

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**February 17, 2015
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

February 13, 2015

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION February 17, 2015

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura	Michael Kasparian
Brian Chewcaskie	Frank Kelaheer
John DaPuzzo	Marion Plumley
Christopher DePhillips	Elizabeth Salazer
Kenneth Gabbert	
Howard Hurwitz	Robert Genetelli
Todd Sherer	Jeffrey Zenn, Esq.
Alison Gordon	Keith Henderson, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Public Hearing – 2015 Bond Series (Reso. 08-2015)
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Regular Employment – Bart Brophy, Operations Supervisor (Reso. 16-2015)
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – John DaPuzzo, Chair
 1. Plant Operations
 2. Incinerator Operations
 - a. Award of Contract – Contract No. 268 – Incinerator Emissions Upgrade Project (Reso. 12-2015)
 3. Franklin Lakes Sewer Project
 4. Oakland Sewer System
 5. Strategic Plan

D. BUILDINGS & GROUNDS – Frank Kelaher, Chair

E. PROFESSIONAL SERVICES FOR 2015

1. Qualifications of Professionals
 - a. Auditing Services (Reso. 17-2015)
 - b. Engineering Services (Reso. 18-2015)
 - c. Legal Services (Reso. 19-2015)
 - d. Bond Counsel (Reso. 20-2015)
2. Appointment of Professionals for 2015
 - a. Retention of Auditor (Reso. 21-2015)
 - b. Retention of Engineer (Reso. 22-2015)
 - c. Retention of Engineer for 2016 Service Charges (Reso. 23-2015)
 - d. Retention of Engineer for General Incinerator Advice (Reso. 24-2015)
 - e. Retention of General Counsel (Reso. 25-2015)
 - f. Retention of Labor Counsel (Reso. 26-2015)
 - g. Retention of Labor Counsel (Reso. 27-2015)
 - h. Retention of Special Counsel (Reso. 28-2015)
 - i. Retention of Bond Counsel (Reso. 29-2015)
 - j. Retention of Risk Manager (Reso. 30-2015)
3. Closed Session in Regular Meeting to discuss appointment of professionals (Reso. CS-FEB-2015)

F. COUNSEL – Jeffrey Zenn, Esq.

G. ENGINEER – T&M Associates: Keith Henderson

1. Approval of Change Order No. 1 for Contract 264 – Pulis Avenue Sewer Extension under the NYS&W Railroad (Reso. 10-2015)
2. Approval of Change Order No. 2 – Final for Contract No. 261 – Darlington Road Pump Station Valve Actuator and Isolation Valve Installation Project (Reso. 11-2015)

H. EXECUTIVE DIRECTOR – Howard Hurwitz

3. Award of Contract No. 269 – Disposal of Incinerator Ash (Reso. 13-2015)
4. Approval of 2015 Meeting Schedule (Reso. 14-2015)
5. Appointment of Newspapers for 2015 (Reso. 15-2015)
6. NJEIFP Loan No. 340700-NEW (Reso. 32-2015)
7. Authorization for Executive Director and Assistant Executive Director to attend the AEA Conference (Motion 2015-03)
8. Committed Flow Report
9. Correspondence

I. SUPERINTENDENT – Robert Genetelli

1. Authorization to enter into a Shared Service Agreement with the Borough of Saddle River (Reso. 31-2015)
2. Update – Safety and IPP Programs
3. NJPDES Permit Conformance Report
4. Sludge Metal Analysis

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