

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**March 20, 2018
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

March 16, 2018

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA
SUBJECTS FOR DISCUSSION
March 20, 2018

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call: Dennis Bonagura Stephen Lo Iacono
 Brian Chewcaskie Michael Kasparian
 John Danubio Frank Kelaher
 Christopher DePhillips Marion Plumley
 Kenneth Gabbert

 Howard Hurwitz Robert Genetelli
 Todd Sherer Douglas Bern, Esq.
 Alison Gordon Nicholas Rotonda, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 28-2018)
 2. Certification of Audit for Year ending December 31, 2017 (Resolution 29-2018)
 3. Accept Audit for Year ending December 31, 2017 (Resolution 30-2018)
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Title Change – Todd Joaquin – Maintenance Mechanic (Resolution 31-2018)
 2. Title Change – Christian Valtin – Collection System Operator (Resolution 32-2018)
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – Brian Chewcaskie, Chair
 1. Operating Committee Report

- E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair

- F. BUILDINGS & GROUNDS – Frank Kelaher, Chair

- G. SAFETY AND SECURITY - Frank Kelaher, Chair

- H. COUNSEL – Douglas Bern, Esq.
 - 1. Rejection of Bids – Contract No. 273 – Wastewater Treatment Plant Improvements Project (Resolution No. 37-2018)

- I. ENGINEER – T&M Associates
 - 1. Monthly Engineer Report
 - 2. Resolution of the Northwest Bergen County Utilities Authority Approving the Consulting Engineer Project Report and Certificates of the Consulting Engineer and Accountant in Connection with Various Sewer Improvements, including Improvements to the Wastewater Pump Stations (Resolution 38-2018)
 - 3. Resolution of the Northwest Bergen County Utilities Authority Approving the Consulting Engineer Project Report and Certificates of the Consulting Engineer and Accountant in Connection with Various Sewer Improvements, including Improvements to the Wastewater Treatment Plant Facility (Resolution 39-2018)
 - 4. Resolution of the Northwest Bergen County Utilities Authority Approving the Consulting Engineer Project Report and Certificates of the Consulting Engineer and Accountant in Connection with Various Sewer Improvements, including Improvements to the Collection System Gravity Mains (Resolution 40-2018)

- J. EXECUTIVE DIRECTOR – Howard Hurwitz
 - 1. Ho-Ho-Kus Trunk Sewer East
 - 2. Qualifications of Individuals/Firms for the Provision of Consulting Engineering Services (Resolution 33-2018)
 - 3. Qualifications of Individuals/Firms for the Provision of Risk Management Services (Resolution 34-2018)
 - 4. Retention of Risk Manager pursuant to NJSA 19:44A-20.4 (Resolution 35-2018)
 - 5. Approval of Change Order No. 1 – Contract No. 271 – Aeration Blower Replacement, Waste Sludge System Upgrade Project (Resolution 36-2018)

6. Resolution Providing for the Declaration of Official Intent Under Treasury Regulation Section 1.150-2 to Reimburse Prior Expenditures Related to Various Sewer System Improvements, including Improvements to the Wastewater Pump Stations (Resolution 41-2018)
7. Resolution Providing for the Declaration of Official Intent Under Treasury Regulation Section 1.150-2 to Reimburse Prior Expenditures Related to Various Sewer System Improvements, including improvements to the Wastewater Treatment Plant Facility (Resolution 42-2018)
8. Resolution Providing for the Declaration of Official Intent Under Treasury Regulation Section 1.150-2 to Reimburse Prior Expenditures Related to Various Sewer System Improvements (Resolution 43-2018)
9. Retention of Engineer for Wyckoff Sewer Expansion Project pursuant to NJSA 19:44A-20.4 (Resolution 44-2018)
10. Committed Flow Report
11. Correspondence
 - a. NJDEP letter re: Oakland WMP

K. SUPERINTENDENT – Robert Genetelli

1. Authorization to Enter into a Shared Services Agreement with the Borough of Waldwick (Resolution 45-2018)
2. NJPDES Permit Conformance Report
3. Update – Safety and IPP Programs
4. Sludge Metal Analysis