



**NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY**

30 Wyckoff Avenue
at Authority Drive
P.O. Box 255
Waldwick, NJ 07463

Tel: 201.447.2660
Fax: 201.447.0247
www.nbcua.com

**MINUTES
REGULAR MEETING
JAN. 4, 2011**

1. **The Chairman called the Meeting to order at 7:40 p.m.**
2. **The Chairman read the statement in compliance with C.231, PL 1975.**
3. **Roll Call: the following Commissioners were present: Dachnowicz, Kasparian, Kelaher, Plumley, Rotonda, Shafron and Ariyan. The following Commissioners were absent: Chewcaskie and Dator.**
4. **Salute to the Flag. The Chairman led the salute to the flag.**
5. **Chairman's remarks. The Chairman had no remarks at this time.**
6. **Approval of Minutes. Public Hearing on 2011 Budget and Regular Meeting of Dec. 7, 2010. Motion to accept the minutes as presented was made by Commissioner Shafron, seconded by Commissioner Rotonda. All Commissioners present voted in favor of accepting the minutes as presented.**
7. **Public Comments. No public was present.**
8. **Consideration for approval list of Resolutions attached dated Jan. 4, 2011.**

All Resolutions were discussed during the work session.

Resolutions #01-2011 to 06-2011 were offered by Commissioner Kelaher, seconded by Commissioner Rotonda. All Commissioners present voted in favor of the Resolutions.

Resolution #01-2011. Approval of vouchers, payroll and tax deposits. This resolution is to approve the payroll transfers, payroll tax deposits & pension & benefits transfers for the month of Dec. 2010 and health and dental benefits transfers for Jan. 2011 for the following accounts: Payroll Account \$202,676.39; Tax Deposit Account \$76,731.1; PERS & Contributory Insurance \$20,667.30; Health Benefits, \$86,170.65; Dental Benefits \$4,867.91; DCRP Employee Contribution \$22.92; DCRP Employer Contribution \$12.50; Operating Account \$302,061.51; Improvement Account \$33,715.02.

Resolution #02-2011. Designation of Public Agency Compliance Officer. This Resolution is to appoint Madeline Thumudo as the Public Agency Compliance Officer who shall be responsible for ensuring the agency's

compliance with the applicable regulations and perform liaison and assistance functions as may be requested by the Affirmative Action Office of the Department of the Treasury of the State of New Jersey. This appointment is for the period January 2011 through Dec. 2011.

Resolution #03-2011. Bergen County Employees Assistance Program. This Resolution is to continue the Authority's participation in this program for the period Jan. 1, 2011 to Dec. 31, 2011 at a cost of \$21.00 per employee.

Resolution #04-2011. Appointment of O&M Helper. Due to the elimination of the position of Principal Lab Analyst, Joseph Oravetz was transferred from that position to the position of O&M Helper, effective Jan. 3, 2011 subject to a 90 day probationary period.

Resolution #05-2011. Authority Service Charges for 2011. This resolution is to approve the Service Charges to the Authority's towns for the year 2011.

Resolution #06-2011. Award Bid, Contract #257, Disposal of Incinerator Ash. On Dec. 21, 2010 the Authority received bids for Contract #257 and only two bids were received. Spectraserv, Inc. submitted the apparent low bid of \$96.00 per ton for existing and future accumulated ash and after review their bid was found to be within the anticipated parameters. This resolution is to award the bid to Spectraserv for the removal of incinerator ash for a period of two years.

9. Reports of Committees

- A. Finance Committee – Resolution 05-2011 – Approval of 2011 Service Charges to Towns.**

We are in the process of going out for RFP from financial institutions. TD Bank is presently our bank and a will be charging us fees.

- B. Personnel Committee – Resolution 04-2011 –Title change of Joe Oravetz from Principal Lab Analyst to O&M Helper effective Jan. 3, 2011.**

- C. Insurance Committee – Nothing additional to report.**

- D. **Operating Committee – A report was presented during the Work Session. Highlights are as follows:**

Committed Flow Report – The plant averaged 8.0 mgd flow for the month of November. Request was received from Campgaw Ski Area to revise our Sewer Service Area to include the ski area to allow installation of a sewer. Authority Engineer will review the request.

Odor Issues – Occasional plant odor complaints continue. Staff is investigating odor complaints on Chapel Road in Mahwah . Smoke testing may be recommended.

Discharge Permit Appeal – The Authority is appealing the nitrate limit in our discharge permit. NJDEP has been asked to issue a stay until the issue is resolved.

Incinerator Rebuild – Notice of bid to rebuild one of the on-site sludge incinerators was advertised on Dec. 5, 2010. Bids are scheduled to be opened on January 19, 2011.

- E. **Buildings & Grounds – Nothing additional to report.**

10. **Report of Treasurer – \$11.9 million in short term investments at rates of .10% to 1.25% with TD Bank and the Bank of New Jersey respectively.**
11. **Report of Counsel – Resolution 06-2011 – Award of Bid for Contract #257 Ash Disposal. The bid was awarded to the low bidder, Spectraserv.**
12. **Report of Engineer – Nothing additional to report.**
13. **Report of Executive Director – Nothing additional to report.**
14. **Report of Superintendent – Resolution 03-2011 – Participation in the Bergen County Employees Assistance Program.**
15. **Old Business. No old business.**
16. **New Business. No new business.**
17. **Public comments (on subjects 8 through 17). No public comments.**
18. **Adjournment. Motion to adjourn was made by Commissioner Shafron seconded by Commissioner Kelaher. All Commissioners present voted to adjourn at 7:47 p.m.**


Madeline Thumudo, Secretary