

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

WORK SESSION

Date: Tuesday, February 19, 2019

Time: 7:00PM

Location: Authority Administration Building, 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey

February 15, 2019

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION February 19, 2019

1. Meeting called to Order.
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: Dennis Bonagura
Brian Chewcaskie
Thomas Duch
Stephen LoIacono
Frank Kelaher
Bart Mongelli
Marianne Ortega
Marion Plumley
Michael Kasparian
4. Chairman's Remarks
5. COMMITTEES:
 - A. Finance Committee: Stephen Lo Iacono, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 07-2019)
 2. Designation of Depositories for 2019 (Resolution 10-2019)
 - B. Personnel Committee: Frank Kelaher, Chair
 1. Permanent Employment – Walter Stefancik as Plant Operator (Resolution 12-2019)
 - C. Insurance Committee: Marion Plumley, Chair
 - D. Operating Committee: Brian Chewcaskie, Chair
 1. Operating Committee Report
 - E. Strategic Plan Subcommittee: Michael Kasparian, Chair

- F. Buildings & Grounds Committee: Frank Kelaher, Chair

- G. Safety & Security Committee: Frank Kelaher, Chair

- H. Professional Services for 2019
 - 1. Qualifications of Professionals
 - a. Legal Services (Resolution 18-2019)
 - b. Engineering Services (Resolution 19-2019)
 - c. Auditing Services (Resolution 20-2019)
 - d. Bond Counsel Services (Resolution 21-2019)
 - e. Risk Management Services (Resolution 22-2019)
 - 2. Appointment of Professionals for 2019
 - a. Retention of Auditor (Resolution 23-2019)
 - b. Retention of General Counsel (Resolution 24-2019)
 - c. Retention of Labor Counsel (Resolution 25-2019)
 - d. Retention of Bond Counsel (Resolution 26-2019)
 - e. Retention of Risk Manager (Resolution 27-2019)
 - f. Retention of Consulting Engineer (Resolution 28-2019)
 - g. Retention of Consulting Engineer for Instrumentation, Automation and Computer Systems (Resolution 29-2019)
 - h. Retention of Consulting Engineer for 2020 Service Charges (Resolution 30-2019)

- I. General Counsel: Douglas Bern, Esq.
 - 1. Monthly Counsel Report

- J. Consulting Engineer: T&M Associates
 - 1. Monthly Engineer Report
 - 2. Contract No. 271 – Aeration Blower and Waste Pumping Project

- K. Executive Director: James Rotundo
 - 1. 2019 Meeting Schedule (Resolution 08-2019)
 - 2. Designation of Authority Newspapers for 2019 (Resolution 09-2019)
 - 3. Attendance to AEA's March Conference in Atlantic City (Motion 19-01)
 - 4. Miscellaneous

- L. Authority Engineer: Howard Hurwitz
 - 1. Committed Flow Report

2. Statement of Consent: A Resolution consenting to the Proposed Northeast Water Quality Management (WQM) Plan and Northwest Bergen County Utilities Authority Wastewater Management Plan Amendment (Resolution 16-2019)
3. Approval, in part, of Change Order No. 1 – Wyckoff Knolls Sanitary Sewer System Project (Resolution 17-2019)

M. Superintendent: Robert Genetelli

1. Resolution authorizing contracts with certain approved State Contract Vendors for Contracting Units pursuant to NJSA.40A:11-12a (Resolution 11-2019)
2. Award of Contract No. 286 – Disposal of Incinerator Ash (Resolution 13-2019)
3. Authorization to enter into a Shared Services Agreement with the Borough of Allendale (Resolution 14-2019)
4. Approval of Sewer Extension The Vista, 301 Sicomac Avenue, Wyckoff, New Jersey, Wyckoff, NJ (Resolution 15-2019)
5. Update – Safety and IPP Programs
6. NJPDES Permit Conformance Report
7. Sludge Metal Analysis

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