAS, the Authority encourages all employees to obtain licenses and pursue trades that benefit the Authority; and

WHEREAS, several supervisory employees possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority; and

WHEREAS, the Authority's Superintendent has recommended license incentive and stipend payments for all of the supervisory employees that possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Authority's Board of Commissioners, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby authorized to pay Robert Genetelli a license incentive of \$6,000 for holding a S4/C4 license.
3. The Authority is hereby authorized to pay Nicholas Fabbriatore a license incentive of \$6,000 for holding a S4/C4 license.
4. The Authority is hereby authorized to pay Alexander Lerch a license incentive of \$1,500 for holding a S1/C1 license.
5. The Authority is hereby authorized to pay Andrew Agugliaro a stipend of \$1,500 for his TV Camera Truck/PACP certification and Commercial Driver's License.
6. This Resolution shall be effective immediately.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 55-2021

Date: June 15, 2021

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 15, 2021.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Duch	Jordan	Kelaheer	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2021

Date: June 15, 2021

AUTHORIZATION TO ENGAGE T&M ASSOCIATES FOR ENGINEERING SERVICES RELATED TO THE EMERGENCY ROOF DEMOLITION AND REPLACEMENT OF THE GRIT BUILDING

WHEREAS, at the Northwest Bergen County Utilities Authority’s (hereinafter referred to as the “Authority”) property located at 30 Wyckoff Avenue, Waldwick, New Jersey, it has been determined that the roof of the Grit Building needs to be demolished and replaced (hereinafter referred to as the “Project”); and

WHEREAS, the Authority requires engineering services related to the project for the preparation of construction drawings, technical specifications, bid assistance and construction inspection and administration; and

WHEREAS, the Authority previously qualified T&M Associates (hereinafter referred to as the “Firm”) to provide consulting engineering services by Resolution No. 19-2021, and by Resolution 28-2021 retained the firm as Consulting Engineer for 2021; and

WHEREAS, the firm has provided a proposal for the aforementioned engineering services related to the project described in Paragraph 2 in the amount of \$22,350; and

WHEREAS, the Authority finds it to be in its best interest to accept the proposal of the firm in the amount of \$22,350; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available to accept the proposal.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2021

Date: June 15, 2021

AUTHORIZATION TO ENGAGE T&M ASSOCIATES FOR ENGINEERING SERVICES RELATED TO THE EMERGENCY ROOF DEMOLITION AND REPLACEMENT OF THE GRIT BUILDING

1. The Proposal of T&M Associates to provide engineering services in connection to the demolition and replacement of the grit building roof in the amount of \$22,350 be and is hereby accepted.
2. In the event that the firm anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.
3. The Certifying Finance Officer's Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
4. Notice of this award shall be published in accordance with applicable law.
5. This Resolution shall take effect immediately.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 15, 2021.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Duch	Jordan	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2021

Date: June 15, 2021

**AUTHORIZATION TO AMEND THE NOT-TO-EXCEED AMOUNT OF A
PROFESSIONAL SERVICES AGREEMENT WITH RSC ARCHITECTS**

WHEREAS, by Resolution No. 89-2020 (the “Original Resolution”) dated October 20, 2020, Northwest Bergen County Utilities Authority (the “Authority”) retained RSC Architects (the “Firm”) to provide architectural services to the Authority; and

WHEREAS, the Original Resolution provides for the Firm’s compensation to be capped at \$25,000; and

WHEREAS, by Resolution 100-2020 dated December 8, 2020, the Authority amended the not to exceed cost to the firm, increasing the amount to \$27,825 for the Pre-design and the Schematic Design in connection to the addition to the vehicle storage building and the interior alterations to the service building (hereinafter referred to as the “Project”); and

WHEREAS, by Resolution No. 38-2021 dated March 16, 2021, the Authority further amended the not to exceed cost to the firm, increasing the amount to \$34,075 for architectural services related to the Pre-design and Schematic design of the Project; and

WHEREAS, by Resolution No. 52-2021 dated May 18, 2021, the Authority further amended the not to exceed cost to the firm, increasing the amount to \$35,450 for architectural services related to the Pre-design and Schematic Design of the Project; and

WHEREAS, the Firm has completed the Pre-design and Schematic Design Phases of the interior alterations to the services building and the Authority wishes to proceed into the Design Development and Construction Document phases of the interior alterations to the service building; and

WHEREAS, the Firm has previously provided the Authority a Proposal for the cost of architectural services for the interior alterations to the service building and the total fee associated to the Design Development and Construction Documents phases of the interior alterations to the service building is \$41,275; and

WHEREAS, after review of the proposal the Authority finds it to be in its best interest to increase the not to exceed amount to the firm to \$76,725 in connection to the Project; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available to increase the budget for the Firm.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2021

Date: June 15, 2021

AUTHORIZATION TO AMEND THE NOT-TO-EXCEED AMOUNT OF A PROFESSIONAL SERVICES AGREEMENT WITH RSC ARCHITECTS

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Original Resolution and Professional Services Agreement retaining RSC Architects be amended to increase the not to exceed amount to \$76,725 for architectural services related to the Pre-Design and Schematic Design for an addition to the vehicle storage building and interior alterations to the service building and for the Design Development and Construction Document Phases of the interior alterations to the service building.
2. The Original Resolution and Agreement, unless expressly modified, shall remain in full force and effect.
3. In the event that the firm anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.
4. The Certifying Finance Officer’s Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
5. Notice of this amendment shall be published in accordance with applicable law.
6. This Resolution shall take effect immediately.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on June 15, 2021.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Duch	Jordan	Kelahr	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									