

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**SUBJECTS FOR DISCUSSION**  
**MAR. 6, 2012**

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

William F. Dator	Frank Kelaher
Michael Kasparian	Marion Plumley
Brian Chewcaskie	Nicholas Rotonda
Peter Dachnowicz	Jason Shafron
Madeline Thumudo	Rob Genetelli
Howard Hurwitz	Todd Sherer
4. Chairman's remarks.
5. COMMITTEE:
  - A. FINANCE COMMITTEE – Michael Kasparian, Chairman
    1. Resolution concerning review of findings & recommendations of the Local Finance Board relating to the issuance of the Authority's not to exceed \$6,000,000 State Fiscal Year 2012 Interim Financing Program notes & Utility System Subordinate Revenue Bonds, Series 2012.
    2. Authorization to enter into an Easement Agreement for Franklin Lakes Sanitary Sewer Project at 803 Susquehanna Ave., Bor. of Franklin Lakes.
    3. Authorization to increase fee for Authority Counsel on the Franklin Lakes Sewer Project.
  - B. PERSONNEL COMMITTEE – Jason Shafron, Chairman
    1. MELJIF Loss Control Training Seminar for Managers and Supervisors.
    2. Administrative staff training for Sungard Public Sector financial system which will replace the present system.

- C. **INSURANCE COMMITTEE** – Jason Shafron, Chairman
  - 1. JIF Risk Manager.
  
- D. **OPERATING COMMITTEE** – Brian Chewcaskie, Chairman
  - 1. Plant Operations.
  - 2. Franklin Lakes Interceptor Status.
  - 3. Oakland Sewer Update.
  - 4. Incinerator Rebuild Project Status.
  - 5. Authority Improvement Projects
    - a. UV Treatment System.
    - b. Additional projects.
  - 6. I&I Collection System Studies.
  - 7. Trap Grease Pilot Test Program
  - 8. Miscellaneous
    - a) Annual Report.
    - b) EPA Air Permit Issues.
    - d) NJPDES Permit Appeal
  
- E. **BUILDINGS & GROUNDS** – Frank Kelaher, Chairman
  
- F. **COUNSEL** - Leon Sokol, Esq.
  - 1. Approval of Sewer Relocation Easement for Greenwood Ave.(Shop Rite), Wyckoff.
  
- G. **ENGINEERS** – T&M Assocs. Keith Henderson
  - 1. Franklin Lakes.
  - 2. Annual Report.
  - 3. Wastewater Management Plan Amendment.
  
- H. **EXECUTIVE DIRECTOR** – Howard Hurwitz
  - 1. Update – Committed Flow Report.
  - 2. AEA Utility Management Conference.
  - 3. Correspondence.
  
- I. **SUPERINTENDENT** – Rob Genetelli
  - 1. Update – Safety and IPP Programs.
  - 2. NJPDES Permit Conformance Report.
  - 3. Sludge Metal Analysis.