



**MINUTES
REGULAR MEETING
March 17, 2020**

1. The Meeting was called to order at 7:18pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via telephone conference call: Bonagura, Duch, Jordan, Kelaher, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioner Mongelli was absent.

Present at the Authority's administrative offices were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio and General Counsel Douglas Bern, Esq. On the telephone conference call were Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, and Consulting Engineer Nicholas Rotonda.

4. Chairman Remarks: No Remarks.
5. Appointment of Committees: This agenda item will be placed on the April 2020 meeting agenda to be reviewed and considered again. Commissioner Jordan will be placed on the insurance committee.
6. Consideration for approval of minutes:
 - a. Reorganization Meeting – February 18, 2020: Commissioner Duch motioned to accept the minutes, Commissioner Jordan seconded the motion. The motion carried.
7. Public Comments: No public present.
8. Consideration for approval list of Resolutions dated March 17, 2020.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 47-2020 through 53-2020. Commissioner Lo Iacono offered the Consent Agenda and Commissioner Duch seconded. All present Commissioners voted yes.

Resolution No. 47-2020 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for February 2020 and Health and Dental Benefits for March 2020 as follows: Payroll Account: \$210,520.07; Tax Deposit Acct: \$96,745.98; Health Benefits Contribution-Employer: \$112,532.48; Health Benefits Contribution Employee: \$4,705.45; Dental Benefits: \$4,259.95; PERS and Contributory Insurance: \$31,583.69; PERS Annual Employer Appropriation: \$532,825.00; Operating Account: \$331,516.19; General Improvement Account: \$380,836.36.

Resolution No. 48-2020 – Regular Employment – Gregory Kuipers – O&M Helper: Gregory Kuipers successfully completed his probationary period in the position of O&M Helper on March 9, 2020. This resolution retains him as a regular employee in this position.

Resolution No. 49-2020 – Regular Employment – Brian Eller – Plant Operator: Brian Eller successfully completed his probationary period in the position of Plant Operator on March 9, 2020. This resolution retains him as a regular employee in this position.

Resolution No. 50-2020 – Regular Employment – Matthew Gascon – Incinerator Operator: Matthew Gascon successfully completed his probationary period in the position of Incinerator Operator on March 15, 2020 which was previously extended until he completed the necessary incinerator operator training. This resolution retains him as a regular employee in this position.

Resolution No. 51-2020 – New Hire – Roderes Ramirez – Electrician: There presently exists a need for an Electrician. It has been recommended by the Executive Director and Superintendent to hire Roderes Ramirez. This Resolution employs Mr. Ramirez as an Electrician effective March 9, 2020 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 52-2020 – Salary Action for non-collective bargaining unit employees for 2020: The Executive Director prepared salary recommendations for non-collective bargaining unit employees. This Resolution grants the salary increases for 2020 to the non-collective bargaining unit employees. The salaries will be retro-active to January 1, 2020.

Resolution No. 53-2020 – Award of Contract – VX-456 ®: Evoqua Water Technologies was the sole bidder for the furnishing and delivery of VX-456®. The bid price was \$1.024 per pound. The contract with Evoqua will be for a period of two years.

9. Report of Counsel: At the Work Session, it was discussed that the Authority will explore its options for virtual meetings over the next couple of months.
10. Report of Treasurer: There is approximately \$10.7 million in short term investments at an interest rate ranging from 1.00% to 1.45%.
11. Old Business: No old business.
12. New Business: Chairman Kasparian asked Executive Director Rotundo to advise what the Authority is doing to be proactive concerning the pandemic, COVID-19. Executive Director Rotundo advised the board of the proactive measures and protocols the Authority is taking to protect employees. Executive staff is continuously meeting and consulting to

discuss the situation and stay up to date. Chairman Kasparian asked if the Authority has halted any projects at this point. Executive Director Rotundo advised that the Authority has halted TV Inspection and sewer jetting jobs. Construction projects have not been halted as the contractors are comfortable continuing with the work on the jobs.

13. Public Comments: No public present.

14. Adjournment: The meeting adjourned at 7:30pm.



ALISON GORDON, SECRETARY