



**MINUTES
REGULAR MEETING
July 20, 2021**

1. The Meeting was called to order at 7:27 pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Kelaher, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioners Bonagura, Jordan and Mongelli were absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, Municipal Liaison John De Rienzo, General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio was absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – June 15, 2021: Commissioner Kelaher motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated July 20, 2021:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 58-2021 through Resolution 64-2021. Commissioner Lo Iacono offered the Consent Agenda, Commissioner Ortega seconded. All present Commissioners voted yes.

Resolution No. 58-2021 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for June 2021 and Health and Dental Benefits for July 2021 as follows: Payroll Account: \$253,519.05; Tax Deposit Acct: \$108,296.19; Health Benefits Contribution-Employer: \$116,438.14; Health Benefits Contribution Employee: \$4,648.19; Dental Benefits: \$4,572.00; PERS and Contributory Insurance: \$29,414.96; Operating Account: \$361,832.84; General Improvement Account: \$348,670.52.

Resolution No. 59-2021– Authorization for Payment of Bills for August 2021: The Authority Commissioners will not be holding regular meetings in the month of August 2021. The Authority's bills are approved for payment at the monthly meetings and this resolution authorizes the Executive Director and Administrative Assistant to prepare

the August bill list for circulation to the Commissioners by August 9, 2021 for review. If there are any objections or bills that require discussion those will be held and the remainder of the bills will be paid on August 13, 2021.

Resolution No. 60-2021 – New Hire – Christopher O’Reilly as Plant Operator: There presently exists a need for a Plant Operator. It has been recommended by the Executive Director and Superintendent to hire Christopher O’Reilly. This Resolution employs Mr. O’Reilly as a Plant Operator effective June 22, 2021 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 61-2021 – Approving Change Order No. 4 for Contract No. 272 – Wastewater Pump Stations Improvement Project: Various modifications have been made to the Project resulting in both the addition of supplementary items and reductions of three items and are more particularly set forth in Change Order No. 4. The total increase in project costs due to this change order is \$552,180.44. The Change Order also includes an increase in contract time of 275 calendar days. The Authority’s consulting engineer, T&M Associates, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 4 of Contract No. 272.

Resolution No. 62-2021 – Resolution Authorizing the Northwest Bergen County Utilities Authority to Authorize and Ratify Payment to Engineered Solutions Corporation: The Authority previously qualified and selected Engineered Solutions Corporation as a provider of certain engineering services for the Authority pursuant to the Fair and Open process. Services have been rendered by Engineered Solutions Corporation from February 1, 2018 through February 28, 2021 in connection to Contract No. 273 – 2016 Wastewater Treatment Plant Improvements Project and have now been completed. The Authority has authorized the Executive Director to approve payment of Invoice No. 22672 in the amount of \$178,238.75 for work completed in connection with Contract No. 273. The Certifying Finance Officer has certified that sufficient funds are available. This Resolution hereby approves, ratifies, and confirms payment of \$178,238.75 to Engineered Solutions Corporation and is hereby authorized and directed.

Resolution No. 63-2021 – Authorization to increase the Not to Exceed Cost of the Professional Services Agreement with T&M Associates to Provide Engineering Services related to the Pump Station Improvements Project: The Authority previously retained T&M Associates to provide consulting engineering services for the referenced project with compensation to be capped at \$537,000. By Resolution 17-2021 dated February 6, 2021 the Authority increased the not-to-exceed cost to \$699,000. The Firm has submitted a request for an additional \$112,000 due to various matters related to the project including additional contract administration, field inspection services and contract closeout. This resolution amends the original Resolution and Agreement to increase the not to exceed cost to \$811,000.

Resolution No. 64-2021 – Authorization to Engage T&M Associates for Engineering Services Related to the Interior Alterations of the Service Building: The Authority is presently working on a project consisting of alterations to the service building and requires engineering services such as advisement on mechanical and plumbing requirements related to the project. The Authority previously qualified T&M Associates to provide consulting engineering services by Resolution No. 19-2021, and by Resolution 28-2021 retained the firm as Consulting Engineer for 2021. T&M has provided a proposal for the aforementioned engineering services related to the project in the amount of \$13,575. This Resolution accepts the proposal of T&M Associates.

8. Report of Treasurer: There is approximately \$9.6 million in short term investments earning an interest rate of .05% at Provident Bank. A monthly financial statement ending June 30, 2021 was distributed to the Board.
9. Old Business: No old business.
10. New Business: No new business.
11. Public Comments: No public was present.
12. Adjournment: The meeting adjourned at 7:30pm.


ALISON GORDON, SECRETARY