

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday March 17, 2015 immediately following the Work Session at 7:00 pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

March 13, 2015

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING March 17, 2015

1. Meeting called to Order.
2. Chairman's statement in accordance with C. 231, PL 1975.
3. Roll Call.
4. Salute to the Flag.
5. Chairman's Remarks.
 - a. Appointment of Committees
6. Closed Session to discuss Litigation with a Former Employee
7. Approval of Minutes – Reorganization Meeting – February 17, 2015
 - Special Meeting – February 17, 2015
 - Closed Session – February 17, 2015
8. Public Comments (any subject).
9. Consideration for approval list of Resolutions attached dated March 17, 2015.
10. Reports of Committees.
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Buildings and Grounds
11. Report of Treasurer.
12. Report of Counsel.
13. Report of Engineer.
14. Report of Executive Director.
15. Report of Superintendent.
16. Old Business.
17. New Business.
18. Public Comments (on subjects 5 through 17).
19. Adjournment.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

**LIST OF RESOLUTIONS
REGULAR MEETING
March 17, 2015**

RESOLUTIONS

- 33-2015 Approval of Vouchers, Payroll and Tax Deposits
- 34-2015 Resolution authorizing contracts with certain approved State Contract Vendors for Contracting Units pursuant to NJSA.40A:11-12a
- 35-2015 Approval of Application for Proposed Sanitary Sewer Extension – Borough of Franklin Lakes: Pulis Avenue, Mable Ann Avenue, DeKorte Drive & Bender Court, Borough of Franklin Lakes
- 36-2015 Designation of Bank Depositories for 2015
- 37-2015 Authorization to settle Litigation and Enter into Consent Order
- 38-2015 Resolution to Release Minutes of Closed Session

March 13, 2015

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 33-2015

Date: March 17, 2015

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of February 2015 and Health Benefits and Dental Benefits transfers for March 2015; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated March 17, 2015 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$191,169.37

ACCOUNT: Tax Deposit Account
Total: \$92,225.38

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$105,077.69

ACCOUNT: Health Benefits Contribution Employee
Total: \$9,960.22

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 33-2015

Date: March 17, 2015

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: Dental Benefits
Total Transfer: \$3,995.82

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$28,133.35

ACCOUNT: Operating Account
Total: \$559,724.69

ACCOUNT: General Improvement Account
Total: \$45,140.27

SECRETARY

CHAIRMAN

	Bonagura	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 34-2015

Date: March 17, 2015

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A.40A:11-12a**

WHEREAS, the Northwest Bergen County Utilities Authority, pursuant to N.J.S.A.40A:11-12a and N.J.A.C.5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Northwest Bergen County Utilities Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Northwest Bergen County Utilities Authority intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT

RESOLVED, that the Northwest Bergen County Utilities Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority pursuant to N.J.A.C.5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Northwest Bergen County Utilities Authority and the Referenced State Contract Vendors shall be from January 1, 2015 to December 31, 2015.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 34-2015

Date: March 17, 2015

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A.40A:11-12a

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on March 17, 2015.

CHAIRMAN

SECRETARY

	Bonagura	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

REFERENCED STATE CONTRACT VENDORS

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No.</u>
General Office Supplies	Staples, Inc.	M-0052 (exp. 5/16/15)
Custodial/Maintenance Supplies	Grainger, Inc.	M-0002 (exp. 2/28/2017)
Fire Extinguisher Maintenance	FYR Fyter Sales	T0576 (exp. 5/31/2015)
Laboratory Supplies	T-0983 – Hach Chemical	85091 (exp. 9-30-2016)
	T-0115 – Fisher Scientific	75827 (exp. 12/31/2015)
	T-0115 – J&H Berge	75819 (exp. 12/31/2015)
	T-0115 – VWR Scientific	75846 (exp. 12/31/2015)

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2015

Date: March 17, 2015

**APPROVAL OF APPLICATION OF PROPOSED SANITARY SEWER EXTENSION –
BOROUGH OF FRANKLIN LAKES
PULIS AVENUE, MABLE ANN AVENUE, DEKORTE DRIVE & BENDER COURT
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of the Borough of Franklin Lakes (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located in Pulis Avenue, Mable Ann Avenue, DeKorte Drive and Bender Court, in the Borough of Franklin Lakes, New Jersey to provide sanitary sewer services to eighteen (18) existing single family homes and the Borough of Franklin Lakes municipal building and library, consisting of six (6) buildings (the “Project”); and

WHEREAS, the Authority’s technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated March 4, 2015 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, finding that when completed, the Project will contribute an average daily flow of 7,100 gallons per day (gpd), or 18 additional residential EDUs and 9 non-residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Borough of Franklin Lakes for approval of the Project, be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Franklin Lakes;
2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Franklin Lakes;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2015

Date: March 17, 2015

**APPROVAL OF APPLICATION OF PROPOSED SANITARY SEWER EXTENSION –
BOROUGH OF FRANKLIN LAKES
PULIS AVENUE, MABLE ANN AVENUE, DEKORTE DRIVE & BENDER COURT
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2015

Date: March 17, 2015

**APPROVAL OF APPLICATION OF PROPOSED SANITARY SEWER EXTENSION –
BOROUGH OF FRANKLIN LAKES
PULIS AVENUE, MABLE ANN AVENUE, DEKORTE DRIVE & BENDER COURT
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.

CHAIRMAN

SECRETARY

	Bonagura	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaher	Plumley	Salazer	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 38-2015

Date: March 17, 2015

RESOLUTION TO RELEASE MINUTES OF CLOSED SESSION

WHEREAS, the meetings of the Commissioners of the Northwest Bergen County Utilities Authority (the "Authority") are subject to the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq. ("OPMA"); and

WHEREAS, in accordance with the OPMA, the Authority may exclude the public from that portion of any meeting in which the Commissioners discuss matters involving the appointment of various professionals; and

WHEREAS, the Commissioners went into closed session on February 17, 2015 to discuss certain professional appointments; and

WHEREAS, after the closed session on February 17, 2015, the Commissioners made various professional appointments during the public portion of its meeting; and

WHEREAS, the Commissioners have, on this night, approved the minutes of the February 17, 2015 closed session.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Northwest Bergen County Utilities Authority, having approved the closed session minutes of the February 17, 2015 meeting, hereby authorize the disclosure of these minutes to the public.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on March 17, 2015.

CHAIRMAN

SECRETARY

Table with 10 columns (Offered, Seconded, Aye, Nay, Absent, Abstain, Recuse, Bonagura, DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer, Chewcaskie) and 7 rows.